



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD
DIRECTOR

**MICHIGAN BOARD OF NURSING HOME
ADMINISTRATORS
DISCIPLINARY SUBCOMMITTEE
MEETING OF SEPTEMBER 3, 2013**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met in regular session on September 3, 2013 in the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

CALL TO ORDER

Sara Fazio, Chairperson, called the meeting to order at 10:51 a.m.

ROLL CALL

Members Present:

Sara Fazio, Chairperson, Public Member
Carl Ver Beek, Public Member
Jeanne Smith, N.H.A.

Members Absent:

Todd Cook, Public Member
Kathleen Hanert, N.H.A.

Staff Present:

Shellayne Grimes, Board Secretary, Policy, Rules and Board Support
Norene Lind, Board Manager, Policy, Rules and Board Support
Elaine Barr, Analyst, Policy, Rules and Board Support
Kiran Parag, Analyst, Enforcement Section

Others Present:

None

APPROVAL OF MINUTES

MOTION by Ver Beek, seconded by Smith, to approve the minutes of the June 18, 2013 meeting as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Ver Beek, seconded by Smith, to approve the agenda as presented.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Mark Douglas Howard, NHA– Consent Order and Stipulation

MOTION by Ver Beek, seconded by Smith, to accept the Consent Order and Stipulation in the matter of Mark Douglas Howard, NHA.

Discussion was held.

A roll call vote followed: Yeas: Smith, Ver Beek, Fazio

MOTION PREVAILED

Thomas Phelps, NHA– Consent Order and Stipulation

MOTION by Ver Beek, seconded by Smith, to accept the Consent Order and Stipulation in the matter of Thomas Phelps, NHA.

A roll call vote was held: Yeas: Smith, Ver Beek, Fazio

MOTION PREVAILED

Heather Glenn Bier, NHA– Consent Order and Stipulation

MOTION by Smith, seconded by Fazio, to accept the Consent Order and Stipulation in the matter of Heather Glenn Bier, NHA.

A roll call vote was held: Yeas: Smith, Fazio
 Recuse: Ver Beek

MOTION PREVAILED

PUBLIC COMMENT

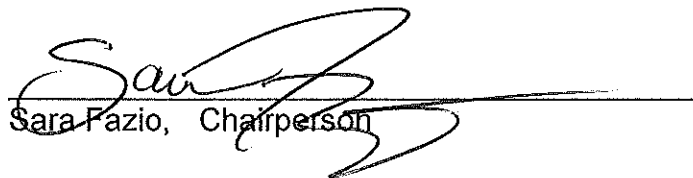
None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held December 17, 2013 immediately following the full board meeting scheduled to begin at 10:00 a.m. in the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

ADJOURNMENT

MOTION by Smith, seconded by Ver Beek, to adjourn the meeting at 10:58 a.m.


Sara Fazio, Chairperson

12/17/2013
Date Minutes Approved


Shellayne Grimes, Board Secretary

9/3/2013
Date Minutes Prepared