



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

MIKE ZIMMER
ACTING DIRECTOR

MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS MEETING OF SEPTEMBER 2, 2014

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators met in regular session on September 2, 2014, at the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

CALL TO ORDER

Kimberly Kimbrough-Wozniak, Chairperson, called the meeting to order at 10:05 a.m.

ROLL CALL

Members Present:

Kimberly Kimbrough-Wozniak, NHA
Carl Ver Beek, Public Member, Vice Chairperson
Ricky Ackerman, NHA
Pam Ditri, NHA
Paul Barber, NHA
Patricia Lyden, RN, MS, LNHA, LNC
Bridget Looby, Public Member

Members Absent:

Jeffrey Beutner, Public Member
Justin Moreau, BA, CDM, CFPP, NHA

Staff Present:

Amy Schneider, Board Secretary, Policy, Rules and Board Support
Norene Lind, Board Manager, Policy, Rules and Board Support
Elaine Barr, Analyst, Policy, Rules and Board Support

Others Present:

Representative from the Michigan Podiatric Medical Association

APPROVAL OF MINUTES

MOTION by Lyden, seconded by Ver Beek, to approve the minutes of the June 24, 2014 meeting, as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Ver Beek, seconded by Lyden, to approve the agenda with the addition of "Introductions" before "Regulatory Considerations."

MOTION PREVAILED

INTRODUCTIONS

Kimbrough-Wozniak asked the Board and staff to introduce themselves.

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

None

NEW BUSINESS

Elections

Lind ran the election for Chairperson.

MOTION by Ver Beek, seconded by Lyden, to re-elect Kimbrough-Wozniak for Chairperson.

A voice vote was held.

MOTION PASSED.

Kimbrough-Wozniak ran the election for Vice-Chairperson.

MOTION by Lyden, seconded by Ackerman, to re-elect Ver Beek for Vice-Chairperson.

A voice vote was held.

MOTION PASSED.

Committee Assignments

Lind explained the composition of the Disciplinary Subcommittee (DSC) and the requirements for meeting quorum.

The following assignments were made to the Disciplinary Subcommittee: Carl Ver Beek Chair, Bridget Looby, Patricia Lyden, Ricky Ackerman, and Paul Barber. Alternates: Jeffrey Beutner and Justin Moreau.

Lind informed about the new allegation review procedures that went into effect on July 1, 2014, requiring two Board members to review all allegations in addition to the Chairperson. Kimbrough-Wozniak asked Ditri and Ver Beek to assist with the allegation review.

National Association of Long Term Care Administrator Boards (NAB) Meeting Recap

Kimbrough-Wozniak reported that she attended the National Association of Long Term Care Administrator Boards (NAB) meeting held in Louisville, Kentucky, June 4-6, 2014. She shared a summary of topics that were covered at the meeting, namely:

- The responsibilities of the NAB, a board comprised of both Nursing Home Administrations (NHA) and Assisted Living (AL) representatives, are as follows: creation of the exams, approval of the Continuing Education (CE), and the Academic Accreditation Program.

Kimbrough-Wozniak also noted that she was involved with the Board of Governors adopted "Practice Analysis Report" that examined career progression within the NHA and AL fields, and will outline a new vision for the professions. She is also involved with a work group that discussed Administrator-in-Training (AIT) programs. She informed of interest in joining the committee that develops the NHA test questions.

Department Update

Lind updated Board members about SB 597, a bill that would require all health professional licensees to complete training in recognizing the signs of Human Trafficking. This requirement would apply to both original and renewal licenses.

Barr stated that the draft administrative rules, among other things, will clarify the coursework required for licensure and clarify continuing education requirements for licensure renewal. The next step in the rulemaking process will be a Public Hearing. Information on the hearing is forthcoming.

PUBLIC COMMENT

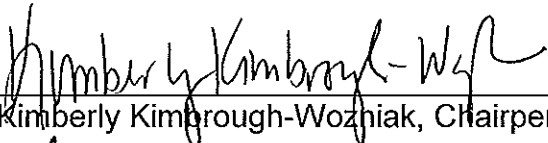
None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held December 9, 2014 at 10:00 a.m. at the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

ADJOURNMENT

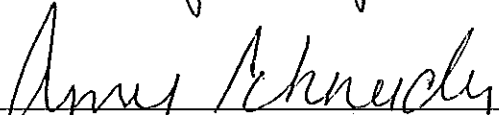
MOTION by Lyden, seconded by Ditri, to adjourn the meeting at 10:40 a.m.



Kimberly Kimbrough-Wozniak, Chairperson

12-18-2014

Date Minutes Approved



Amy Schneider, Board Secretary

9.2.14

Date Minutes Prepared