



STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD
DIRECTOR

MICHIGAN BOARD OF NURSING DISCIPLINARY SUBCOMMITTEE MEETING OF DECEMBER 5, 2013

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Disciplinary Subcommittee met in regular session on December 5, 2013 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

CALL TO ORDER

LaDonna Schultz, Chairperson, called the meeting to order at 2:05 p.m.

ROLL CALL

Members Present: LaDonna Schultz, Public Member, Chairperson
Kathy Bouchard-Wyant, R.N., B.A.
Mary Brown, RN
Lars Egede-Nissen, Public Member
Tiffany McDonald, RN

Members Absent: None

Staff Present: Shellayne Grimes, Secretary, Policy, Rules and Board Support Section
Norene Lind, Board Manager, Policy, Rules and Board Support Section
Wendy Helmic, Enforcement Analyst, Enforcement Division
Bridget Smith, Assistant Attorney General

Others Present: Tom Sparks, Attorney (left at 2:33 p.m.)
One public member

APPROVAL OF MINUTES

MOTION by Egede-Nissen, seconded by Brown, to approve the November 7, 2013 minutes with the following addition: Wendy Helmic announced a correction to the Minutes under REGULATORY CONSIDERATIONS on page 13 under Quenisha Denise

LARA is an equal opportunity employer.

Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.

611 W. OTTAWA ST. • P.O. BOX 30670 • LANSING, MICHIGAN 48909

www.michigan.gov/healthlicense • (517) 335-0918

Savage-Smith, LPN – Consent Order and Stipulation. A term of probation shall be added as follows:

Additionally, Respondent shall submit quarterly employer reports.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Egede-Nissen, seconded by Brown, to approve the agenda with the following changes: Brown requested that Regulatory Consideration item 36, Carol Jeanne Lucas, RN – Proposal for Decision, item 37, Jean Marie Mele, RN – Proposal for Decision and item 38, Jason Ray Osenkowski, RN – Proposal for Decision, be moved to the end of the agenda as items 47, 48 and 49, respectively.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Marlene Hazel Daley, RN – Consent Order and Stipulation

MOTION by Egede-Nissen, seconded by Brown, to accept the Consent Order and Stipulation, in the matter of Marlene Hazel Daley, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Terry Lynn Ames, RN, CNP – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Brown, to accept the Consent Order and Stipulation, in the matter of Terry Lynn Ames, RN, CNP.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Jeanette Marie Dornak, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to accept the Consent Order and Stipulation, in the matter of Jeanette Marie Dornak, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Louis Warren Feak, Jr., RN – Consent Order and Stipulation

MOTION by Egede-Nissen, seconded by Brown, to accept the Consent Order and Stipulation, in the matter of Louis Warren Feak, Jr., RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Lynn R. Finch, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by McDonald, to accept the Consent Order and Stipulation, in the matter of Lynn R. Finch, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Deanna Lynnette Munoz, RN, LPN – Consent Order and Stipulation

MOTION by Brown, seconded by Egede-Nissen, to accept the Consent Order and Stipulation, in the matter of Deanna Lynnette Munoz, RN, LPN.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald Schultz

MOTION PREVAILED

Colleen P. Nolan-Calv, RN – Consent Order and Stipulation

MOTION by Brown, seconded by McDonald, to reject the Consent Order and Stipulation, and submit a counter-offer to place Respondent on probation for a minimum of one (1) day to complete continuing education, in the matter of Colleen P. Nolan-Calv, RN:

(1) Respondent shall be required to complete a minimum of three (3) credits of continuing education in each of the following areas:

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to accept the Consent Order and Stipulation, in the matter of Pamela Mae Briner (f/k/a Brown), RN.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Kimberly Rochelle Harvey-Drake, LPN – Consent Order and Stipulation

MOTION by Egede-Nissen, seconded by McDonald, to reject the Consent Order and Stipulation, and submit a counter-offer to place Respondent on probation for one (1) year with the following terms and conditions, in the matter of Kimberly Rochelle Harvey-Drake, LPN:

