



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD  
DIRECTOR

## MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS DISCIPLINARY SUBCOMMITTEE MEETING OF JUNE 24, 2014

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators Disciplinary Subcommittee met in regular session on June 24, 2014 in the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

### **CALL TO ORDER**

Carl Ver Beek, Acting Chairperson, called the meeting to order at 11:08 a.m.

### **ROLL CALL**

**Members Present:**

Carl Ver Beek, Public Member, Acting Chairperson  
Patricia Lyden, RN, MS, LNHA, LNC  
Ricky Ackerman, N.H.A. (alternate)

**Members Absent:**

Sara Fazio, Chairperson, Public Member  
Jeanne Smith, N.H.A.  
Todd Cook, Public Member

**Staff Present:**

Shellayne Grimes, Board Secretary, Policy, Rules and Board Support  
Norene Lind, Manager, Policy, Rules and Board Support  
Krista Sheroski, Analyst, Enforcement Section  
Pamela Millben, Senior Analyst, Enforcement Section

**Others Present:**

Justin Moreau, BA, CDM, CFPP, NHA

## **APPROVAL OF MINUTES**

*MOTION* by Ackerman, seconded by Lyden, to approve the minutes of the March 4, 2014 meeting, as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Lyden, seconded by Ackerman, to approve the agenda, as presented.

*MOTION PREVAILED*

## **REGULATORY CONSIDERATIONS**

**Thomas Phelps, NHA– Consent Order and Stipulation**

*MOTION* by Ackerman, seconded by Lyden, to accept the Consent Order and Stipulation in the matter of Thomas Phelps, NHA.

A roll call vote was held:                      Yeas: Ackerman, Lyden, Ver Beek

*MOTION PREVAILED*

## **PUBLIC COMMENT**

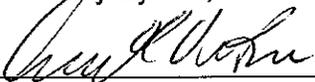
None

## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held September 2, 2014 immediately following the full board meeting scheduled to begin at 10:00 a.m. in the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

## **ADJOURNMENT**

*MOTION* by Lyden, seconded by Ackerman, to adjourn the meeting at 11:11 a.m.

  
\_\_\_\_\_  
Carl Ver Beek, Acting Chairperson

9/2/14  
\_\_\_\_\_  
Date Minutes Approved

  
\_\_\_\_\_  
Shellayne Grimes, Board Secretary

6/24/2014  
\_\_\_\_\_  
Date Minutes Prepared