



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD  
DIRECTOR

## MICHIGAN BOARD OF OCCUPATIONAL THERAPISTS DISCIPLINARY SUBCOMMITTEE FEBRUARY 19, 2013 MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Occupational Therapists Disciplinary Subcommittee met in regular session on February 19, 2013 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 1, Lansing, Michigan.

### ***CALL TO ORDER***

Christie Clipper, Chairperson, called the meeting to order at 11:05 a.m.

### ***ROLL CALL***

***Members Present:*** Christie Clipper, Public Member, Chairperson  
Kimberly Pace, O.T.R.L  
Susan Robosan-Burt, O.T.R  
Grace Smith, Public Member

***Members Absent:*** None

***Staff Present:*** Shellayne Grimes, Secretary, Board Management & Rules Unit  
Norene Lind, Policy Manager, Board Management & Rules Unit  
Joe Campbell, Enforcement Director  
Pam Millben, Analyst, Health Professions Division

***Others Present:*** Mary Ellen East  
Adam Chalas  
Pam Surinck  
Alexis Goetze  
Shawna Hardee  
Olivia Krogstad  
Pennie Wysocki-DuBay

## **APPROVAL OF MINUTES**

*MOTION* by Robosan-Burt, seconded by Smith, to approve the minutes of the November 20, 2012, meeting as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Robosan-Burt, seconded by Smith, to approve the agenda as presented.

*MOTION PREVAILED*

## **REGULATORY CONSIDERATIONS**

### **Jeffrey Steven Bucknam, O.T. – Consent Order and Stipulation**

*MOTION* by Robosan-Burt, seconded by Smith, to accept the Consent Order and Stipulation in the matter of Jeffrey Steven Bucknam, O.T.

Discussion was held.

A roll call vote followed: Yeas – Pace, Robosan-Burt, Smith, Clipper

*MOTION PREVAILED*

### **Rebecca Mae Bylsma, O.T. – Consent Order and Stipulation**

*MOTION* by Smith, seconded by Robosan-Burt, to accept the Consent Order and Stipulation in the matter of Rebecca Mae Bylsma, O.T.

Discussion was held.

A roll call vote followed: Yeas – Pace, Robosan-Burt, Smith, Clipper

## **PUBLIC COMMENT**

None

## **ANNOUNCEMENTS**

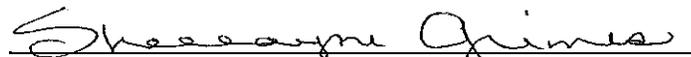
The next regularly scheduled meeting will be held May 21, 2013 immediately following the full board meeting scheduled to begin at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 1, Lansing, Michigan.

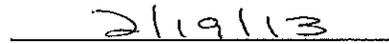
## **ADJOURNMENT**

*MOTION* by Robosan-Burt, seconded by Smith, to adjourn the meeting at 11:19 a.m.

  
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Christie Clipper, Public Member, Chairperson

  
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Date Minutes Approved

  
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Shellayne Grimes, Board Secretary

  
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Date Minutes Prepared