



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD  
DIRECTOR

## MICHIGAN BOARD OF NURSING MEETING OF MARCH 6, 2014 APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing met in regular session on March 6, 2014, at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

### **CALL TO ORDER**

Ronald Basso, Vice Chairperson, called the meeting to order at 9:05 a.m.

### **ROLL CALL**

**Members Present:** Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC, Chairperson  
(arrived at 9:30 a.m.)

Ronald Basso, Public Member, Vice Chairperson

Reginald T. Armstrong, Public Member

Kathy Bouchard-Wyant, RN, BA

James Childress, Public Member (arrived at 9:15 a.m.)

Jill DeVries, L.P.N. (arrived at 9:30 a.m.)

Lars Egede-Nissen, Public Member

Cynthia Fenske, RN, DNP, CNE

Michael Ferency, Public Member

Paula Hopper, RN, MSN

Elaine Leigh, DNP, RN, FNP-BC

Tiffany McDonald, RN

Glenn O'Connor, CRNA, MS (arrived at 9:35 a.m.)

LaDonna Schultz, Public Member

Elaine Stefanski, LPN

Kristoffer Tobbe, Public Member

Mary VanderKolk, RN, MSN

**Members Absent:** Roselyn Argyle, RN  
Kelly Beranek, RN, BSN  
Mary Brown, RN  
Mary Corrado, Public Member  
Denise Howard, LPN

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Sondra Velez, RN, CNM

**Staff Present:**

Amy Schneider, Secretary, Policy, Rules and Board Support Section  
Norene Lind, Policy Manager, Policy, Rules and Board Support Section  
Elaine Barr, Policy Analyst, Policy, Rules and Board Support Section  
Joe Campbell, Director, Enforcement Division (left at 9:50 a.m.)  
Wendy Helmic, Enforcement Analyst, Enforcement Division (left at 9:50 a.m.)  
Bridget Smith, Assistant Attorney General

**Others Present:**

Deborah Bach-Stante, Office of Nursing Policy  
Debra Nault, Michigan Nurses Association  
Carol Holmes, Attorney  
Jessica Ciramella, Wayne State University  
Jennifer Grant, Wayne State University  
Deanna Freeman, Wayne State University  
Sekeeta Lewis-Johnson, Wayne State University  
Nicole Murn, Wayne State University  
LaDawn Kennedy, Wayne State University  
Jill Lucas, Wayne State University  
Elizabeth Luke, Wayne State University  
Lynda Laurer, Wayne State University  
Tanya Vaughn, Wayne State University  
Adam Schaibuger, KCC  
Michell Peter, KCC  
Melida Louis, KCC  
Glen Foula, KCC  
Gabby LaFave, KCC  
Karista Smith, KCC  
Tracey Laporte  
Kamta Yancy, RN

## **APPROVAL OF MINUTES**

*MOTION* by Egede-Nissen, seconded by Bouchard-Wyant, to approve the minutes of the January 16, 2014 meeting, as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Tobbe, seconded by Armstrong, to approve the agenda, as presented.

*MOTION PREVAILED*

## ***REGULATORY CONSIDERATIONS***

### **Wendy Ann Hoogterp, LPN – Proposal for Decision**

*MOTION* by Armstrong, seconded by Egede-Nissen, to accept the Proposal for Decision and deny reinstatement, in the matter of Wendy Ann Hoogterp, LPN.

Discussion was held.

A roll call vote followed: Yeas – Armstrong, Bouchard-Wyant, Egede-Nissen, Fenske, Ferency, Hopper, Leigh, McDonald, Schultz, Stefanski, Tobbe, VanderKolk, Basso

*MOTION PREVAILED*

### **Lynette Zvandasara, RN, LPN – Proposal for Decision**

*MOTION* by Schultz, seconded by Armstrong, to accept the Proposal for Decision and deny reinstatement, in the matter of Lynette Zvandasara, RN, LPN.

Discussion was held.

A roll call vote followed: Yeas – Armstrong, Bouchard-Wyant, Egede-Nissen, Fenske, Ferency, Hopper, Leigh, McDonald, Schultz, Stefanski, Tobbe, VanderKolk, Basso

*MOTION PREVAILED*

Tobbe expressed concern about the type and complexity of information the department shares with licensees who are seeking to be reinstated. Campbell and Helmic provided background information regarding the guidelines for reinstatement that are included on the bureau's website, and they offered to forward the guidelines to board members.

