



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD  
DIRECTOR

## MICHIGAN BOARD OF OCCUPATIONAL THERAPISTS FEBRUARY 19, 2013

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Occupational Therapists met in regular session on February 19, 2013 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 1, Lansing, Michigan.

### **CALL TO ORDER**

Susan Robosan-Burt, O.T.R., Vice Chairperson, called the meeting to order at 10:15 a.m.

### **ROLL CALL**

**Members Present:**

Susan Robosan-Burt, O.T.R., Vice Chairperson  
Christie Clipper, Public Member  
Michael Moutsatson, D.O.  
Grace Smith, Public Member (arrived at 10:24 a.m.)  
Kimberly Pace, O.T.R.L  
Kelli King, O.T.R.

**Members Absent:** Diane Andert, O.T.R., Chairperson  
Gerry Conti, Ph.D, O.T.R.  
LoRon Polk, Public Member

**Staff Present:** Shellayne Grimes, Secretary, Board Management & Rules Unit  
Norene Lind, Policy Manager, Board Management & Rules Unit  
Joe Campbell, Enforcement Director  
Kelly Hugh, Policy Analyst, Board Management & Rules Unit

**Others Present:** Mary Ellen East  
Adam Chalas  
Pam Surinck  
Alexis Goetze  
Shawna Hardee

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Olivia Krogstad  
Pennie Wysocki-DuBay

### **Introduction of New Board Members:**

Lind asked everyone present to introduce themselves, and they obliged.

## ***APPROVAL OF MINUTES***

*MOTION* by Moutsatson, seconded by Clipper, to approve the minutes of the November 20, 2012 meeting as presented.

*MOTION PREVAILED*

## ***APPROVAL OF AGENDA***

*MOTION* by Moutsatson, seconded by Clipper, to approve the agenda as presented.

*MOTION PREVAILED*

## ***REGULATORY CONSIDERATIONS***

None

## ***CHAIRPERSON'S REPORT***

No Report

## ***OLD BUSINESS***

None

## ***NEW BUSINESS***

### **Election of Officers**

Lind opened the floor for nominations for Chairperson.

Robosan-Burt nominated Andert for Chairperson. Motion by Robosan-Burt, seconded by Clipper, to re-elect Diane Andert as Chairperson.

*MOTION PREVAILED*

Lind opened the floor for nominations for Vice-Chairperson.

Pace nominated Robosan-Burt for Vice-Chairperson. Motion by Pace, seconded by Moutsatson, to re-elect Susan Robosan-Burt as Vice Chairperson.

MOTION PREVAILED

**Resolution Honoring, William M. Sisco, M.A., M.S., O.T.R.**

*MOTION* by Pace, seconded by Moutsatson, to accept the Resolution for William M. Sisco, M.A., M.S., O.T.R.

*MOTION PREVAILED*

**Committee Assignments**

Lind asked King to serve as one of the full DSC Subcommittee members. Lind also informed members interested in serving on a committee to notify the Chairperson. Assignments will be placed on the next meeting agenda.

**Administrative Rules**

Hugh reported that the Administrative Rules were moving forward. She anticipates the scheduling of a public hearing within the next couple of months. Lind explained that official versions of the Public Health Code and Administrative Rules can be found online.

**Department Update**

Campbell provided his background and said he looks forward to working with the Board in the future.

Lind distributed "Administrative Rules Process in a Nutshell" to the Board. She explained the steps involved and gave a brief explanation of the rule making process.

***PUBLIC COMMENT***

None

## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held May 21, 2013 at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 1, Lansing, Michigan.

## **ADJOURNMENT**

*MOTION* by Smith, seconded by Moutsatson, to adjourn the meeting at 10:54 a.m.

  
\_\_\_\_\_  
Susan Robosan-Burt, OTR, Vice Chairperson

5-21-13  
\_\_\_\_\_  
Date Minutes Approved

  
\_\_\_\_\_  
Shellayne Grimes, Board Secretary

2/19/13  
\_\_\_\_\_  
Date Minutes Prepared