

CEPI Announcements: 5.18.2016



From: CEPI <CEPI@govsubscriptions.michigan.gov>  
Subject: CEPI Announcements: 5.18.2016



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CEPI Announcements are sent on the first and third Wednesday of the month. [Prior announcements are available on our website.](#)



**CEPI Applications Offline May 29**

All CEPI applications will be down for scheduled maintenance on Sunday, May 29, 2016 from 6 a.m. to 2 p.m. EDT.

**Updating EEM for the Current and Upcoming School Year**

If there have been changes in your district or school entities that will impact your end-of-year reporting, please update the EEM prior to June 15, 2016. No changes for the 2015-16 school year should be submitted after that date. Incorrect EEM information may cause problems in data submissions, impact funding and grant allocations, and interfere with shipping and receipt of testing materials.

The EEM is now accepting deferred transactions for the 2016-17 school year. A deferred transaction means you can update the database now with an effective date of July 1, 2016 or later. This can help ensure accuracy for pre-identification of assessment materials and school selection for Title 1 grants.

Please refer to the [Updating EEM for Current and Upcoming School Year](#) memo for further information, including detailed instructions on submitting deferred transactions.

If you have questions, please contact CEPI customer support at [CEPI@michigan.gov](mailto:CEPI@michigan.gov) or 517-335-0505, x3.

**SID Submission Reminder**

EOY 2016 School Infrastructure Database (SID) data are due to CEPI on June 30, 2016. All successfully submitted schools/facilities will show green check marks to the right of the school/facility name under the "Status" heading. If a school/facility status indicates a red "X," there are still fields that must be updated. When all of the schools/facilities in the district have green check marks, the submission is complete.

CEPI will be completing the mid-collection analysis of all data submitted to the SID by June 14, 2016. Emails of any possible anomalies will be sent to district authorized users the following week.

**REP Submission Reminder**

EOY 2016 Registry of Educational Personnel (REP) data are due to CEPI on June 30, 2016. All successfully submitted records will show green check marks next to the Personnel Identification Code numbers. If a record indicates a red "X," the record still must be updated. When all current employee records have green check marks and all new staff member records have been submitted and have green check marks, the submission is complete.

CEPI will be completing the mid-collection analysis of all data submitted to the REP by June 12, 2016. Emails of any possible anomalies will be sent to district authorized users the following week.

**REP - New Educator Effectiveness Exemption Label**

MCL 380.1249 allows teachers and administrators who have been submitted in REP with a Highly Effective Evaluation rating for the previous three consecutive EOY submissions to be exempt from the evaluation process biennially. A new label has been added to Field 20: Educator Effectiveness in the 2016 EOY REP, Code 09: Highly Effective Evaluation Exemption. More information is available in the [EOY 2016 Data Field Descriptions Addendum](#) on the REP webpage, under manuals.

**MSDS 2016-17 Collection Details Manual Now Available**