

Direct Certification Report Refreshed March 7



From: CEPI <CEPI@govsubscriptions.michigan.gov>

Subject: Direct Certification Report Refreshed March 7

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The report of students who have been directly certified to receive free supplemental nutrition services was refreshed Friday, March 7 and is now available in the Michigan Student Data System. The following student records were included in the source file for this refresh:

- Fall 2013 General Collection certified records
- Student Record Maintenance 2013-2014 records that were certified prior to March 5
- Early Roster Collection (nonpublic schools only) records that were resolved and error-free prior to March 5.

Public schools: As a reminder, users will receive a certification-level error if a directly certified student is reported in the Spring General Collection as eligible for reduced-price meals/milk instead of free meals/milk. It is recommended to run the Direct Certification Report and verify that any newly matched students (3/4/2014 matched date) are reported with code "1" (Free) instead of "2" (Reduced) in the Supplemental Nutrition Eligibility (SNE) characteristic. You may obtain a list of all students reported in the collection as "Reduced" by running the "Economically Disadvantaged Students" report (found under the General Reports menu) and filtering on the SNE column.

For more information about the Direct Certification Report, please go to:

http://www.michigan.gov/cepi/0,1607,7-113-986_50502_53828---,00.html

If you have questions, please send an email message to CEPI@michigan.gov or call 517-335-0505 and select option 3. Please provide your name, district code and district name (if applicable), the CEPI application name, your telephone number (including area code and extension), your email address and your specific questions.

Thank you,

CEPI

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