



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH PROFESSIONS

STEVE ARWOOD  
DIRECTOR

## MICHIGAN BOARD OF RESPIRATORY CARE

### AUGUST 1, 2014 MEETING

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Respiratory Care met in regular session on August 1, 2014 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

### **CALL TO ORDER**

Norene Lind, Board Manager, called the meeting to order at 10:00 a.m.

### **ROLL CALL**

**Members Present:** Beverly Cherwinski, Public Member  
Debra Dix, LRT, RRT, CPFT, Professional Member  
Richard Tooker, MD, Professional Member  
Patrick Monks, Public Member  
Cheryl Sherburn, MPA, LRT, RRT, Professional Member  
Helene Wiltse, Public Member  
Jeremy Bainbridge, LRT, RRT, Professional Member

**Members Absent:** John Hyka, LRT, RRT, Professional Member  
Carl Haas, LRT, RRT, Professional Member

**Staff Present:** Shellayne Grimes, Board Secretary Policy, Rules and Board Support  
Norene Lind, Board Manager, Policy, Rules and Board Support  
Elaine Barr, Policy Analyst, Policy, Rules and Board Support  
Susan Affholter, Pain Management and Palliative Care Coordinator  
(arrived at 10:09 a.m.)  
Pamela Millben, Analyst, Enforcement Division (arrived at 10:27 a.m.)  
Shermita Mitchell, Analyst, Enforcement Division (arrived at 10:29 a.m.)  
Lorne Carignan, Analyst, Enforcement Division (arrived at 10:29 a.m.)  
Katie Wilcox, Assistant Attorney General (arrived at 10:27 a.m.)

**Others Present:** Carol Holmes, Attorney

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## ***APPROVAL OF MINUTES***

*MOTION* by Monks, seconded by Wiltse, to approve the February 7, 2014 meeting minutes as presented.

*MOTION PREVAILED*

## ***APPROVAL OF AGENDA***

*MOTION* by Tooker, seconded by Monks, to approve the agenda as presented.

*MOTION PREVAILED*

## ***REGULATORY CONSIDERATIONS***

None

## ***OLD BUSINESS***

None

## ***NEW BUSINESS***

### **ELECTIONS**

Lind ran the election for Chairperson.

*MOTION* by Wiltse, seconded by Monks, to elect Tooker as Chairperson.

*MOTION PREVAILED*

Tooker ran the election for Vice Chairperson.

*MOTION* by Cherwinski, seconded by Wiltse, to elect Monks as Vice Chairperson.

*MOTION PREVAILED*

### **COMMITTEE ASSIGNMENTS**

The following assignments were made to the Disciplinary Subcommittee: Helene Wiltse, Chair, Carl Haas, Patrick Monks, Debra Dix, and Jeremy Bainbridge. Alternates: Cheryl Sherburn and Beverly Cherwinski.

## **Allegation Review Panel – Public Acts 95-98 of 2014**

Lind reported that four (4) Bills have been passed into law relating to Board member conflict of interest, allegation review, enforcement, and Board/DSC decisions. One of the new laws requires three (3) board members to review allegations submitted to them by the Department.

## **Advisory Committee on Pain and Symptom Management (ACPSM) Update**

Affholter shared a Michigan Advisory Committee on Pain and Symptom Management (ACPSM) 2013 CE/CME Recommendation with the Board and distributed a paper copy of both the CE/CME recommendation as well as the regulatory requirements per MCL 333.16204 and MCL 333.16204a. This 2013 recommendation updates the ACPSM's 2002 recommendation. She pointed out that the Michigan Board of Respiratory Care "shall take into consideration the recommendation for that health care profession by the advisory committee created in section 16204a."

Affholter also made available the new MAPS poster, the ACPSM's pain tool kit for health professionals, and other pain related information.

## **Health Professional Recovery Committee (HPRC) Appointment**

*MOTION* by Monks, seconded by Bainbridge, to re-appoint Dr. Richard Zahodnic, R.T., to serve as the Board of Respiratory Care's representative on the Health Professional Recovery Committee.

*MOTION PREVAILED*

## **Department Update**

Barr shared information about SB 597, a bill that would require training for all licensees in identifying the signs of human trafficking. This requirement would apply to both original and renewal licenses. She noted that the law does not apply to veterinarians and veterinary technicians.

## **PUBLIC COMMENT**

*None*

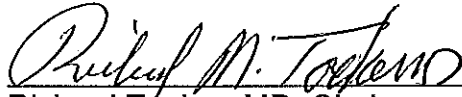
## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held November 7, 2014 at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

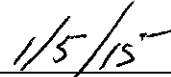
## **ADJOURNMENT**

*MOTION* by Monks, seconded by Bainbridge, to adjourn the meeting at 10:31 a.m.

*MOTION PREVAILED*



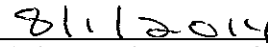
Richard Tooker, MD, Chairperson



Date Minutes Signed



Shellayne Grimes, Board Secretary



Date Minutes Prepared