

## Action Required – 2016 Activity Classification Structure (ACS) – Delinquent Submission Notice



From: CEPI <CEPI@govsubscriptions.michigan.gov>

Subject: Action Required – 2016 Activity Classification Structure (ACS) – Delinquent Submission Notice

November 9, 2016



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Your college did not complete the 2016 ACS data submission. As specified in the State School Aid Act [(MCL 388.1806)], these data were due to the Center for Educational Performance and Information (CEPI) on Tuesday, November 1, 2016. Colleges are required to submit ACS data on the MichiganCC.Net website by the reporting deadline.

CEPI is allowing colleges to complete the ACS data submission by **Friday, November 11, 2016 at 11:59 p.m. EST**. Your data are being provided to the Office of Financial Management on Monday, November 14, 2016 for inclusion in the State of Michigan Comprehensive Annual Financial Report.

Due to a technical issue with the ACS data collection system, the following required data fields were missing from ACS 5:

- Tuition and Fees
- Property Tax
- State Aid
- All Other
- Pell Support

CEPI is allowing colleges to complete the missing fields in ACS 5 by **Monday, November 14, 2016 at 11:59 p.m. EST**. We will notify the State Budget Office of any colleges that have not finalized their submission after that date, as they may be subject to installment withholdings per statute.

For questions regarding the ACS data submission, please contact CEPI customer support by email at [CEPI@michigan.gov](mailto:CEPI@michigan.gov) or call 517-335-0505, x3. Please provide your name, institution entity code and institution name, the CEPI application name, your telephone number (including area code and extension), your email address and your specific question(s).

Thank you for your attention to this matter.

Trina Anderson, Assistant Director

Center for Educational Performance and Information

cc: Community College Presidents, Registrars, IR Contacts, Key Holders and Data Coordinators



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