Board members and staff discussed the challenges associated with information that is absent from the disciplinary documents. Campbell explained that Board members must base their decisions on the information provided in the documents, as it is not possible to have a standard list of offenses and sanctions. Ultimately, the sanction decision must be based on the facts of each case, and it is up to the DSC to determine what the sanction should be. Helmic encouraged Conferees to stay and observe the DSC, so that they can better understand why DSC members may accept or reject certain consent orders.

## **COMMITTEE REPORTS**

### **Disciplinary Subcommittee**

Schultz reported that the Disciplinary Subcommittee met two (2) times since the last meeting and will meet again after today's meeting. She reported that the DSC reviewed approximately 80 regulatory cases and rejected 20 consent orders. Finally, she recommended that newer Board members would benefit from being mentored by current Conferees.

### **Rules Committee**

None

### **Education Committee**

Hopper directed the Board to the Education Committee LPN Report and provided a verbal highlight of same. See Addendum #1.

*MOTION* by Hopper, seconded by DeVries, to accept the following motion presented by the Education Committee:

***Motion #1** by the committee to approve the LPN program decision for Dorsey Schools, Kellogg Community College, Kirtland Community College, Oakland Community College, Oakland University, Schoolcraft College, Southwestern Michigan College, St. Clair County Community College, and West Shore Community College.*

A voice vote followed.

*MOTION PREVAILED*

Hopper reported that the NCLEX results show that Michigan does well over-all. She also reported that due to the passing standards being raised, it is very natural to see a small initial drop in passing rates. The statistics showed that the RN passing rate fell from 92% to 88%, and the PN passing rate dropped slightly from 93% to 92%.

Hopper directed the Board to the Education Committee RN Report and provided a verbal highlight of same. See Addendum #2.

*MOTION* by Hopper, seconded by DeVries, to accept the following motion presented by the Education Committee:

***Motion #1** by the committee to accept the Annual Reports, self-studies, and faculty exceptions submitted by Alma College, Eastern Michigan University, Kellogg Community College, Kirtland Community College, Lake Michigan College, Lansing*

*Community College, Montcalm Community College, Northern Michigan University, Oakland Community College, Oakland University, Schoolcraft College, St. Clair County Community College, Southwestern Michigan College, Wayne County Community College District, and West Shore Community College.*

A voice vote followed.

**MOTION PREVAILED**

### **DCH – Office of Nursing Policy Report**

Bach-Stante prepared and distributed the “DCH – Office of Nursing Policy (ONP) Report,” dated March 6, 2014, and she provided an overview of the same. See Addendum #3, attached hereto.

Bach-Stante also provided Board members with a handout entitled, “2013/2014 Current Legislation-Nursing” for reference. The document contained summaries of various bills that impact the nursing profession.

Lind provided Board members with the legislative analyses relating to four Senate Bills (SB 575 – SB 578) that address such issues as Board member conflict of interest, allegation review procedures, investigation procedures, and DSC decisions. She suggested Board members use the Michigan Legislature’s bill tracker application at: [www.mileg.org](http://www.mileg.org).

### **Vice Chairman’s Report**

None

### **Chairman’s Report**

Meringa reported that in January, 2014, he reviewed 33 allegation files, sixteen (16) files were approved for investigation; ten (10) Summary Suspensions were issued; and two (2) files CE Review/Approvals were requested. In January, there were no NCSBN meetings.

In February, 2014, Meringa reviewed 40 allegation files, twenty (20) files were approved for investigation; eight (8) Summary Suspensions were issued; and seven (7) CE Review/Approvals were requested. Although there were no NCSBN meetings, Meringa did attend a NCSBN webinar.

Meringa stated that McDonald attended the (NCSBN) National Council of State Boards of Nursing (IRE) Institute of Regulatory Excellence annual Conference, held in San Diego, California on January 28-30, 2014. McDonald summarized major topics including competency, CE, impact of continued competence on public protection, etc. She also shared with board members the “2014 NCSB Annual Institute of Regulatory Excellence (IRE) Conference” publication.

Meringa stated that Lind and McDonald will attend the (NCSBN) National Council of State Boards of Nursing meeting in Kansas City, Missouri scheduled March 10-12, 2014. McDonald will attend the (NCSBN) National Council of State Boards of Nursing Scientific Symposium meeting in Arlington, Virginia scheduled for April 10, 2014. Leigh will attend the (NCSBN) National Council of State Boards of Nursing State of Consensus Conference in Chicago, Illinois, scheduled for April 23-24, 2014.

