



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD
DIRECTOR

MICHIGAN BOARD OF NURSING MEETING OF MAY 2, 2013

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing met in regular session on May 2, 2013, at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

CALL TO ORDER

Kathleen Lavery, RN, MS, CNM, Chairperson, called the meeting to order at 9:07 a.m.

ROLL CALL

Members Present: Earl Auty, RN, CRNA, MS
Reginald T. Armstrong, Public Member
Ronald Basso, Public Member, Vice Chairperson
Kathy Bouchard-Wyant, RN, BA
Nina Bugbee, RN
James Childress, Public Member
Paula Hopper, RN, MSN
Elaine Leigh, DNP, RN, FNP-BC
Brigid McMillan, LPN
Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC
Jill DeVries, LPN
Elaine Stefanski, LPN
Mary VanderKolk, RN, MSN
Kristoffer Tobbe, Public Member
Roselyn Argyle, RN
Mary Brown, RN
Cynthia Fenske, RN, DNP, CNE
Kathleen Lavery, RN, MS, CNM, Chairperson

Members Absent: Mary Corrado, Public Member
Lars Egede-Nissen, Public Member
Michael Ferency, Public Member
LaDonna Schultz, Public Member
Karen Bowman, RN

Staff Present: Shellayne Grimes, Secretary, Policy, Rules and Board Support
Norene Lind, Policy Manager, Policy, Rules and Board Support
Kelly Hugh, Policy Analyst, Policy, Rules and Board Support
Darryl Hunter, Acting Director, Administrative Support Division
(left at 9:55 a.m.)
Joe Campbell, Director, Enforcement Division (left at 10:50 a.m.)
Wendy Helmic, Enforcement Analyst, Enforcement Unit
Deb Gagliardi, Assistant Attorney General (left at 11:09 a.m.)

Others Present: Nancy Short, Governor Snyder's Office
Thomas Rasmussen, Attorney
Lois Stotter, Stautzenberger Institute
Laura Masewski, Stautzenberger Institute
Robert Kennedy, Capitol Affairs, Inc.
Janis Campbell, Chamberlain College
Ruth Waibel, Chamberlain College
Dennis Majeskie, Johnson & Johnson

APPROVAL OF MINUTES

MOTION by Armstrong, seconded by Brown, to approve the minutes of the March 7, 2013 meeting as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Bouchard-Wyant, seconded by VanderKolk, to approve the agenda as presented.

MOTION PREVAILED

INTRODUCTIONS

Lavery welcomed new Board Member, Cynthia Fenske, and asked staff and board members to introduce themselves.

REGULATORY CONSIDERATIONS

Stephen Paul Sucaet, RN – Petition for Reinstatement

MOTION by Bugbee, seconded by Brown, to deny the Petition for Reinstatement in the matter of Stephen Paul Sucaet, RN.

Discussion was held.

A roll call vote followed: Yeas – Argyle, Armstrong, Auty, Bouchard-Wyant, Brown, Bugbee, Childress, DeVries, Fenske, Leigh, McMillan, Meringa, Stefanski, Tobbe, VanderKolk, Basso, Lavery
Nays – Hopper

MOTION PREVAILED

Jenni Hartsuff, RN, CRNA – Request for Reconsideration

MOTION by Hopper, seconded by Armstrong, to deny the Request for Reconsideration in the matter of Jenni Hartsuff, RN, CRNA.

A roll call vote was held: Yeas – Argyle, Armstrong, Auty, Bugbee, Childress, DeVries, Leigh, McMillan, Meringa, Stefanski, Tobbe, VanderKolk, Hopper, Basso, Lavery
Recuse – Brown
Abstain – Fenske, Bouchard-Wyant

MOTION PREVAILED

Mary J. Sturm, RN – Request for Reconsideration

MOTION by Bouchard-Wyant, seconded by Bugbee, to grant the Request for Reconsideration, and amend Paragraph 4 of the Order Granting Reinstatement dated April 6, 2012, from “one year” to “January 1, 2014” in the matter of Mary J. Sturm, RN.

