



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH PROFESSIONS  
RAE RAMSDELL  
ACTING DIRECTOR

STEVEN H. HILFINGER  
DIRECTOR

## MICHIGAN BOARD OF NURSING MEETING OF JUNE 2, 2011

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing met in regular session on June 2, 2011, at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

### ***CALL TO ORDER***

Linda Taft, RN, Chairperson, called the meeting to order at 9:11 a.m.

### ***ROLL CALL***

***Members Present:*** Linda Taft, RN, Chairperson  
Teresa Thompson, PhD, RN, Vice-Chairperson  
Regina Allen, Public Member  
Reginald Armstrong, Public Member  
Karen Bowman, RN  
Jeffrey Breslin, RN  
James Childress, Public Member (left at 11:34 a.m.)  
Earl Auty, RN, CRNA, MS  
Lars Egede-Nissen, Public Member  
Michelle Johnson, RN, MSN  
Kathleen Johnston-Calati, Public Member  
Kathleen Lavery, RN, MS, CNM  
Brenda Lewis, LPN  
Donica Stubbs, RN, BSN  
Michael Ferency, Public Member

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**Members Absent:** Margherita Clark, RN, MSN  
Nina Bugbee, RN  
Mary Brown, RN  
Melynda Daley, LPN  
Jody DeFoe, Public Member  
Brigid McMillan, LPN  
LaDonna Schultz, Public Member  
Amy Perry, RN, MSN

**Staff Present:** Laurie VanBeelen, Secretary, Health Regulatory Division  
Kristen Kinney, Secretary, Health Regulatory Division  
Rae Ramsdell, Director, Health Regulatory Division  
Wendy Helmick, Analyst, Health Regulatory Division  
Kelly Elizondo, Assistant Attorney General  
Jennifer Pickworth, Compliance Section, Health Regulatory Division  
Kelsie Williams, Compliance Section, Health Regulatory Division

**Others Present:** Samantha Papa, Appointments Division, Office of Governor Snyder  
Dan Cramer, Appointments Division, Office of Governor Snyder  
Gail Hall, Baker College  
Aaron Mailee, Baker College  
Jennifer Warren, Baker College

## **APPROVAL OF MINUTES**

*MOTION* by Armstrong, seconded by Allen, to approve the minutes of the May 5, 2011 meeting as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Armstrong, seconded by Bowman, to approve the agenda with the following deletion:

Under Committee Reports, F. Chief Nurse Executive Report will be removed.

*MOTION PREVAILED*

## REGULATORY CONSIDERATIONS

**Brenda Turner, RN – Board's Findings of Facts and Conclusions of Law**

*MOTION* by Lavery, seconded by Thompson, to remove the table, accept the Board's Findings of Fact and Conclusions of Law, and deny the reinstatement in the matter of Brenda Turner, RN.

Discussion was held.

A roll call vote followed: Yeas: Johnson, Armstrong, Thompson, Lewis, Ferencey, Bowman, Stubbs, Johnston-Calati, Allen, Lavery, Childress, Breslin, Edege-Nissen, Auty, Taft

*MOTION PREVAILED*

## Deborah Parnell RN, – Proposal for Decision

**MOTION** by Lavery, seconded by Childress, to accept the Proposal for Decision and deny the reinstatement in the matter of Deborah Parnell, RN.

A roll call vote followed: Yeas: Egede-Nissen, Bowman, Breslin, Allen, Clark, Taft, Johnson, Lewis, Bugbee, Childress, Johnston-Calati, Perry, Stubbs, Armstrong, Thompson

*MOTION PREVAILED*

## COMMITTEE REPORTS

## Education Committee

Thompson directed the Board to the Program Review Committee Report and provided a verbal highlight of same. See Addendum #1.

*MOTION* by the committee to accept the PN program decisions related to Baker College Auburn Hills, Bay de Noc Community college, NexCare Health Training Institute, Northwestern Michigan College, and faculty exceptions

*MOTION PREVAILED*

*MOTION* by the committee to accept the ADN and BSN program decisions related to Baker College Allen Park, Baker College Auburn Hills, Baker College Cadillac, Baker College Clinton township, Baker College Flint, Baker College Muskegon, Baker College Owosso, Bay de Noc Community College, Davenport University – Warren, ITT – Canton, North Central Michigan College, Northwestern Michigan college, Rochester College and University of Michigan.

*MOTION PREVAILED*

Discussion was held amongst the Board and Department Staff regarding the need for analysis of future nursing shortages.

#### **Disciplinary Subcommittee**

No report.

#### **Licensure Committee**

No report.

#### **Rules Committee**

Taft Advised that the rules process is still pending due to changes within the Department.

#### **NCSBN/Other Committees**

No report.

