Accountable Students & Test Verification Now Open!   ✕

From: CEPI <CEPI@govsubscriptions.michigan.gov>

Subject: Accountable Students & Test Verification Now Open!

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Accountable Students & Test Verification for the Spring 2014 test period (MME and MI-Access) on the Secure Site is now available. This functionality includes Verification of Enrollment for Accountability Purposes, Verification of Student Demographics (formerly Expected to Test), Verification of Answer Documents (formerly Tested Roster), and Verification of Not Tested (formerly Students Not Tested).

The Accountable Students list for Spring WIDA is also available at this time. The Verification of Answer Documents and Verification of Not Tested for WIDA will be available May 14 – May 21, 2014.

Changes to student enrollment and/or student demographic from February 13 – March 20, 2014 must be made in the Michigan Student Data System (MSDS) **no later than 5:00 p.m. on Wednesday, April 30, 2014.** When submitting a correction to the Spring 2014 MSDS General Collection, please use the student count date of February 12, 2014 for the "As Of Date."

This is the last opportunity to update MSDS information for grade 11, 12 and WIDA K-12 students for assessment and accountability purposes. This is also the only opportunity to submit answer document issues and Not Tested reasons for the MME and MI-Access before spring assessment reporting and accountability calculations. Answer document issues for WIDA will be May 14 – May 21, 2014 and Not Tested will be May 14 – May 28, 2014. Appeals, adjustments to student data, and answer document issues will not be accepted beyond these date windows.

Verification of Enrollment for Accountability Purposes

The Spring 2014 (MME and MI-Access) Verification of Enrollment for Accountability Purposes displays grade 11 and 12 students from the MSDS enrolled on March 20, 2014 that have not been previously included in accountability calculations. The Accountable Students for WIDA will display all grade K-12 students that have been identified in an English language program (LEP) in the MSDS and were not exited as proficient prior to the current school year. Students indicated as enrolled by Verification of Enrollment for Accountability Purposes display are those that will be included in the school and district accountability calculations for the 2013-2014 school year. Updates to student enrollment and district exit dates for students will need to be submitted in the MSDS and certified by **5:00 p.m. on Wednesday, April 30, 2014**, with an "As Of Date" on or before March 20, 2014.

Verification of Student Demographics

The Verification of Student Demographics includes students that tested and their demographic information from the MSDS. Data elements that can only be corrected in MSDS and will impact assessment reporting and accountability include: grade level, economically disadvantaged, gender, homeless, limited English proficient, migrant status, ethnicity, and special education.

Updates to student demographics require the district's MSDS authorized user to submit a Student Record Maintenance (SRM) file to update the student's MSDS record. The Secure Site will be updated hourly with new information from the MSDS. To be used in spring 2014 assessment reporting and accountability calculations, all MSDS updates need to be certified by **5:00 p.m. on Wednesday, April 30, 2014** with an "As Of Date" on or before March 20, 2014.

Verification of Answer Documents (MME and MI-Access)

The Verification of Answer Documents portion of the Accountable Students & Test Verification functionality is a tool that can be used to help schools verify that all answer documents were returned and are accounted for correctly. This is also the opportunity provided to verify that answer documents marked with a prohibitive behavior or nonstandard accommodation were correctly marked. All answer document issues must be submitted **by 5:00 p.m. on Wednesday, April 30, 2014.**