Discussion was held.

A roll call vote followed: Yeas – Argyle, Armstrong, Auty, Bouchard-Wyant, Brown, Bugbee, Childress, DeVries, Fenske, Leigh, McMillan, Meringa, Stefanski, Tobbe, VanderKolk, Hopper, Basso, Lavery

MOTION PREVAILED

Cynthia M. Brower, RN – Proposal for Decision

MOTION by Auty, seconded by Tobbe, to accept the Proposal for Decision and grant Reinstatement under the following terms and conditions in the matter of Cynthia M. Brower, RN.

- 1) Petitioner shall have one (1) year to complete a Board approved nurse refresher course. Upon successful completion of the theory portion of the refresher course, Petitioner will be granted a limited license for the sole purpose of completing the clinical portion of the refresher course.

Upon successful completion of the above terms, the Petitioner shall be automatically reclassified to an unlimited license. Petitioner shall then be placed on probation for a period of one (1) year, submit quarterly employer reports, and comply with her HPRP monitoring agreement.

Discussion was held.

A roll call vote followed: Yeas – Argyle, Armstrong, Auty, Bouchard-Wyant, Brown, Bugbee, Childress, DeVries, Fenske, Leigh, McMillan, Meringa, Stefanski, Tobbe, VanderKolk, Hopper, Basso, Lavery

MOTION PREVAILED

COMMITTEE REPORTS

Disciplinary Subcommittee

To be covered under Chairperson's Report.

Rules Committee

Basso reported that the Rules Committee had a conference call on the general rule revisions. A final draft will be provided to the Board today. Basso urged the Board to review the draft so the revisions can be voted on at the June 5, 2013 board meeting. Any comments, questions or concerns should be directed to Kelly Hugh by email no later than May 20, 2013.

Licensure Committee

No report.

Education Committee

Hopper directed the Board to the Program Review Committee Report and provided a verbal highlight of same. See Addendum #1.

MOTION by Hopper, seconded by Brown, to accept the following motion presented by the Education Committee:

MOTION by the committee is to accept the Annual Reports submitted by Davenport University, Glen Oaks Community College, Jackson Community College, Madonna University, Mid Michigan Community College, Siena Heights University, and Western Michigan University.

A voice vote followed.

MOTION PREVAILED

MOTION by Hopper, seconded by VanderKolk, to accept the following motion presented by the Education Committee:

MOTION by the committee is to accept the Self Study reports submitted by Davenport University, Ferris State University, and Macomb County Community College.

A voice vote followed.

MOTION PREVAILED

MOTION by Hopper, seconded by Bouchard-Wyant, to accept the following motion presented by the Education Committee:

MOTION by the committee is to approve the Major Program Change submitted by Alpena Community College, Davenport University, Delta College, Mid Michigan Community College, and University of Detroit Mercy.

A voice vote followed.

MOTION PREVAILED

MOTION by Hopper, seconded by Bouchard-Wyant, to accept the following motion presented by the Education Committee:

MOTION by the committee is to approve the initial application submitted by Chamberlain College.

A voice vote followed.

MOTION PREVAILED

MOTION by Hopper, seconded by Brown, to accept the following motion presented by the Education Committee:

MOTION by the committee is to approve the Progress Report submitted by Detroit Business Institute.

A voice vote followed.

MOTION PREVAILED

MOTION by Hopper, seconded by Bouchard-Wyant, to accept the following motion presented by the Education Committee:

MOTION by the committee is to approve the Site Visit submitted for Baker College of Jackson and table the Site Visit submitted for Stautzenberger Institute.

A voice vote followed.

MOTION PREVAILED

MOTION by Hopper, seconded by VanderKolk, to accept the following motion presented by the Education Committee:

MOTION by the committee is to approve the Faculty Exceptions requested by Kellogg Community College and Baker College of Cadillac.

