



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD
ACTING DIRECTOR

MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS MEETING OF DECEMBER 18, 2012

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators met in regular session on December 18, 2012 at the Ottawa Building, 611 W. Ottawa, Conference Room 4, Upper Level Conference Center, Lansing, Michigan.

CALL TO ORDER

Hermína Breuker, Chairperson, called the meeting to order at 10:05 a.m.

ROLL CALL

Members Present:

Hermína Breuker, N.H.A., Chairperson
Carl Ver Beek, Public Member, Vice Chairperson
Jeanne Smith, N.H.A.
Pam Ditri, N.H.A.
Sara Fazio, Public Member (arrived at 10:15 a.m.)
Kathleen Hanert, N.H.A.
Kimberly Kimbrough-Wozniak, N.H.A.

Members Absent:

Todd Cook, Public Member
Thomas Ensign, N.H.A.

Staff Present:

Celia I. Lowe, Board Secretary, Board Management & Rules Unit
Carole Engle, Director, Bureau of Health Care Services
Norene Lind, Policy Manager, Board Management & Rules Unit
Desmond Mitchell, Analyst, Board Management & Rules Unit

Others Present:

Carol Holmes, Attorney

APPROVAL OF MINUTES

MOTION by Ver Beek, seconded by Hanert, to approve the minutes of the September 20, 2012 meeting as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Hanert, seconded by Ver Beek, to approve the agenda as presented.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

None

NEW BUSINESS

Nursing Home Survey Process – Stakeholders

Breuker and Ditri represented the Board at a stakeholder's meeting that included representatives from the Bureau, Governor Snyder's office, and Senator Hansen's office. Discussion involved the survey process outlined in Senate Bill 884 (now Public Act 322 of 2012) and other issues impacting nursing homes. Committees have been formed to review clinical, technology, customer service issues, etc.

NAB Exam Article

Breuker provided an NAB Exam article to the Board for informational purposes.

Introduction of Director of Bureau of Health Care Services

Carole Engle introduced herself to the Board as the Bureau Director of the newly created Bureau of Health Care Services. She is thrilled to be working in health services again. Further, as an attorney, former Administrative Law Judge (ALJ), and ALJ Supervisor, she is very familiar with the importance of well-written, enforceable rules.

Administrative Rules and Rulemaking Process

Mitchell reviewed draft administrative rules with the Board, explaining that additional language would need to be added to clarify the expiration of test results.

Wozniak suggested adding language to clarify that currently licensed nursing home administrators would not be affected by the new licensing requirements unless they allow their licenses to lapse three years or more and are applying for relicensure.

Lind suggested the Board table voting to approve the revised Administrative Rules until the new Bureau Director has had an opportunity to review and approve the rules.

MOTION by Van Beek, seconded by Fazio to table voting on the proposed administrative rules until the next board meeting on March 5, 2013.

MOTION PREVAILED.

Lind explained the rulemaking process and provided a step-by-step guide.

Department Update

There are currently 1,233 Nursing Home Administrator licenses in the State of Michigan

PUBLIC COMMENT

None

ANNOUNCEMENTS

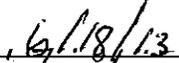
The next regularly scheduled meeting will be held March 5, 2013 at 10:00 a.m. at the Ottawa Building, 611 W. Ottawa, Conference Room 1, Upper Level Conference Center, Lansing, Michigan.

ADJOURNMENT

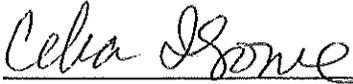
MOTION by Ditri, seconded by Hanert to adjourn the meeting at 10:55 a.m.



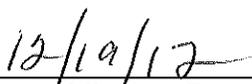
Hermina Breuker, N.H.A., Chairperson



Date Minutes Approved



Celia I. Lowe, Board Secretary



Date Minutes Prepared