#### **Chairperson's Report**

Taft reviewed the current appointments process and advised that 8 current members of the Board have expiration dates of June 30, 2011. With the possibility of members being unable to serve on the disciplinary subcommittee due to expiration of their terms, discussion was held regarding the need for alternate members to serve at the upcoming July, August and September meetings. In the event current DSC members are not re-appointed, Lavery and Edege-Nissen will serve in July; Auty and Johnston-Calati will serve in August; and Childress and Johnson will serve in September.

Taft reviewed the conferee schedule for the remainder of 2011 and noted that August remains open. Stubbs volunteered to take August and Lavery will take July if Thompson is not re-appointed. In the event she is not re-appointed, Taft asked for volunteers to review allegation files and stressed the importance of this task. Lavery will review during July, Auty will review in August and Johnson will review during September.

Taft provided the Board with a written Chairperson's report and provided a verbal overview of same. See Addendum #2 attached hereto.

Taft stated that Margie Clark unfortunately is unable to be present at today's meeting and read a letter from Margie thanking the Board members and Department staff for the opportunity to serve.

### **Vice-Chairperson's Report**

Thompson advised that she attended the recent Michigan Nursing Education Council meeting organized by Jeanette Klemczak and stated that the first Task Force on Nursing Practice forum will be held on July 29, 2011.

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **NCSBN Annual Meeting August 2-5, Indianapolis, Indiana**

Taft stated that there are resource funds available through NCSBN to cover attendance for two members of the Board to attend and asked if anyone interested in attending to let her know.

### **Department Update**

#### **Renewal of Badges**

VanBeleen advised that members' ID badges will be expiring soon and following today's meeting, members would be able to renew their badges.

VanBeleen also introduced Kristen Kinney who will be assisting the Board as their Board Secretary. VanBeleen advised the Board that she has accepted a promotion within the Department and is now working for the Office of Financial and Insurance Regulation with Amy Allen.

### **Committee Assignments Reviewed in September**

This topic was previously covered in Chairperson's Report

Ramsdell introduced Susan Affholter, the Department's Pain Management and Palliative Care Coordinator. Affholter provided the Board with written information regarding the Advisory Committee on Pain and Symptom Management (ACPSM) and highlighted the recently-introduced informational DVD on the state's MAPS program and the quarterly pain management publication. She advised that the Board will be receiving information in the next agenda packet relating to candidates who wish to serve as the Board's representative on the ACPSM.

Ramsdell advised that the Bureau is working diligently to fill the vacant positions in the Board Support Unit. She stated that she is continuing to act as interim Bureau Director.

## ***PUBLIC COMMENT***

Lewis advised that this would be her last meeting and thanked her fellow Board members for the opportunity to serve with them. She shared that she learned a great deal during her time on the Board.

Taft thanked all Board members for their service and shared that she valued the opportunity to serve the Board in the capacity of both a professional member and chairperson.

## ***ANNOUNCEMENTS***

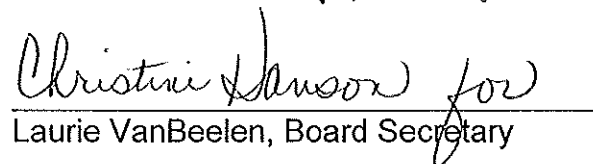
The next regularly scheduled meeting will be held September 8, 2011 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

## ***ADJOURNMENT***

*MOTION* by Armstrong, seconded by Lavery, to adjourn the meeting at 10:38 a.m.

  
Linda S. Taft, RN, Chairperson

9/8/2011  
\_\_\_\_\_  
Date Minutes Approved

  
Laurie VanBeelen, Board Secretary

June 2, 2011  
\_\_\_\_\_  
Date Minutes Prepared

ADDENDUM #1

**PROGRAM REVIEW COMMITTEE REPORT**

June 1, 2011

Chairperson: T. Thompson

Members: R. Armstrong, M. Clark, M. Johnson, A. Perry (absent)

**Annual Report**

Baker College Auburn Hills (PN/ADN)

The reports were received and approved. The ADN NCLEX pass rates are low.

Baker College Clinton Township (ADN)

The report was received and approved.

Baker College Flint (ADN)

The report was received and approved.

Baker College Muskegon (ADN)

The report was received and approved.

Baker College Owosso (ADN)

The report was received and approved.

ITT-Canton (ADN)

The report was received and approved.

NexCare Health Training Institute (PN)

The report was received and pending approval with receipt of contract(s). A clinical site must be obtained for OB as the rules do state clinicals must cover all areas. No further admissions until contracts are received. The admission numbers exceeded the numbers set by the board of 30 admits per year. The program can only admit 30. You cannot admit anymore than that.

Northwestern Michigan College (PN/ADN)

The reports were received and approved.

