

FW: Section 25e of the State School Aid Act, ( MCL 388.1625e, Public Act 60 of 2013) Pupil Membership Transfer Reporting ✕

From: CEPI <CEPI@govsubscriptions.michigan.gov>

Subject: FW: Section 25e of the State School Aid Act, ( MCL 388.1625e, Public Act 60 of 2013) Pupil Membership Transfer Reporting



Center for Educational Performance and Information

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The following memo from MDE was sent to ISD, LEA, and PSA Superintendents/Lead Administrators. CEPI is forwarding this message as a courtesy.

An important note is that the resubmission window for denied Section 25 requests has **changed to Wednesday, March 12 at 11:59 p.m.** The revised date allows ISD auditors to meet the legislated 24-week audit deadline (March 19).

As a reminder, districts are allowed to resubmit Section 25e requests that meet all of the following criteria:

1. The request was previously denied by the ISD auditor.
2. The ISD auditor requested that the district resubmit the request with corrected information.
3. The initial request was submitted on or before February 11, 2014.
4. The "As Of Date", Enrollment Date, and "First Day in Attendance" are prior to February 12, 2014.

We apologize for any confusion or inconvenience caused by this date change. If you have questions about the resubmission window, please send an email message to [CEPI@michigan.gov](mailto:CEPI@michigan.gov) or call 517-335-0505 and select option 3. Please provide your name, district code and district name (if applicable), the CEPI application name, your telephone number (including area code and extension), your email address and your specific questions.

For questions regarding the memo or Section 25e legislation, contact Brian Ciloski in the MDE Office of State Aid and School Finance at 517-373-3352 or [CiloskiB@michigan.gov](mailto:CiloskiB@michigan.gov).

Thank you,

CEPI

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## MEMO #025-14

*Section 25e of the State School Aid Act, (MCL 388.1625e, Public Act 60 of 2013) Pupil Membership Transfer Reporting*

District Reporting Deadline for Initial Pupil Transfer Membership Requests: Section 25e of the State School Aid Act (MCL 388.1625e, Public Act 60 of 2013) states: "If a pupil counted in membership for the pupil membership count day transfers from a district or intermediate district to enroll in another district or intermediate district after the pupil membership count day and before the supplemental count day and, due to the pupil's enrollment and attendance status as of the pupil membership count day, the pupil was not counted in membership in the educating district or intermediate district, the educating district or intermediate district may report the enrollment and attendance information to the center through the pupil transfer process within 30 days after the transfer or within 30 days after the sixth Wednesday after the pupil membership count day, whichever is later."

[http://www.michigan.gov/documents/mde/Pupil\\_Membership\\_Transfer\\_Reporting\\_448237\\_7.pdf](http://www.michigan.gov/documents/mde/Pupil_Membership_Transfer_Reporting_448237_7.pdf)

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