

POINTS OF CONTACT

PUBLIC USE

Individual Income Tax (IIT)

Self-Service Online:
www.michigan.gov/incometax

Must have the “Five Shared Secrets”

- Social Security Number
- Last Name
- Tax Year of the Return in Question
- Adjusted Gross Income or Total Household Resources
- Filing Status

IIT Call Center: 517-636-4486

Business Taxes

Self-Service Online:
Michigan Treasury Online (MTO)
www.michigan.gov/mtobusiness

Business Tax Call Center: 517-636-6925

LEGISLATIVE USE ONLY

Legislation & Bill Proposals

Office of Legislative Affairs
517-335-7505

ALL Constituent Issues

E-mail: Treas_Inquiry@michigan.gov

Individual Income Tax (IIT)*

- Social Security Number
- First and Last Name
- Address
- Tax Year(s) of the Return in Question
- Adjusted Gross Income (AGI) or Total Household Resources
- Filing Status

Business Taxes*

- Federal Employer Identification Number (FEIN/EIN/Tax ID) or TR Number
- Business Name
- Address
- Officer/Owner/Legal Contact Name
- Phone Number
- Tax Type (SUW, CIT, MF, Tobacco, etc)
- Tax Year(s), Period(s)

Other Issues*

- First and Last Name
- Address
- Phone Number
- Treasury Account Number, a Social Security Number, or Property ID Number

***ALL of the above cases must also include the following information:**

What is the issue? What has the constituent done so far to resolve the issue?

Copies of letters, emails, notices, etc that constituent has sent your office.

Treasury Assistance for Legislative Offices for Tax Year 2019

DISCLOSURE

Disclosure provisions (MCL 205.28(1)(f)) prohibit Treasury employees from discussing taxpayer information without authorization from the taxpayer. Should your office decide to seek authorization for a case, an **Authorized Representative Declaration (ARD), Form 151**, can be found at <https://www.michigan.gov/taxes/0,4676,7-238-43549-156184--,00.html>. There is also a video with step by step instructions that you may find helpful.

Statute also forbids Treasury employees from sharing information on why a tax return has been selected for review or audit. The Department takes disclosure very seriously in order to protect the privacy of your constituents' information.

APPEAL RIGHTS

If your constituent receives a letter from Treasury with appeal rights, they should exercise them immediately as their timeline is statute-driven and cannot be halted. Contacting the Office of the Taxpayer Advocate does not stop the appeal timeline.

MORE ABOUT TREASURY

- The Office of the Taxpayer Advocate has its own webpage where, as a resource of last resort, the public may submit requests for assistance on issues that have not been resolved through Treasury's normal channels of resolution. The webpage is www.michigan.gov/taxpayeradvocate.
- Unclaimed Property Division established a new state-of-the-art website with enhanced search options that allows individuals and businesses the ability to check on the status of previously filed claims, file new claims and verify documentation electronically. Additionally, holders of unclaimed property are now able to file reports and provide payments online.