University of Michigan (BSN)

The explanation was received and approved.

**Self Study**

Baker College Cadillac (ADN)

The self study was received and approved. The committee commends a well-written self study. On page 47 under student re-entry, the Michigan Board of Nursing does not require the repeat language used. This is the school's requirement. Please remove reference to the Michigan Board of Nursing.

**Major Program Change**

Bay de Noc Community College (PN/ADN)

The report was received and approved.

North Central Michigan College (ADN)

The additional material was received and approved.

**Site Visit**

Baker College Allen Park (ADN)

The report was received and approved with the recommendations by the nurse consultant. The nursing program may begin.

Rochester College (BSN)

The report was received and approved with the recommendations by the nurse consultant. The italics in the report must be addressed:

- Have copies of licenses and diplomas of all nursing on file with self study
- A job description of full-time lab coordinator
- General education requirements need to be made clear to potential students
- A copy of the nursing student handbook needs to be submitted electronically to the board

This is a provisional approval to begin in the fall with the admission of 24 students pending receipt of the above items by July 31, 2011.

**NCLEX Improvement Plan**

Davenport University Warren (ADN)

The school indicated the ADN program is closing and there have been no further admissions.

**Faculty Exception**

Marlise Gier                      2<sup>nd</sup> exception                      expires May 2012  
Jackson Community College (retroactive May 2011)

Monica Porter    1<sup>st</sup> exception                      expires June 2012  
NexCare Health Care Training Institute

Elizabeth Turner              1<sup>st</sup> exception                      denied  
Kellogg Community College

Dawn Lyon                      4<sup>th</sup> exception                      Clinical expires June 2012  
St. Clair County Community College

**MOTION** by the committee is to accept the PN program decisions related to Baker College Auburn Hills, Bay de Noc Community College, NexCare Health Training Institute, Northwestern Michigan College, and faculty exceptions.

**MOTION** by the committee is to accept the ADN and BSN program decisions related to Baker College Allen Park, Baker College Auburn Hills, Baker College Cadillac, Baker College Clinton Township, Baker College Flint, Baker College Muskegon, Baker College Owosso, Bay de Noc Community College, Davenport University-Warren, ITT-Canton, North Central Michigan College, Northwestern Michigan College, Rochester College, and University of Michigan.

**Nursing Director Change**

Patricia Henning, RN, MSN is the new Interim Dean of Allied Health and Wellness at Bay de Noc Community College effective May 1, 2011.

Doris Fields, RN, MSN is the Interim Dean of Nursing at Wayne County Community College District effective May 25, 2011.

**Minor Program Change**

Finlandia University was granted a minor program change for the change in admission criteria (grade requirements for math and science and cumulative GPA) for fall 2012 admissions.

ITT-Technical Institute Canton was granted a minor program change for the admission process.



Addendum #2

**To:** Michigan Board of Nursing  
**From:** Linda Taft, RN  
**Subject:** Chairperson's Report for May 5-June 1, 2011  
**Date:** June 2, 2011

Regulatory Concerns:

- Continuing Education: Approved 4 courses and denied 1 course.
- Summary Suspensions: Approved 4 non-mandatory suspensions and reviewed 2 mandatory suspensions served by department.
- Allegation Files: Authorized 14 cases for investigation, dismissed 21 cases showing no violation of the Public Health Code, and referred 11 files for additional information.
- Conferee Actions: Served as conferee for 7 cases and attended 1 settlement conference.

Other Activities:

- 2011 COMON Meeting dates are: March 17, June 16, September 15 and December 15.
  - Assumed Chair role January 2011.
    - Executive Officers calls May 13 and June 3, 2011 for meeting planning.
    - As Chair, will represent COMON at MHIAC meetings. Meeting held April 21, 2011. Meetings to be held bi-monthly for 2011.
    - Serving on Task Force on Nursing Practice on behalf of COMON. Meeting monthly throughout 2011.
      - Challenge to all Board members to submit Nursing Practice Issue Form regarding an issue for consideration by the TFNP. Link to online form was sent out by L.VanBeelen.
- NCSBN Delegate Assembly and Annual Meeting to be held in Indianapolis, IN, August 3-5, 2011. NCSBN BOD Summary of Recommendations to 2011 Delegate Assembly with Rationale attached.
- Joined Advisory Board of Michigan Area Health Education Center (MI-AHEC) partnership through Wayne State University. Next meeting July 12, 2011 at WSU.
- MMTAC meetings/pilot continues on hold as department (MDCH) concerns addressed.
- Reviewed NCSBN Council Connector, Policy Perspectives, Leader to Leader and Journal of Nursing Regulation, AORN Newsletters, ANA Smartbriefs and RN-AIM News & Musings.
- Rules Committee work continues. Department still in reorganizing process for Rules formatting.