Meringa will attend the (COMON) Coalition of Michigan Organizations of Nursing meeting on March 20, 2014 in Okemos, Michigan.

## **OLD BUSINESS**

### **Administrative Rules Review**

Barr provided Board members with a corresponding memo entitled, "Amendments to the Proposed Revisions to the Administrative Rules" and provided an overview of the same. She advised that changes would be made to the draft rules including adding the "American Association of Nurse Practitioners" to the list of approved CE providers and including the board's recommendation regarding CE as it relates to pain and symptom management. Further, two rules would be amended to clarify nurse delegation responsibility, as recommended by Deborah Bach-Stante.

## **NEW BUSINESS**

### **Advisory Committee on Pain and Symptom Management (ACPSM) Update**

Affholter shared a Michigan Advisory Committee on Pain and Symptom Management (ACPSM) 2013 CE/CME Recommendation via PowerPoint presentation with the Board and distributed a paper copy of both the CE/CME recommendation as well as the regulatory requirements per MCL 333.16204 and MCL 333.16204a. This 2013 recommendation updates the ACPSM's 2002 recommendation. She pointed out that the Michigan Board of Nursing "shall take into consideration the recommendation for that health care profession by the . . . advisory committee created in section 16204a."

*MOTION* by Hopper, seconded by DeVries, to accept the ACPSM's recommendation to increase the required number of contact hours for pain and symptom management for relicensure from one (1) to two (2) hours with the new proposed administrative rules.

Affholter also made available the new MAPS poster, the ACPSM's pain tool kit for health professionals, and other pain related information.

### **Department Update**

Armstrong requested Board members receive a report at an upcoming meeting that includes Health Professional Recovery Program (HPRP) contract data and statistics, such

## ADDENDUM #1

### EDUCATION COMMITTEE LPN REPORT

March 5, 2014

Conference Room C, 1:30-3:30

Chairperson: P. Hopper

Members: R. Argyle (absent), R. Armstrong, C. Fenske, E. Leigh (absent), M. VanderKolk

**NOTE:** All Board members may vote on this report, pursuant to MCL 333.16148.

**INFORMATIONAL CHANGES** – *The Bureau received the following nursing director changes.*

#### **Nursing Director Change**

*No motion is required.*

**COMMITTEE ACTIONS:** *The committee reviewed the following program-related requests:*

#### **Annual Reports**

Kellogg Community College

The report was received and approved.

Kirtland Community College

The report was received and approved.

Oakland Community College

The report was received and approved.

Oakland University

The report was received and tabled until the concerns have been addressed. The committee was disappointed that no response has been received from Gary Moore regarding specific questions on the report as emailed February 27, 2014.

Schoolcraft College

The report was received and approved. The report was well done and the committee expresses its thanks.

Southwestern Michigan College

The report was received and tabled. The committee found the report confusing, and requests the annual report be resubmitted as a separate document, and the program change as a separate document. There does not appear to be a pediatrics component in the Level 1 LPN. The data on withdrawal and failure attrition is unclear, contact hours

and course numbers are not listed on page three, and clarification is needed on what is the annual report and what is the major program change.

West Shore Community College  
The report was received and approved.

**Major Program Change**

St. Clair County Community College  
The report was received and approved.

Kirtland Community College  
The report was received and approved to a stand-alone program.

**Self Study**

Dorsey Schools  
The self study was received and tabled as incomplete. The committee requests narrative description of your data based on the Michigan Board of Nursing Administrative Rules: R 338.10305, R 338.10306, R 338.10307, R 338.10309. Clarification of total credits of the program is needed.

***Motion #1*** by the committee to approve the LPN program decision for Dorsey Schools, Kellogg Community College, Kirtland Community College, Oakland Community College, Oakland University, Schoolcraft College, Southwestern Michigan College, St. Clair County Community College, and West Shore Community College.

## ADDENDUM #2

### EDUCATION COMMITTEE RN REPORT

March 5, 2014  
Conference Room C, 1:30-3:30  
Chairperson: P. Hopper  
Members: R. Argyle (absent), R. Armstrong, C. Fenske, E. Leigh (absent), M.  
VanderKolk

**PLEASE NOTE:** Pursuant to MCL 333.16148(5), a Board member who is a LPN cannot vote on RN program actions.

**INFORMATIONAL CHANGES** – *The Bureau received the following minor program and nursing director changes.*

#### **Nursing Director Change**

Melissa Fournier, RN, MSN is the Director of Nursing at Alpena Community College effective January 1, 2014.