A voice vote followed.

MOTION PREVAILED

NCSBN Long Term Care Conference Update

Lind noted that the NCSBN update had been a regular part of the agenda. She asked that the NCSBN update be added to future agendas as a standing item.

MOTION by Basso, seconded by Brown, to amend the agenda to add the NCSBN Long Term Care Conference update.

A voice vote followed.

MOTION PREVAILED

DeVries reported that she attended the National Conference of State Boards of Nursing (NCSBN) Long-term Care Conference in San Diego, CA on April 16-17, 2013. Strategies were discussed for implementing culture change, improving the effectiveness of staff development for all levels of care givers, implementing transition to practice strategies for novice licensed nurses and developing safe environments.

OLD BUSINESS

None.

Administrative Rulemaking Process presentation

Lind distributed a handout entitled "Administrative Rules Process in a Nutshell." She provided an overview of the Administrative Rulemaking Process, which was well received by the Board.

Hugh distributed the Administrative Rules Amendments. She reminded the Board that they are not in effect yet however, they are now eligible for Freedom of Information Act (FOIA) requests. Hugh stated that several changes have been made and asked that the board members review changes and content closely. Hugh will notify the board members when the public hearing is scheduled. Board members are welcome to attend.

NCSBN Annual Meeting – August 14-16, 2013 – Providence, RI

Lavery announced the NCSBN Annual Meeting in Providence, RI, August 14-16, 2013. Those interested in attending include DeVries, Brown, and Meringa. Lind will check with NCSBN to see if there are member resource funds available for the third board member.

Department Update

Lind updated the Board on the proposed license fee increases. Lind stated the Bureau will research the investigation and disciplinary costs associated with each professional license and include the information with the disciplinary documents that are provided to the Disciplinary Subcommittees (DSCs). The Department expects that the DSC will consider these costs when assessing fines.

Lind stated that a rule will be added to the general rules that apply to all boards. She informed that the rule is already included in the Board of Nursing Rules allowing for the assessment of fines. Lind reported that the statute provides for a maximum of \$250,000.00 fine per case for many violations.

Lind reminded board members to please respond to emails received from the board secretary for upcoming meeting attendance to avoid possible quorum issues.

Childress suggested that a Resolution be given to Rae Ramsdell, retired Licensing Director for the Bureau of Health Care Services, for her years of service to the Board. The board members were in agreement to do so.

PUBLIC COMMENT

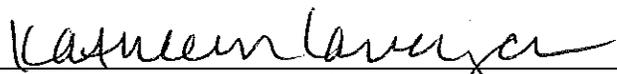
None

ANNOUNCEMENTS

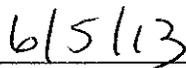
The next regularly scheduled meeting will be held June 5, 2013 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

ADJOURNMENT

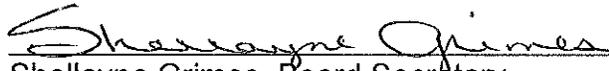
MOTION by Armstrong, seconded by Brown, to adjourn the meeting at 11:16 a.m.



Kathleen Lavery, R.N., MS, CNM, Chairperson



Date Minutes Approved



Shellayne Grimes, Board Secretary



Date Minutes Prepared

PROGRAM REVIEW COMMITTEE REPORT

May 1, 2013

Small Conference Room, 1:30-3:30

Chairperson: P. Hopper

Members: R. Argyle, R. Armstrong, E. Leigh, M. VanderKolk

INFORMATIONAL CHANGES – *The Bureau received the following nursing director changes.*

No motion is required.

Nursing Director Change

- a) Anthony Harris, RN, MSN is the new Director of Nursing at Everest Institute of Southfield effective March 22, 2013.

