

Important Clarification to the 2015-2016 STARR Collection



From: CEPI <CEPI@govsubscriptions.michigan.gov>

Subject: Important Clarification to the 2015-2016 STARR Collection

SEPTEMBER 9, 2016



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The following instructions override a prior CEPI email sent to institutions on August 23, 2016 and override 2015-16 STARR Collection Manual version 1.0. Please follow the revised STARR Data Manual version 1.1 instructions, which are explained in this email. The 2016 STARR Data Manual v1.1 is posted on the [IHE Website](#), and reflects the corresponding updates to the STARR Collection reporting year (page 6 & 7), AcademicAwardDate (page 17), SessionDesignator (pages 62 and 63) and the SessionName (page 64).

Clarification for 2015-16 STARR Reporting Year

We have been informed of, and have discussed with the adult learner workgroup, an issue with how we defined summer sessions and the guidance we provided regarding overlapping summer sessions for the 2015-16 STARR collection as well as how academic awards should be reported. We would like to clarify how we expect colleges and universities to report enrollment and award data for the 2015-16 STARR Collection. The STARR collection is now open, and you are able to make any updates or changes to your data through October 14, 2016.

For the 2015-16 STARR collection, colleges and universities should report all students enrolled in courses between May 1, 2015 and June 30, 2016. If the student starts courses on or after July 1, 2016, they are not to be included in the 2015-16 STARR collection. Please disregard prior references to when a course ends. Only the course start date should be used to determine the session in which a course falls and whether a student is included in a reporting year.

Reporting of Summer Session Names:

Early Summer Session:

- Includes students enrolled in courses with a start date between May 1, 2016 and June 30, 2016
- Reported in the 2015-16 school year

Late Summer Session:

- Excluded from the 2015-16 reporting year
- Includes students enrolled in courses with a start date on or after July 1, 2016
- To be reported in the 2016-17 school year

Reporting of Session Designators:

2015-16 Reporting Year

- 07-2015 (Late Summer Session)
- 09-2015 (Fall Session)
- 01-2016 (Winter/Spring Session)
- 05-2016 (Early Summer Session)

Clarification for reporting Academic Awards:

For the 2015-16 Reporting Year:

- Submit all academic awards conferred if the student was enrolled and/or earned a degree on or before June 30, 2016.

STARR Data Manual:

CEPI has updated the 2015-16 STARR Data Manual and reviewed the changes with the Adult Learner Workgroup.



If you have any questions, please email CEPI customer support at CEPI@michigan.gov or call 517-335-0505, x3. Please provide your name, telephone number (including area code and extension) and school name along with your message.

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