



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD  
DIRECTOR

## MICHIGAN BOARD OF NURSING MEETING OF JANUARY 16, 2014 APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing met in regular session on January 16, 2014, at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

### **CALL TO ORDER**

Joshua Meringa, Chairperson, called the meeting to order at 9:11 a.m.

### **ROLL CALL**

**Members Present:** Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC, Chairperson  
Ronald Basso, Public Member, Vice Chairperson  
Kelly Beranek, RN, BSN  
Kathy Bouchard-Wyant, RN, BA  
Jill DeVries, L.P.N.  
Lars Egede-Nissen, Public Member  
Cynthia Fenske, RN, DNP, CNE  
Roselyn Argyle, RN (arrived at 9:20 a.m.)  
Paula Hopper, RN, MSN  
LaDonna Schultz, Public Member  
Elaine Stefanski, LPN  
Mary VanderKolk, RN, MSN  
Glenn O'Connor, CRNA, MS  
Denise Howard, LPN  
Elaine Leigh, DNP, RN, FNP-BC

**Members Absent:** Sondra Velez, RN, CNM  
Reginald T. Armstrong, Public Member  
Michael Ferency, Public Member  
Tiffany McDonald, RN  
Mary Brown, RN  
James Childress, Public Member  
Mary Corrado, Public Member  
Kristoffer Tobbe, Public Member

**Staff Present:** Shellayne Grimes, Secretary, Policy, Rules and Board Support Section  
Norene Lind, Policy Manager, Policy, Rules and Board Support Section  
Elaine Barr, Policy Analyst, Policy, Rules and Board Support Section  
Joe Campbell, Director, Enforcement Division  
Wendy Helmic, Enforcement Analyst, Enforcement Division  
Steve Rideout, Assistant Attorney General  
Graham Filler, Assistant Attorney General (arrived at 10:59 a.m.)

**Others Present:** Deborah Bach-Stante, Office of Nursing Policy  
Lisa Dunlap, Jackson College  
Debra Nault, Michigan Nurses Association  
Laurie Douglass  
Tom Sparks, Attorney  
Andria Swan, RN

## **APPROVAL OF MINUTES**

*MOTION* by Bouchard-Wyant, seconded by Egede-Nissen, to approve the minutes of the November 7, 2013 meeting, as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Stefanski, seconded by Hopper, to approve the agenda, as presented.

*MOTION PREVAILED*

## **REGULATORY CONSIDERATIONS**

**Alan Joseph Kerschen, RN – Proposal for Decision**

*MOTION* by Hopper, seconded by Stefanski, to accept the Proposal for Decision and grant reinstatement under the following terms and conditions, in the matter of Alan Joseph Kerschen, RN:

Within one (1) year of the effective date of the Order, Respondent shall successfully complete pre-approved continuing education and skills review as follows:

1. Twenty five hours of continuing education in courses and programs approved by the Board, including at least one (1) hour in pain and symptom management, with a minimum of three (3) hours in each of the following areas:

- a. Safe documentation for nurses
- b. Critical thinking skills for nurses

- c. Pharmacology
- d. Preventing medication errors
- e. Professional and legal accountability for nurses
- f. Delegation

2. Receive a written certification of skill competency from a Board-approved, nurse education program that must include the following skills:

- a. Head-to-toe physical assessment, including vital signs
- b. Medication administration
- c. Documentation
- d. Surgical asepsis and infection control
- e. Safety, including fall prevention, body mechanics, and transfers

Respondent shall seek and obtain pre-approval of the nurse education program and the continuing education courses from the Chairperson of the Board or the Chairperson's designee, or complete pre-approved continuing education courses, in the areas specified above, offered by the National Council of State Boards of Nursing, available at [www.learningext.com](http://www.learningext.com).

Upon timely receipt by the Department of evidence of successful completion of the aforementioned continuing education and skills review and payment of fine, Respondent's license shall be automatically reinstated to a full and unlimited license to practice as a registered nurse in the state of Michigan.

Respondent shall be placed on probation for a period of two (2) years, commencing on the date of reinstatement with the following terms and conditions:

- a. Submit quarterly employer reports

Additionally, Respondent shall be assessed a fine in the amount of \$250.00, payable prior to reinstatement.

Discussion was held.

A roll call vote followed: Yeas – Beranek, Bouchard-Wyant, DeVries, Egede-Nissen, Fenske, Hopper, Howard, Leigh, O'Connor, Schultz, Stefanski, VanderKolk, Basso, Meringa

Abstain - Argyle

**MOTION PREVAILED**

## **COMMITTEE REPORTS**

### **Disciplinary Subcommittee**

Schultz reported that the Disciplinary Subcommittee met two (2) times since the last meeting and will meet again after today's meeting. She reported that the DSC reviewed approximately 100 regulatory cases.

### **Rules Committee**

Basso said he was pleased that the Draft General Rules would be reviewed by the Board members today and moved to the next step. He thanked the professional members for all the assistance they provided.

### **Education Committee**

Hopper directed the Board to the Education Committee LPN Report and provided a verbal highlight of same. See Addendum #1.