PROGRAM REVIEW COMMITTEE ACTIONS: *The committee reviewed the following program-related requests:*

Annual Report

- a) Davenport University (PN, BSN) Grand Rapids, Midland, Warren
The reports were received and approved pending receipt of clarifications of length of LPN programs (40 vs 45 weeks in different locations) and Warren needs to resubmit page 2 of report. Also, please break the faculty worksheet apart so each program's faculty and level (LPN/BSN) is indicated by course number. Please submit a summary of your action plan for the NCLEX Improvement. What is the NCLEX unit test? The plan is not detailed to explain the process and evaluation of plan success.
- b) Glen Oaks Community College (PN/ADN)
The report was received and approved.
- c) Jackson Community College (PN/ADN)
The report was received and approved.
- d) Madonna University (BSN)
The report was received and approved. The committee commends the program for the NCLEX results.
- e) Mid Michigan Community College (PN/ADN)
The report was received and approved.
- f) Siena Heights University (BSN)
The report was received and approved pending clarification of the course that is teaching PEDs/OB. Are the outcomes the same that were submitted and approved by CCNE?.

- g) Western Michigan University (BSN)
The report was received and approved. The committee commends the program for the NCLEX results. Are the outcomes the same that were submitted and approved by CCNE?

Motion #1 by the committee to accept the Annual Reports submitted by Davenport University, Glen Oaks Community College, Jackson Community College, Madonna University, Mid Michigan Community College, Siena Heights University, and Western Michigan University.

Self Study

- a) Davenport University (BSN) Lansing Campus (tabled from November)
The self study is approved and a site visit is ordered.
- b) Ferris State University (BSN)
The self-study is approved as an accredited school of nursing.
- c) Macomb County Community College (ADN)
The self-study is approved as an accredited school of nursing.

Motion #2 by the committee to accept the Self Study reports submitted by Davenport University, Ferris State University, and Macomb County Community College.

Major Program Change

- a) Alpena Community College (PN/ADN)
The major program change was received and approved.
- b) Davenport University (PN)
The major program change was received and approved pending clarification of the differences between 125 and 126 in regards to the course description and the theory objectives.
- c) Delta College (ADN)
The major program change was received and approved. The committee appreciates the thoughtful leveled outcomes; however, the committee found it difficult to identify the implementation phase of the nursing process.
- d) Mid Michigan Community College (PN/ADN)
The major program change was received and approved.
- e) University of Detroit Mercy (BSN)
The major program changes were received and approved. The committee appreciates the thoughtful revision process and integration of Jesuit and Mercy

traditions, QSEN and AACN. The committee is querying if the two curriculums will be aligned in the future?

Motion #3 by the committee to approve the Major Program Change submitted by Alpena Community College, Davenport University, Delta College, Mid Michigan Community College, and University of Detroit Mercy.

Initial Application

- a) Chamberlain College (BSN) denial appeal
The appeal was received and approved. The proposed program may proceed to the self-study phase.

Motion #4 by the committee to approve the initial application submitted by Chamberlain College.

Progress Report

- a) Detroit Business Institute (PN)
The progress report was received and approved.

Motion #5 by the committee to approve the Progress Report submitted by Detroit Business Institute.

Site Visits

- a) Baker College of Jackson (PN)
The site visit was received and approved. The program may start admissions.
- b) Stautzenberger Institute (PN)
The site visit was received and tabled. The committee needs for the program to address the concerns in the site visit report.

Motion #6 by the committee to approve the Site Visit submitted for Baker College of Jackson and table the Site Visit submitted for Stautzenberger Institute.

Faculty Exception

- a) Mariah Lab 3rd Clinical expires 3/2014
Kellogg Community College (retroactive March 2013)
- b) Christy Collom 1st Clinical expires 3/2014
Baker College of Cadillac (retroactive March 2013)

Motion #7 by the committee to approve the Faculty Exceptions requested by Kellogg Community College and Baker College of Cadillac.