



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH PROFESSIONS  
RAE RAMSDELL  
DIRECTOR

STEVEN H. HILFINGER  
DIRECTOR

## MICHIGAN BOARD OF ATHLETIC TRAINERS FEBRUARY 17, 2012 MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Athletic Trainers met in regular session on February 17, 2012 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

#### **CALL TO ORDER**

Ann Berry, Chairperson, called the meeting to order at 10:03 a.m.

#### **INTRODUCTION OF NEW BOARD MEMBER**

Berry welcomed new Board member Patrick Wykes and asked that he introduce himself to the Board and Department staff.

#### **ROLL CALL**

**Members Present:** Ann Berry, AT, ATC, Chairperson, Professional Member  
Dennis Corbin, AT, ATC, Vice Chairperson, Professional Member  
Robert Baker, MD, AT, Professional Member  
William Bupp, Public Member  
Lorin Cartwright, Public Member  
Christina Eyers, EdD, AT, ATC, Professional Member  
Rosemary Snyder, AT, ATC, Professional Member  
Patrick Wykes, AT, ATC, Professional Member

**Members Absent:** Michael Abdenour, AT, ATC, Professional Member  
Lawrence Nassar, DO, Professional Member

**Staff Present:** Christine Hanson, Board Secretary, Health Regulatory Division  
Rae Ramsdell, Director, Bureau of Health Professions  
Kelly Hugh, Policy Analyst, Health Regulatory Division

Desmond Mitchell, Policy Analyst, Health Regulatory Division  
Robert Jenkins, Assistant Attorney General

**Public Present:** Jeff Monroe, MSU/MATS  
Tracey Covassin, MSU

## ***INTRODUCTION OF DEPARTMENT STAFF***

Berry asked that Department staff introduce themselves to the Board.

## ***APPROVAL OF MINUTES***

*MOTION* by Bupp, seconded by Eyers, to approve the minutes of the November 7, 2011 meeting as presented.

*MOTION PREVAILED*

## ***APPROVAL OF AGENDA***

*MOTION* by Eyers, seconded by Baker, to approve the agenda as presented.

*MOTION PREVAILED*

## ***OLD BUSINESS***

### **EDUCATION COMMITTEE CHAIR APPOINTMENT**

Berry appointed Eyers as Chairperson to the Education Committee. She thanked Eyers for her willingness to serve as Chairperson.

## ***NEW BUSINESS***

### **GRADUATE ASSISTANT LICENSURE QUESTION**

Berry informed that she has received communication regarding questions on licensure requirements for Graduate Assistants and Interns.

Hugh distributed her memorandum regarding licensure requirements for graduate assistants/interns. Discussion amongst the Board members and staff was held regarding section 16171(a) of the Michigan Public Health Code, exemption for licensure, athletic trainer graduate assistant assignments, moon-lighting, description of a graduate assistant and description of an intern.

Ramsdell informed that the Department will not advise individuals if an inquiry is not addressed in the law. The Department will refer individuals to review the Board of Certification (BOC) standards and/or the Commission on Accreditation for Athletic Training Education (CAATE) standards.

Hugh will redraft her memorandum and forward to the Education Committee. An Intern who is not enrolled in an education program is not exempt from licensure.

### **FAQs LIST OF UPDATES FOR WEB**

Berry directed the Board to the list of FAQs that is posted on the website and opened the floor for discussion of necessary updates.

Ramsdell stated that electronic submission of applications will be available in the near future; however, required supplemental materials will need to be mailed to the Department. Eyes inquired if she would be able to send a memorandum to the Athletic Training programs clarifying the application process. She also suggested that a FAQ be drafted regarding licensure requirements for Graduate Assistants. Also to be added is a FAQ on the license renewal process and keeping documentation of CME.

Ramsdell will revise some of the FAQs and present at next Board meeting.

### **PHYSICIAN SUPERVISION AND DIRECTION**

Discussed under FAQs List of Updates for Web. Athletic Trainers are required to follow statute. Changes to the statute require Legislature approval.

### **NUMBER OF ATS LICENSED AND RENEWAL STATUS**

Berry directed the Board to licensee information in their folders. She stated that as of February 9, 2012, 916 Athletic Trainers have been licensed. License renewal will be September 30, 2012. Ramsdell stated that as more health professionals become licensed, renewal cycle years will be staggered. She also stated that renewal notices are mailed to licensees.

### **DEPARTMENT UPDATE**

Ramsdell informed that an allegation has been received. She also provided a brief overview of the investigative process and the roles of the Chair and the Conferees. She also provided information regarding which regulatory cases come before the full Board and the DSC.

## **PUBLIC COMMENT**

Tracey Covassin thanked the Board for clarification regarding licensure requirement for both Graduate Assistants and Interns.

## **ANNOUNCEMENTS**

The next meeting is scheduled for May 18, 2012 at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center (UL), Conference Room 3, Lansing, Michigan

## **ADJOURNMENT**

Motion by Baker, seconded by Evers, to adjourn the meeting at 12:05 p.m.

  
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Ann Berry, AT, ATC, Chairperson

5/18/12  
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Date Minutes Signed

  
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Christine Hanson, Board Secretary

February 22, 2012  
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Date Minutes Prepared