- (1) Respondent shall be required to complete a minimum of three (3) credits of continuing education in the areas of:
 - a. Professional Accountability and Legal Liability
 - b. Neuropathy Patient Assessments
 - c. Critical Thinking
- (2) Respondent shall submit quarterly employer reports.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Deborah A. Jackson, LPN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Brown, to accept the Consent Order and Stipulation, in the matter of Deborah A. Jackson, LPN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Hanna Jean Wilber, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to accept the Consent Order and Stipulation, in the matter of Hanna Jean Wilber, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Janice Chu, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to accept the Consent Order and Stipulation, in the matter of Janice Chu, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Kathryn Elizabeth Doherty, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to accept the Consent Order and Stipulation, in the matter of Kathryn Elizabeth Doherty, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Mary Ann Ottman, LPN – Consent Order and Stipulation

MOTION by McDonald, seconded by Brown, to reject the Consent Order and Stipulation, and submit a counter-offer to assess a fine in the amount of \$250.00, payable within 60 days from the date of the Order, in the matter of Mary Ann Ottman, LPN.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Karl Richard Aronson, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Brown, to reject the Consent Order and Stipulation, and submit a counter-offer to place Respondent on probation for one (1) year with the following terms and conditions, in the matter of Karl Richard Aronson, RN:

(1) Respondent shall submit quarterly employer reports.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen, Brown, McDonald, Schultz

MOTION PREVAILED

Claudette Ballard, LPN – Consent Order and Stipulation

MOTION by Egede-Nissen, seconded by Bouchard-Wyant, to accept the Consent Order and Stipulation, in the matter of Claudette Ballard, LPN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen, Brown, McDonald, Schultz

MOTION PREVAILED

Tinsley Mae Brooks, RN – Consent Order and Stipulation

MOTION by Brown, seconded by Bouchard-Wyant, to reject the Consent Order and Stipulation, and submit a counter-offer to assess a fine in the amount of \$250.00, payable within 60 days from the date of the Order, in the matter of Tinsley Mae Brooks, RN.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen, Brown, McDonald, Schultz

MOTION PREVAILED

Donna R. Castone, RN – Consent Order and Stipulation

MOTION by Egede-Nissen, seconded by Brown, to reject the Consent Order and Stipulation, and submit a counter-offer to place Respondent on probation for a minimum of one (1) day to complete continuing education, in the matter of Donna R. Castone, RN:

(1) Respondent shall be required to complete a minimum of three (3) credits of continuing education in the areas of:

- a. Patient Privacy
- b. Righting a Wrong - Ethics
- c. Disciplinary Actions

Additionally, Respondent shall be assessed a fine in the amount of \$250.00, payable within 60 days from the date of the Order.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen, Brown, McDonald, Schultz

MOTION PREVAILED

Carol Sue Hill, RN, LPN – Consent Order and Stipulation

MOTION by Brown, seconded by Egede-Nissen, to reject the Consent Order and Stipulation, and submit a counter-offer to place Respondent on probation for one (1) year, in the matter of Carol Sue Hill, RN, LPN.

- (1) Respondent shall be required to complete a minimum of three (3) credits of continuing education in the areas of:
 - a. Geriatric Patient Assessment
 - b. Professional Accountability and Legal Liability
 - c. Disciplinary Actions
 - d. Critical Thinking
 - e. Documentation

(2) Respondent shall submit quarterly employer reports.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen, Brown, McDonald, Schultz

Terri Kimberly Inman, LPN – Consent Order and Stipulation

MOTION by McDonald, seconded by Brown, to accept the Consent Order and Stipulation, in the matter of Terri Kimberly Inman, LPN.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,

Brown, McDonald, Schultz

MOTION PREVAILED

Andrew John Kozak, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to accept the Consent Order and Stipulation, in the matter of Andrew John Kozak, RN.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Cheryl Dee McCourtie, RN – Consent Order and Stipulation

MOTION by Brown, seconded by Egede-Nissen, to reject the Consent Order and Stipulation, and submit a counter-offer, adding additional continuing education in the matter of Cheryl Dee McCourtie, RN.

- (1) Respondent shall be required to complete an additional minimum of three (3) credits of continuing education in the areas of:
 - a. Medication Errors
 - b. Nursing Care of the Diabetic Patient
 - c. Disciplinary Actions

Additionally, Respondent shall be assessed a fine in the amount of \$250.00, payable within 60 days from the date of the Order.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

Margaret Ann Miller, RN – Consent Order and Stipulation

MOTION by Brown, seconded by Egede-Nissen, to reject the Consent Order and Stipulation, and offer a counter-offer, in the matter of Margaret Ann Miller, RN.

- (1) Remove the \$250.00 fine.

