



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

**HEALTH PROFESSIONAL RECOVERY COMMITTEE
SEPTEMBER 19, 2016 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Health Professional Recovery Committee (HPRC) met on September 19, 2016, at the Ottawa Building, Conference Room 3, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Linda Taft, RN, Chairperson, called the meeting to order at 9:55 a.m.

ROLL CALL

Members Present: Linda Taft, RN, Chairperson
Thomas Doyle, OD
Scott Hughes, DPM, FASPS
Sandra Gray, RPh. MA, MBA
Joan Lewis, DDS
Tiffany Lee-Parker, PhD, LPC, NCC, CAADC
Deborah Lincoln, RN, MSN, RAC
Timothy Monroe, LMSW, ACSW, DCSW
Jay Pozner, Ph.D.
Paul Schmidt, MS, AT, ATC, PT
Richard Zahodnic, Ph.D., RRT-NPS, RPFT, AE-C

Members Absent: Laurie Bahlke, MA, CCC-SLP
Katherine Donahue, DVM
Vita McCabe, MD, FACC, FACS
William R. Morrone, DO
Susan Talley, PT, DPT, C/N

Staff: Karen Carpenter, Policy Analyst, Boards and Committees Section
LeAnn Payne, Board Support, Boards and Committees Section
Andrew Hudson, Assistant Attorney General

APPROVAL OF AGENDA

MOTION by Doyle, seconded by Zahodnic, to approve the Agenda as presented.

A voice vote followed.

MOTION PREVAILED

OLD BUSINESS

Approval of Minutes

MOTION by Doyle, seconded by Zahodnic, to approve the minutes from March 14, 2016, as presented.

A voice vote followed.

MOTION PREVAILED

SUBCOMMITTEE REPORTS

Clinical & Policy

MOTION by Zahodnic, seconded by Doyle, to approve Policy 303.01

Discussion was held.

A roll call vote followed: Yeas: Doyle, Gray, Hughes, Lee-Parker, Lewis, Lincoln, Monroe, Pozner, Schmidt, Zahodnic, Taft
Nays: None

MOTION PREVAILED

MOTION by Doyle, seconded by Zahodnic, to approve Policy 404.00.

Discussion was held.

A roll call vote followed: Yeas: Doyle, Gray, Hughes, Lee-Parker, Lewis, Lincoln, Monroe, Pozner, Schmidt, Zahodnic, Taft
Nays: None

MOTION PREVAILED

MOTION by Zahodnic, seconded by Lewis, to approve Policy 405.00.

Discussion was held.

A roll call vote followed: Yeas: Doyle, Gray, Hughes, Lee-Parker, Lewis, Lincoln, Monroe, Pozner, Schmidt, Zahodnic, Taft
Nays: None

MOTION PREVAILED

Audit Data & Statistics

Zahodnic states the committee had a conference call and looked over the 2nd quarter report from the HPRP contractor. The Audit Data & Statistics committee all agree it looks good. In December, the committee will present the Executive Summary report.

Step 2 Review

Taft reported that we have had 26 Step 2 reviews since the first of the year and 14 since the March meeting. She is currently working with Karen Carpenter to develop our best practices for timely and efficient processing of Step 2 reviews.

NEW BUSINESS

Chairperson's Reports/Comments

Taft reported she has met with Director Gaedeke, BPL staff, and representatives of the Attorney General's office over the past six months to discuss program policies, processes, and direction. Taft states it is a work in progress. Taft introduced Karen Carpenter as the new HPRP Contract Administrator. Taft welcomed new members and explained the committee process. Taft made subcommittee assignments:

Audit Data & Statistics: Hughes, Lincoln, McCabe, Schmidt, Zahodnic

Clinical & Policy: Doyle, Gray, Lee-Parker, Morrone, Talley

Review: Bahlke, Donahue, Lewis, Monroe, Pozner, Taft

HPRP CONTRACTOR REPORT

Carolyn Batchelor gave a verbal highlight of the HPRP Quarterly Report to the Committee. Steve Batchelor gave input to the new members on the review process.

DEPARTMENT UPDATE

Carpenter informed the Board she replaced Rudy Litterini and explained her role with the Committee. Her duties include: reviewing/ analyzing Step 2 Review requests, maintains HPRP procedures and handbook. Assistant Attorney General explained his role, representing the Department to the Committee.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held December 19, 2016 at 9:30 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center (UL), Conference Room 3, Lansing, Michigan.

ADJOURNMENT

MOTION by Zahodnic, seconded by Doyle, to adjourn the meeting at 11:00 a.m.

A voice vote followed.

MOTION PREVAILED

Approved on 12-19-16

Prepared by:
LeAnn Payne, Board Support

September 26, 2016