

Submission Deadline for the Spring 2014 General Collection is March 19, 2014



From: CEPI <CEPI@govsubscriptions.michigan.gov>

Subject: Submission Deadline for the Spring 2014 General Collection is March 19, 2014



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The submission deadline for the MSDS Spring 2014 General Collection is 11:59 p.m. EDT, March 19, 2014. As specified in the State School Aid Act, districts must report all student data no later than five weeks after the legislated count date. This year that deadline is March 19, 2014. The submission deadline does not require the collection to be in a certified status. However, all student records should be submitted in the Staging Area by this deadline. Users may correct reporting errors, including resolving full-time equivalency (FTE) conflicts, until 11:59 p.m., March 26, 2014.

The Spring 2014 General Collection will close at 11:59 p.m. EDT, March 26, 2014. The Certification Status for your district's collection must be "Written to Queue – Available for Certification," "Processing Certification" or "Certified" by this deadline. Remember, your file must be error-free and you must successfully complete the Quality Review process before the system will allow you to certify.

The Spring 2014 General Collection is used for:

- Spring pupil membership count (headcount and FTE)
- A base for enrollment data on the Michigan Department of Education's Bureau of Assessment and Accountability Secure Site, and to populate student core, demographic and program data.

CEPI will be completing a data quality analysis of all error-free staging records submitted to the MSDS by March 20, 2014. If your district would like to take advantage of this service, please make sure your submitted records are error-free by 11:59 p.m. EDT, March 19, 2014. Emails regarding possible anomalies will be sent to district authorized users the following week.

For more information about MSDS General Collections, please go to:

http://mi.gov/cepi/0,1607,7-113-986_50502_53580---,00.html

If you have questions, please send an email message to CEPI@michigan.gov or call 517-335-0505 and select option 3. Please provide your name, district code and district name (if applicable), the CEPI application name, your telephone number (including area code and extension), your email address and your specific questions.

Thank you,

CEPI

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