



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF COMMUNITY HEALTH  
LANSING

OLGA DAZZO  
DIRECTOR

## MICHIGAN TASK FORCE ON PHYSICIAN'S ASSISTANTS APRIL 5, 2011 MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Task Force on Physician's Assistants met in regular session on April 5, 2011 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

### ***CALL TO ORDER***

Michael Davis, Vice Chairperson, called the meeting to order at 9:05 a.m.

### ***ROLL CALL***

***Members Present:*** Michael Davis, PA-C, Vice Chairperson  
Pamela Gnodtke, Public Member  
Rene Hernandez, PA-C  
Sherry Lepird, Public Member  
John McGinnity, PA-C  
Christopher Noth, PA-C  
Thomas Siemaszko, Public Member

***Members Absent:*** Steven Acker, DO  
Michael Claussen, PA-C  
Louis Geller, DPM  
Bernard O'Brien, PA-C, Chairperson  
Karl Wagner, Jr, PA-C  
David Weingarden, MD

***Staff Present:*** Laurie VanBeelen, Board Secretary, Health Regulatory Division  
Rae Ramsdell, Director, Health Regulatory Division  
Susan Affholter, Pain Management & Palliative Care Coordinator  
Desmond Mitchell, Policy Analyst, Health Regulatory Division

***Others Present:*** None

## ***APPROVAL OF MINUTES***

*MOTION* by Noth, seconded by McGinnity, to approve the Minutes of the November 1, 2010 meeting as presented.

*MOTION PREVAILED*

## ***APPROVAL OF AGENDA***

*MOTION* by Gnodtke, seconded by Noth, to approve the Agenda as presented.

*MOTION PREVAILED*

Davis advised that he will be moving to Texas in the very near future and that this will be his last meeting.

## ***NEW BUSINESS***

### **MICHIGAN PROVIDER CREDENTIALS CENTER (MIPCC) PRESENTATION**

Ramsdell provided a synopsis of the "paperless" licensing application and renewal process the Bureau is transitioning to. She advised that it is the intention that all documents relating to the application for licensure be received by the Department electronically. Ramsdell advised that an information packet is being prepared for the convenience of the various medical schools which will provide additional guidance to future licensees. She also answered questions from members of the Task Force.

### **REVIEW OF PROPOSED ADMINISTRATIVE RULES**

Davis provided the Committee with a brief background regarding the work and progress the rules committee has completed. Mitchell led the Committee through a review of the proposed rule set. Various questions were answered and modifications for purposes of clarification were made to the rule set.

*MOTION* by Hernandez, seconded by McGinnity, to approve the proposed rule set as presented with the modifications noted.

*MOTION PREVAILED*

Mitchell advised that he would make the modifications and forward the final rules draft to the rules committee for review.

## **ELECTIONS OF OFFICERS**

After discussion of the members present, it was decided to hold elections at the next meeting of the Task Force.

## **DEPARTMENT UPDATE**

Ramsdell advised that Governor Snyder issued an executive order that moves the Bureau of Health Professions to the newly-created Department of Licensing and Regulatory Affairs (LARA). She advised that this will not affect the day-to-day operations of the Bureau nor will it affect the Task Force. Ramsdell also advised that the Bureau has had recent changes in staffing. Along with the vacancy of the policy administration manager, which Amy Allen previously held, the Bureau's Director, Melanie Brim, has accepted a position with the Department of Community Health and will not be transitioning to LARA. She advised that a bureau director had not yet been named. With regard to the appointments process, Ramsdell stated that the Governor has taken the position that when Board members' terms expire, those members are unable to continue to serve unless they have been reappointed.

Susan Affholter, Pain Management and Palliative Care Coordinator for the Bureau, introduced herself and provided a brief history of the Advisory Committee on Pain and Symptom Management (ACPSM). She also provided Task Force members with the 2009 annual report of the ACPSM and led a discussion of language relevant to the PA Task Force. Affholter answered various questions from the Task Force members.

## ***REGULATORY CONSIDERATIONS***

None

## ***PUBLIC COMMENT***

None


## ***ANNOUNCEMENTS***

The next meeting will be held on July 5, 2011\* at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center (UL), Conference Room 3, Lansing, Michigan.

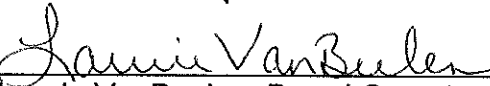
\*Due to this date falling close to the July 4<sup>th</sup> holiday, this date will be re-scheduled to a date yet to be determined.

## **ADJOURNMENT**

*MOTION* by Gnodtke, seconded by Hernandez, to adjourn the meeting at 10:05 a.m.

 For  
\_\_\_\_\_  
Michael Davis, PA-C, Vice Chairperson

2/9/12  
\_\_\_\_\_  
Date Minutes Signed

  
\_\_\_\_\_  
Laurie VanBeelen, Board Secretary

April 11, 2011  
\_\_\_\_\_  
Date Minutes Prepared