



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH PROFESSIONS  
RAE RAMSDELL  
ACTING DIRECTOR

STEVEN H. HILFINGER  
DIRECTOR

## MICHIGAN BOARD OF SOCIAL WORK JULY 26, 2011 MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Social Work met in regular session on July 26, 2011, in the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

#### **CALL TO ORDER**

Matthew Wojack, LMSW, Chairperson, called the meeting to order at 9:31 a.m.

#### **ROLL CALL**

**Members Present:** Matthew Wojack, LMSW, Chairperson  
Anwar Najor-Durack, MSW, LMSW, Vice Chairperson  
Eleanor Blum, Public Member  
Michele Brock, LMSW  
Pamela Manela, LMSW  
Michelle Woods, Public Member

**Members Absent:** Merry Battles, LMSW, CAAC  
Heather Adams Bell, Public Member  
E. Jane Hayes, LMSW

**Staff Present:** Kristen Kinney, Board Secretary, Health Regulatory Division  
Rae Ramsdell, Director, Health Regulatory Division  
Stephanie Rosenthal, Analyst, Health Regulatory Division  
Desmond Mitchell, Analyst, Health Regulatory Division  
Robert Jenkins, Assistant Attorney General  
Norene Lind, Policy Manager, Health Regulatory Division  
Kelly Hugh, Analyst, Health Regulatory Division

**Others Present:** Robin Mingus – NASW-Michigan  
Carol Holmes – OSC Alexander & Vedrody

## **APPROVAL OF MINUTES**

*MOTION* by Woods, seconded by Blum to approve the minutes of the May 24, 2011 meeting as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Woods, seconded by Najor-Durack, to approve an amended agenda, adding discussion of Continuing Education to New Business.

*MOTION PREVAILED*

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Material from ASWB Summer Meeting**

Chairperson Wojak advised that the main topic of discussion at the ASWB Summer Meeting was Regulatory Gray Matter. Wojak divided among Board members, several DVDs encompassing the ASWB Summer Meeting. Several members volunteered to watch the DVDs and give feedback at the next Board meeting.

### **Continuing Education**

Najor-Durack stated that she attended the CE Work Committee Meeting in Virginia. She stated that there were concerns that arose regarding the new policies to review and access online courses. She noted that there has been concern whether the online courses meet required standards.

Brock stated the ASB Collaborative Body had the following questions: What is the grace period? - Is there a proactive process for unresolved matters? How can one request approval of the bylaws? Ramsdell advised Brock to direct the questions to the Department.

Robin Mingus of NASW – MI provided a report on the number of Continuing Education Applications by county. (See addendum # 1) Mingus reported that there were 255 applications processed between January 2011 and June 2011. Mingus also provided the Board with a Collaborative Activities Report, dated May 2011. (See addendum #2)

### **Department Update**

Ramsdell introduced new staff members Norene Lind, Policy Manager and Kelly Hugh, Policy Analyst.

## ***REGULATORY CONSIDERATIONS***

### **Keith D. Bullock, LBSW– Proposal for Decision**

*MOTION* by Woods, seconded by Brock to accept the Proposal for Decision and grant reinstatement in the matter of Keith D. Bullock, LSMW.

Najor – Durack recused herself from the case.

*MOTION* by Brock, seconded by Woods to place petitioner on probation to run concurrent with the duration of the disciplinary HPRP Monitoring Agreement. Respondent must complete 45 approved continuing education credits of which 5 must be in Ethics and 1 in Pain and Symptom Management to be completed prior to completion of the monitoring agreement. Additionally, the Continuing Education shall count towards the requirements for license renewal.

Discussion was held.

A roll call vote followed: Yeas: Woods, Brock, Manela, Blum, Bell, Wojack

*MOTION PREVAILED*

### **Laura L. Guillaume, LLMSW– Proposal for Decision**

*MOTION* by Woods seconded by Najor-Durack to accept the Proposal for Decision and deny reinstatement in the matter of Laura L. Guillaume.

Discussion was held.

A roll call vote followed: Yeas: Woods, Wojack, Manela, Blum, Brock, Najor-Durack,

*MOTION PREVAILED*

## **PUBLIC COMMENT**

None

## **ANNOUNCEMENTS**

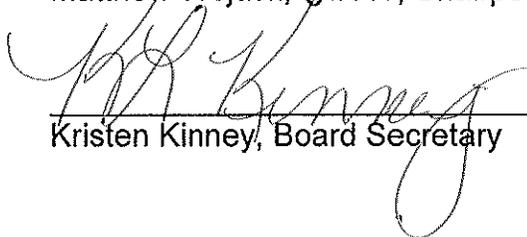
The next regularly scheduled meeting will be held September 27, 2011 at 9:30 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

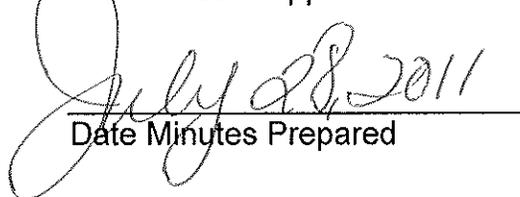
## **ADJOURNMENT**

*MOTION* by Najor – Durack, seconded by Brock to adjourn the meeting at 10:40 a.m.

  
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Matthew Wojack, LMSW, Chairperson

9-27-11  
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Date Minutes Approved

  
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Kristen Kinney, Board Secretary

  
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Date Minutes Prepared