- (2) As a part of Respondent's probation, she must undergo a Health Professional Program (HPRP) evaluation and enter into a monitoring agreement, if recommended.
- (3) Respondent shall be required to complete a minimum of three (3) credits of continuing education in the areas of:
 - a. Disciplinary Actions
 - b. Professional Accountability and Legal Liability
 - c. Medication Errors
 - d. Ethics
 - e. Critical Thinking

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen, Brown, McDonald, Schultz

MOTION PREVAILED

Camisha Marie Owens, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Brown, to reject the Consent Order and Stipulation, and submit a counter-offer to add a fine of \$250.00, payable within 60 days, in the matter of Camisha Marie Owens, RN.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen, Brown, McDonald, Schultz

MOTION PREVAILED

Todd Dominic Schiller, LPN – Consent Order and Stipulation

MOTION by Brown, seconded by Egede-Nissen, to reject the Consent Order and Stipulation, and submit a counter-offer, in the matter of Todd Dominic Schiller, LPN:

- (1) Respondent shall be granted a limited license for a minimum period of one (1) year with the following terms:
- a. Direct on-site supervision
 - b. Automatic reclassification to a full and unlimited license after one (1)

year; and

- (2) Respondent shall be placed on probation for two (2) years with the following terms and conditions:

(A) Respondent shall be required to complete a minimum of three (3) credits of continuing education in the areas of:

- a. Geriatric Assessment
- b. Documentation
- c. Medication Errors
- d. Critical Thinking
- e. Disciplinary Actions
- f. Professional Accountability and Legal Liability

(B) Respondent shall submit quarterly supervisor reports.

Additionally, Respondent shall be assessed a fine in the amount of \$250.00, payable within 60 days from the date of the Order.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Amy Louise Sharp, RN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to reject the Consent Order and Stipulation, and offer a counter-offer to add additional continuing education in the area of Medication Errors, in matter of Amy Louise Sharp, RN.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Barbara Marie Thompson, RN, CNP– Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Brown, to accept the Consent Order and Stipulation, in the matter of Barbara Marie Thompson, RN, CNP:

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Desiree Michelle Wright, LPN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to reject the Consent Order and Stipulation, and offer a counter-offer to place Respondent on probation for one (1) year with the following terms, in the matter of Desiree Michelle Wright, LPN:

(1) Respondent shall submit quarterly employer reports.

All other terms of the Consent Order and Stipulation to remain as written.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Kathryn Marie Bellisle, RN – Consent Order and Stipulation

MOTION by Egede-Nissen, seconded by Bouchard-Wyant, to reject the Consent Order and Stipulation, and submit a counter-offer to add a fine of \$250.00, payable within 60 days, in the matter of Kathryn Marie Bellisle, RN.

All other terms of the Consent Order and Stipulation to remain as written.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Laurie E. Lohstroh, LPN – Consent Order and Stipulation

MOTION by Bouchard-Wyant, seconded by McDonald, to accept the Consent Order and Stipulation, in the matter of Laurie E. Lohstroh, LPN:

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Beverly A. Moilanen, LPN – Consent Order and Stipulation

MOTION by Brown, seconded by Egede-Nissen, to accept the Consent Order and Stipulation, in the matter of Beverly A. Moilanen, LPN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Deborah M. Duke, RN – Order of Dismissal

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to reject the Request for Dismissal, in the matter of Deborah M. Duke, RN.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Recess

Lind asked the Board for a recess at 3:32 p.m. The meeting resumed at 3:40 p.m.

Katherine Kay Carpenter, RN – Administrative Complaint

MOTION by Brown, seconded by Bouchard-Wyant, to dissolve the Order of Summary Suspension and suspend Respondent's license for six (6) months and one (1) day, in the matter of Katherine Kay Carpenter, RN.

A roll call was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Cynthia Lynn Castor, RN – Administrative Complaint

MOTION by Brown, seconded by Egede-Nissen, to suspend Respondent's license for six (6) months and one (1) day, in the matter of Cynthia Lynn Castor, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Kathleen Ann Dietzel, RN, LPN – Administrative Complaint

MOTION by Egede-Nissen, seconded by Brown, to dissolve the Order of Summary Suspension and suspend Respondent's license for six (6) months and one (1) day, in the matter of Kathleen Ann Dietzel, RN, LPN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Maria Dolores Freimark, RN – Administrative Complaint

MOTION by Egede-Nissen, seconded by Brown, to suspend Respondent's license for six (6) month and one (1) day, in the matter of Maria Dolores Freimark, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Lisbeth Irene Froumis, RN – Administrative Complaint

MOTION by Bouchard-Wyant, seconded by Brown, to dissolve the Order of Summary Suspension and suspend Respondent's license for six (6) months and one (1) day, in the matter of Lisbeth Irene Froumis, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Troy Anthoney Heisner, RN, LPN – Administrative Complaint

MOTION by Brown, seconded by Bouchard-Wyant, to suspend Respondent's license for a minimum of one (1) day until 25 hours of continuing education are completed, with one (1) hour in the area of pain management, in the matter of Troy Anthoney Heisner, RN, LPN.