*MOTION* by Bouchard-Wyant, seconded by Basso to accept the following motion presented by the Education Committee:

***Motion #1** by the committee to approve the LPN program decision for Bay de Noc Community College, Delta College, Everest Institute – Grand Rapids, Everest Institute – Southfield, Lansing Community College, Latoya's Health Education, Northern Michigan University, and St. Clair County Community College.*

A voice vote followed.

*MOTION PREVAILED*

Hopper directed the Board to the Education Committee RN Report and provided a verbal highlight of same. See Addendum #2.

*MOTION* by Argyle, seconded by Egede-Nissen, to accept the following motion presented by the Education Committee:

***Motion #1** by the committee to accept the Annual Reports, self-studies, and faculty exceptions submitted by Bay de Noc Community College, Delta College, Kirtland Community College, Lansing Community College, Michigan State University, Northern Michigan University, St. Clair County Community College, and Wayne State University.*

A voice vote followed.

*MOTION PREVAILED*

## **DCH – Office of Nursing Policy Report**

Bach-Stante prepared and distributed the "DCH – Office of Nursing Policy (ONP) Report," dated January 16, 2014, and she provided an overview of the same. The report is structured to summarize efforts in each of the following categories for which the Nurse Professional Fund may be allocated, with the exception of nursing scholarships, which are managed and allocated by LARA:

- (a) To advance the safe patient care in all nursing practice environments:
  - The ONP has worked with MPHI to develop a Transition to Practice Simulation Survey. The Michigan Nursing Education Council will review the results of the survey at its February meeting.
- (b) To advance the safe practice of the nursing profession:
  - The ONP has contracted with the Michigan Health Council to host a Nursing Summit on Quality and Safety.
- (c) To assure a continuous supply of high-quality direct care nurses, nursing faculty, and nursing education programs:
  - A regional analysis of the characteristics of nurses who have identified themselves as leaving nursing practice within 10 years has been completed and posted to the MCN website.

The Director of ONP has met with the deans and directors of 11 BSN, 8 AND, and 5 LPN programs throughout the state to discuss best practices and challenges in nursing education. The Director also met with nursing administrators at three health systems and two regional nursing quality groups to discuss best practices and issues they have identified for nursing in their regions.

Hopper requested that a legislative update be included in future reports by the Office of Nursing Policy.

## **Vice Chairman's Report**

Basso reported that he has been working on the Rules Committee since the last Board meeting.

## **Chairman's Report**

Meringa reported that in November, 2013, he reviewed seven (7) Summary Suspensions, and there were no meetings for NCSBN.

In December, 2013, Meringa reviewed 34 allegation files; 11 were approved for investigation, nine (9) Summary Suspensions, three (3) CE Review/Approvals and there were no meetings for NCSBN.

Meringa further stated that he attended the COMON meeting on December 9, 2013 in Okemos, Michigan.

Meringa asked for a volunteer to attend the NCSBN Midyear meeting in Kansas City, Missouri on March 11-12, 2014. February 10, 2014 is the deadline to register for this conference. Interested candidates must contact Joshua Meringa or Norene Lind as soon as possible.

## **OLD BUSINESS**

### **Administrative Rules Review**

A lengthy discussion was held by the Board suggesting language changes to specific portions of the draft Administrative Rules, dated November 7, 2013.

*MOTION* by Basso, seconded by Hopper, to approve the draft Administrative Rules, as amended.

A roll call vote was taken and unanimously approved.

*MOTION PREVAILED*

## **NEW BUSINESS**

### **Allegations Review Committee Assignments**

Meringa stated that he was willing to handle the allegation reviews himself for now until such time as he needs assistance.

### **Additional DSC Assignments**

Meringa asked for volunteers to sign up as DSC alternates. DeVries and O'Connor volunteered as Professional Alternates. Basso volunteered as a Public Alternate for every other month when the full Board meets.

### **Finish 2014 Conferee Assignments**

Meringa circulated the 2014 Conferee Assignments schedule and asked for volunteers to sign up for monthly conferee assignments.

### **Department Update**

Campbell informed that "Rule 338.7005 Assessment of Fines" is being added to the General Rules for the Bureau of Health Care Services. When a licensee is in violation of the Public Health Code, Conferees will be asked to include a fine for the Board's

consideration. Basso commented that similar violations should carry similar fines to keep consistency.

*MOTION* by Bouchard-Wyant, seconded by Egede-Nissen, to accept the Rule for Assessment of Fines being added to the General Rules.

A voice vote followed.

*MOTION PREVAILED*

## **PUBLIC COMMENT**

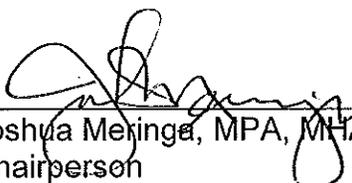
None.

## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held March 6, 2014 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

## **ADJOURNMENT**

*MOTION* by Argyle, seconded by VanderKolk, to adjourn the meeting at 11:02 a.m.

