



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH PROFESSIONS
RAE RAMSDELL
DIRECTOR

STEVEN H. HILFINGER
DIRECTOR

MICHIGAN BOARD OF OCCUPATIONAL THERAPISTS NOVEMBER 15, 2011

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Occupational Therapists met in regular session on November 15, 2011 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

CALL TO ORDER

Diane Andert, OTR, Chairperson, called the meeting to order at 10:07 a.m.

ROLL CALL

Members Present: Diane Andert, OTR, Chairperson
Christie Clipper, Public Member
John Miller, Public Member
Susan Robosan-Burt, OTR
Grace Smith, Public Member

Members Absent: Gerry Conti, PhD, OTR
LoRon Polk, Public Member
William Sisco, OTR, Vice Chairperson

Staff Present: Christine Hanson, Board Secretary, Health Regulatory Division
Norene Lind, Policy Manager, Health Regulatory Division
Kelly Hugh, Policy Analyst, Health Regulatory Division

Others Present: Carol Holmes, PC
Amy Drenth
Kristen Frohriep

APPROVAL OF MINUTES

MOTION by Robosan-Burt, seconded by Smith, to approve the minutes of the February 15, 2011 meeting with the following correction:

Under **Elections of Officers**, Robosan-Burt was nominated for Vice-Chairperson.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Robosan-Burt, seconded by Smith, to approve the agenda as presented.

MOTION PREVAILED

OLD BUSINESS

Status of Administrative Rules

Lind introduced new staff member Kelly Hugh, Policy Analyst to the Board. Lind advised that the regulatory impact statement has been prepared and will be submitted to the Policy Office for review and approval. Lind provided an overview of the administrative rule process. She stated that the public hearing will likely be scheduled in the spring. Discussion amongst the Board as staff was held regarding the administrative rule process.

DEPARTMENT UPDATE

Lind advised that Ramsdell has been appointed to the Occupational Licensing Advisory Rules Committee to review duplicative, obsolete and unnecessary or unduly restrictive occupational licensing rules that are not conducive to business growth and job creation. This committee will provide a final report to the Governor in December.

Robosan-Burt suggested the Board review and update the FAQ's on the web site regarding administrative rule update as it relates to scope of practice. She asked that this be placed on the February agenda.

NEW BUSINESS

Chairperson's Report

Andert reported that she attended the Michigan Occupational Association State Conference held at Mackinaw Island October 14-16, 2011. She stated that emphasis on adherence to the rules was discussed.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held February 28, 2012 at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

ADJOURNMENT

MOTION by Smith, seconded by Robosan-Burt, to adjourn the meeting at 10:28 a.m.

Diane Andert
Diane Andert, OTR, Chairperson
Diane Andert

Christine Hanson
Christine Hanson, Board Secretary

2.28.12
Date Minutes Approved

November 23, 2011
Date Minutes Prepared