Additionally, Respondent shall be assessed a fine in the amount of \$250.00, payable prior to reinstatement.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Mary Lynne Peters, RN – Administrative Complaint

MOTION by Brown, seconded by Bouchard-Wyant, to dissolve the Order for Summary Suspension and suspend Respondent's license for six (6) months and one (1) day, in the matter of Mary Lynne Peters, RN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Carlee Jo Walker, LPN – Administrative Complaint

MOTION by Bouchard-Wyant, seconded by Brown, to suspend Respondent's license for six (6) months and one (1) day, in the matter of Carlee Jo Walker, LPN.

A roll call vote was held: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Carol Jeanne Lucas, RN – Proposal for Decision

MOTION by Egede-Nissen, seconded by Brown, to accept in part and reject in part the Findings of Fact and Conclusions of Law, and return the matter for a rewrite, in the matter of Carol Jeanne Lucas, RN.

Discussion was held.

A roll call vote followed: Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Jean Marie Mele, RN – Proposal for Decision

MOTION by Egede-Nissen, seconded by Bouchard-Wyant, to accept the Proposal for Decision and suspend Respondent's license for a minimum period of one (1) day until she undergoes a Health Professional Recovery Program (HPRP) evaluation and enters into a monitoring agreement, if recommended, in the matter of Jean Marie Mele, RN.

Respondent's license shall be automatically reinstated when the Department receives satisfactory evidence from the HPRP verifying either that 1) Respondent has entered into a disciplinary non-confidential monitoring agreement with the HPRP and that the HPRP has endorsed Respondent as safe to practice or that 2) the HPRP has determined that Respondent does not require treatment monitoring.

Upon reinstatement, Respondent shall be placed on probation for a period of three (3) years with the following terms and conditions:

- 1) Respondent shall comply with her HPRP monitoring agreement, if recommended.
- 2) Respondent shall submit quarterly employer reports.
- 3) Respondent shall be required to complete one (1) continuing education course in the following areas:
 - a) Professional Accountability and Legal Liability
 - b) Documentation
 - c) Medication Errors
 - d) Disciplinary Actions
 - e) Understanding Substance Abuse Disorders
 - f) Nurse Practice Acts

Discussion was held.

A roll call vote followed:

Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

Jason Ray Osenkowski, RN – Proposal for Decision

MOTION by Brown, seconded by McDonald, to accept the Proposal for Decision and dismiss the Administrative Complaint, in the matter of Jason Ray Osenkowski, RN.

Discussion was held.

A roll call vote followed:

Yeas – Bouchard-Wyant, Egede-Nissen,
Brown, McDonald, Schultz

MOTION PREVAILED

PUBLIC COMMENT

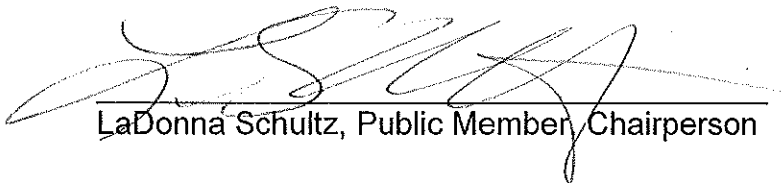
None

ANNOUNCEMENTS

The next regularly scheduled Disciplinary Subcommittee meeting will be held on January 16, 2014 immediately following the Board of Nursing full board meeting, scheduled to begin at 9:00 a.m., at the Ottawa Building, 611 W. Ottawa Street, Upper Level Conference Room 3, Lansing, Michigan.

ADJOURNMENT

The meeting was adjourned at 4:11 p.m.


LaDonna Schultz, Public Member, Chairperson

1/16/14
Date Minutes Approved


Shellayne Grimes, Board Secretary

12/5/2013
Date Minutes Prepared