  
\_\_\_\_\_  
Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC,  
Chairperson

3/6/14  
\_\_\_\_\_  
Date Minutes Approved

  
\_\_\_\_\_  
Shellayne Grimes, Board Secretary

1/16/2014  
\_\_\_\_\_  
Date Minutes Prepared

## ADDENDUM #1

### EDUCATION COMMITTEE LPN REPORT

January 15, 2013

Conference Room A, 1:30-3:30

Chairperson: P. Hopper

Members: R. Argyle, R. Armstrong (absent), C. Fenske, E. Leigh, M. VanderKolk

**NOTE:** All Board members may vote on this report, pursuant to MCL 333.16148.

**INFORMATIONAL CHANGES** – *The Bureau received the following nursing director changes.*

#### **Nursing Director Change**

Dr. Janean Monahan is the interim director of the Oakland University School of Nursing Riverview Institute Practical Nurse Program effective December 12, 2013.

#### **Information**

Lake Michigan College is dissolving the Practice Nurse Program effective May 1, 2014. There will be no graduation class in 2014. August 2013 was the last graduation group.

*No motion is required.*

**COMMITTEE ACTIONS:** *The committee reviewed the following program-related requests:*

#### **Annual Reports**

Bay de Noc Community College

The report was received and tabled. The attrition percentages are incorrect. It appears that attrition is very high. An Attrition Plan must be submitted. Please correct the tables to reflect the actual attrition rates.

Delta College

The report was received and approved.

Everest Institute – Grand Rapids

The report was received and approved. The committee recommends the credits be reduced further to quarter credit hours of 45 to 54 credits.

Everest Institute – Southfield

The report was received and approved pending the requested information. The committee recommends the credits be reduced further to quarter credit hours of 45 to 54 credits. Please complete page 2 to show the graduation numbers.

Lansing Community College

The report was received and approved.

#### Latoya's Health Education

The report was received and approved. The committee needs clarification of the number of credits for the LPN program. The committee recommends the credits be reduced to the standard credit hours for a LPN education program (semester or quarter). Please correct the NCLEX pass rates for 2012. Archia Jackson cannot be faculty for your LPN program. She must have a BSN which she does not according to the faculty worksheet.

#### Northern Michigan University

The report was received and approved.

#### St. Clair County Community College

The report was received and tabled. The committee recommends the consideration of faculty, curriculum, and administrative support in addition to students in the attrition plan. The committee finds the outcomes and leveling very confusing and suggests a re-organization and leveling of the outcomes. Please resubmit.

***Motion #1*** by the committee to approve the LPN program decision for Bay de Noc Community College, Delta College, Everest Institute – Grand Rapids, Everest Institute – Southfield, Lansing Community College, Latoya's Health Education, Northern Michigan University, and St. Clair County Community College.

## ADDENDUM #2

### EDUCATION COMMITTEE RN REPORT

January 15, 2014

Conference Room A, 1:30-3:30

Chairperson: P. Hopper

Members: R. Argyle, R. Armstrong (absent), C. Fenske, E. Leigh, M. VanderKolk

**PLEASE NOTE:** Pursuant to MCL 333.16148(5), a Board member who is a LPN cannot vote on RN program actions.

**INFORMATIONAL CHANGES** – *The Bureau received the following minor program and nursing director changes.*

#### **Nursing Director Change**

Donna Garret, RN, MSN will be the new Nursing Department Chairperson at Hope College effective January 1, 2014.

William Lederman, RN, MSN will be the interim Director of Nursing at Glen Oaks Community College effective January 6, 2014.

Carole Stacy, RN, MSN will be the new Director of Nursing at Lansing Community College effective December 16, 2013.

#### **Minor Program Change**

Montcalm Community College was granted a minor program change for the adjustment of the start time for NRS250.

*No motion is required.*

**COMMITTEE ACTIONS:** *The committee reviewed the following program-related requests:*

#### **Annual Report**

Bay de Noc Community College

The report was received and tabled. The attrition percentages are incorrect. It appears that attrition is very high. An Attrition Plan must be submitted. Please correct the tables to reflect the actual attrition rates.

Delta College

The report was received and approved.

Lansing Community College

The report was received and approved.

**Michigan State University**

The report was received and approved.

**St. Clair County Community College**

The report was received and tabled. The committee recommends the consideration of faculty, curriculum, and administrative support in addition to students in the attrition plan. The committee finds the outcomes and leveling very confusing and suggests a re-organization and leveling of the outcomes. Please resubmit.

**Self-Study**

**Northern Michigan University**

The self study was received and approved as an accredited program.

**Wayne State University**

The self study was received and approved as an accredited program.

**Faculty Exception**

Margaret Gerulski	1 <sup>st</sup>	Clinical	1/2015
Kirtland Community College			

Hailey Parrish	1 <sup>st</sup>	Clinical	1/2015
St. Clair County Community College			

James Kniola	1 <sup>st</sup>		1/2015
Northern Michigan University			

***Motion #1*** by the committee to accept the Annual Reports, self-studies, and faculty exceptions submitted by Bay de Noc Community College, Delta College, Kirtland Community College, Lansing Community College, Michigan State University, Northern Michigan University, St. Clair County Community College, and Wayne State University.