#### **Minor Program Change**

Kellogg Community College has been granted a minor program change for the two course title changes for NURS 271 to NURS 272 and NURS 280 to NURS 281 to better align the content with NURS 141 a Fundamental course for fall 2015.

*No motion is required.*

**COMMITTEE ACTIONS:** *The committee reviewed the following program-related requests:*

#### **Annual Report**

Eastern Michigan University

The report was received and tabled for the May meeting. It appears the faculty list is not consistent with the organizational chart. The committee requests the submission of the program's level outcomes.

Kellogg Community College

The report was received and approved.

Kirtland Community College

The report was received and tabled for the May meeting. The committee expresses concern over the 67% pass rate for the ADN program, and recommends developing an improvement plan focusing on students, faculty, curriculum, and administrative support as soon as possible.

Lake Michigan College

The report was received and approved.

Oakland Community College

The report was received and approved.

Oakland University

The report was received and approved. The committee requests a list of specific clinical locations for the courses for page 3.

Schoolcraft College

The report was received and approved. The report was well done, and the committee expresses its thanks.

Southwestern Michigan College

The report was received and tabled for the May meeting. The committee found the report confusing, and requests the annual report be resubmitted as a separate document, and the program change as a separate document. The data on withdrawal and failure attrition is unclear, contact hours and course numbers are not listed on page three, and clarification is needed on what is the annual report and what is the major program change.

Wayne County Community College District

The report was received and approved. The committee expresses concern in the downturn in the NCLEX success rates. The attrition plan included student interventions; the committee recommends addressing faculty, curriculum, and administrative support as well. The committee does commend the program on the progress on the attrition.

West Shore Community College

The report was received and approved. The committee looks forward to the program change and credit reduction. The NCLEX improvement plan needs to address students, faculty, curriculum, and administrative support.

**Major Program Change**

Kirtland Community College

The major program change was received and approved pending clarification of the ADN/BSN prerequisites.

St. Clair County Community College

The major program change was received and approved.

**Site Visit**

Alma College

The report was received and approved. The program may start enrolling students. The committee extends its congratulations.

**Faculty Exception**

Emily McKee      2<sup>nd</sup> exception      clinical      expires 1/2015  
Kellogg Community College (retroactive January 2014)

Stacie Jones      1<sup>st</sup> exception      Clinical      expires 3/2015  
Kellogg Community College

Mandi Roos      1<sup>st</sup> exception      expires 1/2015  
Northern Michigan University (retroactive January 2014)

Jennifer Little      1<sup>st</sup> exception      expires 1/2015  
Lansing Community College (retroactive January 2014)

Edna Rose      1<sup>st</sup> exception      Clinical      expires 1/2015  
Eastern Michigan University (retroactive January 2014)

Jeannie Sage      1<sup>st</sup> exception      Clinical      expires 3/2015  
Montcalm Community College

***Motion #1*** by the committee to accept the Annual Reports, self-studies, and faculty exceptions submitted by Alma College, Eastern Michigan University, Kellogg Community College, Kirtland Community College, Lake Michigan College, Lansing Community College, Montcalm Community College, Northern Michigan University, Oakland Community College, Oakland University, Schoolcraft College, St. Clair County Community College, Southwestern Michigan College, Wayne County Community College District, and West Shore Community College.

### ADDENDUM #3



STATE OF MICHIGAN

DEPARTMENT OF COMMUNITY HEALTH  
LANSING

KEVIN ENYCEK  
SECRETARY

JAMES H. HANSMAN  
DIRECTOR

DATE: March 6, 2014  
FROM: Deborah Bach-Stanta, Director, Office of Nursing Policy  
TO: Michigan Board of Nursing  
RE: DCH – Office of Nursing Policy Report

The Michigan Department of Community Health (DCH) Office of Nursing Policy (ONP) has been busy working on behalf of nurses in the state of Michigan. As funding for the office comes from the Nurse Professional Fund, you will notice that this report is structured to depict efforts in each category for which the Nurse Professional Fund may be allocated, with the exception of nursing scholarships, which are managed and allocated by LARA.

a) *To promote safe patient care in all nursing practice environments*, the Michigan Department of Community Health (MDCH), Office of Nursing Policy (ONP) has worked with MPHI to develop a Transition to Practice Simulation survey to identify existing programs and resources for transition-to-practice in hospital systems, long term care, and community-based care (home care, public health, hospice care, and ambulatory care). The survey identified the utilization of simulation resources in both nursing education programs and hospital systems as a means for offering transition-to-practice for newly licensed nurses, which also may be useful for experienced licensed nurses entering a new care setting. The survey also assessed the willingness to collaborate with education/clinical partners in future efforts. The timeline for completion of the survey was extended and the data was unavailable at the last meeting of the MNEC.

