



STATE OF MICHIGAN
DEPARTMENT OF COMMUNITY HEALTH
LANSING

RICK SNYDER
GOVERNOR

OLGA DAZZO
DIRECTOR

**MICHIGAN BOARD OF NURSING HOME
ADMINISTRATORS MEETING
OF March 15, 2011**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators met in regular session on March 15, 2011 at the Ottawa Building, 611 W. Ottawa, Conference Room 3, Upper Level Conference Center, Lansing, Michigan.

CALL TO ORDER

Gail Clarkson, N.H.A., Chairperson, called the meeting to order at 10:04 a.m.

ROLL CALL

Clarkson asked members and staff to introduce themselves to new member Breuker.

Members Present: Gail Clarkson, N.H.A., Chairperson
Hermina Breuker, N.H.A.
Todd Cook, Public Member
Pam Ditri, N.H.A.
Susan Pettis, N.H.A.

Members Absent: Sara Fazio, Public Member
Karen Messick, N.H.A., Vice-Chairperson
Valaria Moon, Public Member
Thomas Ensign, N.H.A.

Staff Present: Starla Walter, Board Secretary, Health Regulatory Division
Rae Ramsdell, Director, Health Regulatory Division
Pam Millben, Analyst, Health Regulatory Division
T.J. Busholz, Michigan Public Health Institute
Kelly Elizondo, Assistant Attorney General

APPROVAL OF MINUTES

Motion by Pettis, seconded by Breuker, to approve the minutes of the May 18, 2010 meeting as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

Motion by Pettis, seconded by Cook, to approve the agenda as presented.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

Administrative Rule Updates:

Ramsdell stated to the board that we do have approval to open the rules for Nursing Home Administrators.

NEW BUSINESS

DEPARTMENT UPDATE

MICHIGAN PROVIDER CREDENTIALS CENTER

T.J. Bucholz of the Michigan Public Health Institute introduced himself and thanked the Board for the opportunity to share information regarding the MiPCC. He provided the Board with copies of PowerPoint slides regarding this new "paperless" licensing and renewal process and provided a verbal overview of same. Bucholz answered various questions from members of the Board. Bucholz indicated that an information packet is being prepared for board members and state colleges to provide additional guidance.

Department of Licensing and Regulatory Affairs (LARA)

Ramsdell reported that the Bureau of Health Professions will no longer be under the Department of Community Health. The new department name will be the Department of Licensing and Regulatory Affairs. Ramsdell stated that all regulatory functions will be in this agency. The Department should be in place by the end of April 2011.

Board Appointments

Ramsdell also mentioned that the department will be sending out emails to all members regarding terms of board members. The email will include a link that each member can go to if they would like to reapply for reappointment. Ramsdell indicated that with the change in administration the process for Board member appointments has changed. Those members whose terms expire on June 30 will not be able to continue to serve past June 30 unless the member has been re-appointed, even if the member is eligible to serve another term. Ramsdell asked

that any members whose terms expire June 30, 2011 re-apply to be considered to continue to serve as soon as possible. She advised that the Governor's appointments division has indicated that current members will be given consideration. Ramsdell stated that if we have regular members who do not attend the meetings, the Governor's offices will be notified. They will follow up with the member.

Ramsdell addressed the chair and stated that another public member should be elected to the disciplinary subcommittee as there should be two public and one professional member.

Ramsdell addressed the quorum issue and how important it is to let the board secretary know if they will or will not be able to attend the meetings in advance. Quorum request is emailed the same time that the agenda's are sent to each member. Quorum is required in order to hold the board meetings.

Clarkson had concern over the board meeting dates. Clarkson stated that the Health Care Association meetings are the third Tuesday of each month, the same as the board meetings. Clarkson asked if the board meeting date can be changed to either the first or second Tuesday of each month. Ramsdell said that she would look into this and will get back to the board as soon as possible.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held June 21, 2011 at 10:00 a.m. at the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

Clarkson appointed Cook to the disciplinary subcommittee as a public member.

ADJOURNMENT

Motion by Pettis, seconded by Messick, to adjourn the meeting at 11:25 a.m.

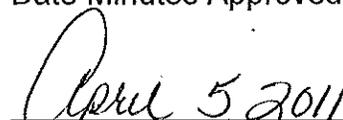


Gail Clarkson, N.H.A., Chairperson

Date Minutes Approved



Starla Walter, Board Secretary



Date Minutes Prepared