



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH PROFESSIONS
RAE RAMSDELL
DIRECTOR

STEVEN H. HILFINGER
DIRECTOR

MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS MEETING OF MARCH 20, 2012

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators met in regular session on March 20, 2012 at the Ottawa Building, 611 W. Ottawa, Conference Room 3, Upper Level Conference Center, Lansing, Michigan.

CALL TO ORDER

Gail Clarkson, N.H.A., Chairperson, called the meeting to order at 10:04 a.m.

ROLL CALL

Members Present: Gail Clarkson, N.H.A., Chairperson
Hermina Breuker, N.H.A.
Todd Cook, Public Member
Pam Ditri, N.H.A.
Sara Fazio, Public Member (arrived at 10:28 p.m.)
Susan Pettis, N.H.A.
Jeanne Smith, N.H.A.

Members Absent: Thomas Ensign, N.H.A.
Valaria Moon, Public Member

Staff Present: Christine Hanson, Board Secretary, Health Regulatory Division
Norene Lind, Policy Manager, Health Regulatory Division
Desmond Mitchell, Policy Analyst, Health Regulatory Division
Kelly Hugh, Policy Analyst, Health Regulatory Division
Kayla Byrd, Student Assistant, Health Regulatory Division

INTRODUCTION OF BOARD MEMBERS

Clarkson welcomed Board members and asked Board members and Department staff to introduce themselves.

APPROVAL OF MINUTES

MOTION by Breuker, seconded by Pettis, to approve the minutes of the June 21, 2011 meeting as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Cook, seconded by Ditri, to approve the agenda as presented.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

Administrative Rule Status

Clarkson provided the Board with a brief history concerning the administrative rule revision process.

Mitchell handed out a copy of the draft of the administrative rules and discussed problems with the proposed education requirements. A lengthy discussion was held amongst Board members and Department staff.

MOTION by Pettis, seconded by Breuker, to table the proposed administrative rules pending review of educational requirements for Nursing Home Administrator degree programs.

Additional discussion was held.

MOTION PREVAILED

Mitchell will provide an update at the next Board meeting.

NEW BUSINESS

Committee Assignments

Clarkson asked for volunteers to fill the vacancies on the Disciplinary Subcommittee. Smith volunteered to serve as the professional member and Fazio volunteered to serve as the public member. Cook will serve as the alternate public member. Clarkson appointed Ensign to serve as the alternate professional member.

Department Update

No report.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held June 19, 2012 at 10:00 a.m. at the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

ADJOURNMENT

MOTION by Cook, seconded by Ditri to adjourn the meeting at 10:58 a.m.



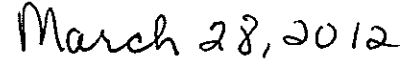
Gail Clarkson, N.H.A., Chairperson



Christine Hanson, Board Secretary



Date Minutes Approved



Date Minutes Prepared