The Michigan Nursing Education Council will be reviewing the results of the survey at their May meeting in order to assist in identifying best practices, opportunities for further development of collaborative efforts and next steps.

(b) *To advance the safe practice of the nursing profession*, the Office of Nursing Policy has contracted with the Michigan Health Council to host a Nursing Summit on Quality and Safety to be planned and coordinated through the Michigan Center for Nursing (MCN). A planning committee has been formed, representing a diverse group of nursing practice roles and geographic locations within the state. The Nursing Summit will be held on September 12, 2014 at the Lansing Crowne Plaza Hotel. The conference will highlight how interprofessional teams and collaboration can improve quality and safety as well as the role of the Doctorate of Nursing Practice in achieving improved safety and quality in healthcare settings. More information can be found on the Michigan Health Council, Michigan Center for Nursing website, [www.michigancenterfornursing.org](http://www.michigancenterfornursing.org).

(c) *To assure a continuous supply of high-quality direct care nurses, nursing faculty, and nursing education programs, the Director of the ONP continues meeting with the deans and directors of BSN, ADN & LPN programs throughout the state to discuss best practices as well as challenges and issues they are currently facing in educating nurses. The Director of the ONP has also met with nursing administrators at health systems and regional nursing quality groups to discuss best practices and issues they have identified for nursing in their regions. These meetings have highlighted the statewide nature of the shortage of nursing clinical placements at all levels of nursing programs and the need to further study and quantify this issue. The Office of Nursing Policy is working with MPGH and the MNEC to design a survey to quantify the current clinical placement need and availability for APRN training programs in Michigan.*

Finally, the survey distributed with nursing licensure renewal information has been updated to collect information about newly licensed nurses, to gain additional understanding of the characteristics of this subset of nursing providers.

as the estimated costs for nurses in the program, as well as examples of the monitoring agreements. Others Board members requested information regarding vendor costs, recidivism rates, etc.

Lind stated that she will invite Susan Bushong, Contract Administrator for the HPRP Program, and Linda Taft, the Board's HPRC appointee, to a future Board meeting (May or June).

## **PUBLIC COMMENT**

Jessica Ciramella, Wayne State University, wondered whether or not the Board had any involvement in increasing the number of (BSN) Bachelors of Science in Nursing Programs.

Carol Holmes, Attorney, referred the Board to the Board of Nursing's Guidelines for Pain and Symptom Management on the LARA website. She also explained the difficulty licensees face when they try to understand the guidelines for reinstatement. The problem is an evidentiary issue, and the licensee is held to knowing what an attorney knows in trying to prove their own case. Further, the Department cannot advise the licensee on how to prove his/her own case for reinstatement.

Tanya Vaughn, Family NP and CNP in DNP Wayne State University program, spoke of her difficulty in finding preceptorships. Further, she believes that the schools should teach students about the rules and regulations for licensure.

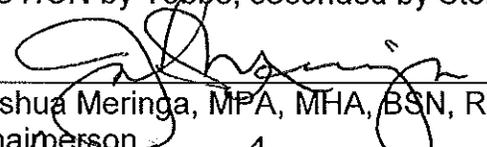
Kamla Young, Wayne State University, spoke of people rushing to obtain (CEU) Continuing Education Requirements at the last minute, so she suggested the state provide a tracking tool online for licensees to keep track of their CE, which should help them avoid the last-minute rush.

## **ANNOUNCEMENTS**

The next regularly scheduled meeting will be held May 1, 2014 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

## **ADJOURNMENT**

*MOTION* by Tobbe, seconded by Stefanski, to adjourn the meeting at 11:15 a.m.

  
\_\_\_\_\_  
Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC,  
Chairperson

5/1/2014  
\_\_\_\_\_  
Date Minutes Approved

  
\_\_\_\_\_  
Amy Schneider, Board Secretary

3.6.14  
\_\_\_\_\_  
Date Minutes Prepared