

**STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
CORPORATIONS, SECURITIES & COMMERCIAL LICENSING BUREAU**

PROFESSIONAL SURVEYORS

APPROVED MEETING MINUTES

April 18, 2013

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Board of Professional Surveyors met in Regular Session on April 18, 2013, at the Department of Licensing and Regulatory Affairs, Corporations, Securities & Commercial Licensing Bureau, 2501 Woodlake Circle, Conference Room 2, Okemos, Michigan. The business meeting was called to order by Chairperson Steve Gravlin at 11:03 a.m.

ROLL CALL

Present:	Steven Gravlin, Chair	Professional Surveyor
	Gilbert Barish	Professional Surveyor
	Jeffrey Bartlett	Professional Surveyor
	Ronald Brand	Professional Surveyor
	Ginger Michalski-Wallace	Professional Surveyor
	Kenneth R. Van Tine	Architect
	Robert A. Stanford	Public Member
	Donnie Whitley	Public Member

Absent: Michael T. Drewyor* Professional Surveyor

(*attended the Professional Engineers meeting, which was held at the same time as the Professional Surveyors board meeting.)

Staff:	Belinda Wright	Licensing Manager
	Tiffany A. Clark	Recording Secretary
	Bruce Johnson	Assistant Attorney General Representative

ELECTION OF VICE CHAIRPERSON

MOTION: It was moved by Mr. Barish and supported by Ms. Michalski-Wallace to elect Mr. Ronald Brand to fill the position of Vice Chairperson for the 2013 Michigan Board of Professional Surveyors. The motion carried by unanimous vote.

ADDITIONS TO OR DELETIONS FROM AGENDA

MOTION: It was moved by Ms. Michalski-Wallace and supported by Mr. Van Tine to add item, Subcommittee on Emeritus License Status for retired professional surveyors and professional engineers” to the agenda under item 5. New Business. The motion carried by unanimous vote.

APPROVAL OF MINUTES FROM MEETING HELD JANUARY 23, 2013

MOTION: It was moved by Mr. Brand and supported by Ms. Michalski-Wallace to approve the minutes as written from the meeting held January 23, 2013. The motion carried by unanimous vote.

OLD BUSINESS

NONE

NEW BUSINESS

NCEES 2013 ANNUAL MEETING DELEGATES

MOTION: It was moved by Mr. Barish and supported by Mr. Whitley to select Mr. Steve Gravlin to attend the 2013 NCEES meeting as the administrative board member representing the Board of Professional Surveyors at the annual NCEES meeting this year. The motion carried by unanimous vote

MOTION: It was moved by Mr. Barish and supported by Mr. Stanford to select Mr. Michael Drewyor to attend the 2013 NCEES meeting as a representative of the Professional Surveyors (existing member). Ms. Ginger Michalski-Wallace was selected as an alternate if Mr. Drewyor is unable to attend the meeting. The motion carried by unanimous vote.

MOTION: It was moved by Mr. Gravlin and supported by Mr. Brand to nominate the following employees from the Department to represent the department at the annual NCEES meeting: Linda Clewley, Belinda Wright, Barrington Carr, Sue Sherman, Foye Longworth and Lindsey Moyer. Andrew Brisbo was previously nominated to represent the Department at the annual meeting, in addition to those to be chosen from the list previously referenced. The motion carried by unanimous vote.

SUBCOMMITTEE ON EMERITUS STATUS

MOTION: It was moved by Mr. Barish and supported by Mr. Barlett to create three subcommittees and to select Mr. Drewyor to represent the Professional Surveyors in the subcommittee for Emeritus Status, with Ms. Michalski-Wallace volunteering as back-up should Mr. Drewyor not wish to serve on the subcommittee. A subcommittee will be created to discuss Certificate of Authority for firms. Mr. Barish was selected to represent the Professional Surveyors on this subcommittee. The final subcommittee will discuss rule promulgation for updating practice standards for Professional Surveyors, with Mr. Barish, Mr. Brand, and Mr. Bartlett were selected to participate on

this subcommittee. Mr. Gravlin volunteered to be a source to consult with the subcommittee, if necessary. The motion carried by unanimous vote

ITEMS FOR CONSIDERATION FROM BOARD MEMBERS OR DEPARTMENT

BOARD RESOLUTIONS

MOTION: It was moved by Mr. Gravlin and supported by Mr. Barish to present the Board resolutions for former board member Catherine DeDecker at the next board meeting on September 18, 2013. The motion carried by unanimous vote.

NEXT MEETING DATE

The next regularly scheduled meeting of the Board of Professional Surveyors will be held on Wednesday, September 18, 2013, Conference Room 1 at 9:00 a.m.

ADJOURNMENT

It was moved by Mr. Barish and supported by Mr. Bartlett to adjourn at 11:55 a.m. The motion carried by unanimous vote.

Minutes approved by the Board on: September 18, 2013

Prepared by: Janielle Houston, Board Support

May 24, 2013