



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

MIKE ZIMMER
DIRECTOR

MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS SEPTEMBER 1, 2015 MEETING

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Board of Nursing Home Administrators met on September 1, 2015, at the Ottawa Building, Conference Room 4, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Kimberly Wozniak, Chairperson, called the meeting to order at 10:05 a.m.

ROLL CALL

Members Present: Kimberly Wozniak, NHA
Carl Ver Beek, Public Member, Vice Chairperson
Ricky Ackerman, NHA
Paul Barber, NHA
Margaret Chatti, BSN, NHA
Bridget Looby, Public Member

Members Absent: Patricia Lyden, RN, MS, LNHA, LNC

Staff Present: Amy Schneider, Secretary, Board and Special Programs Section
Cheryl Pezon, Manager, Board and Special Programs Section
Michael Siracuse, Policy Analyst, Board and Special Programs Section
Bridget Smith, Assistant Attorney General

Wozniak welcomed new Board members and asked all Board members and staff to introduce themselves.

Cheryl Pezon introduced herself as the new Board and Special Programs Manager and explained the purpose of the new Bureau of Professional Licensing.

APPROVAL OF AGENDA

MOTION by Ver Beek, seconded by Looby, to approve the agenda as presented.

MOTION PREVAILED

APPROVAL OF MINUTES

MOTION by Ackerman, seconded by Barber, to approve the June 23, 2015 meeting minutes as presented.

MOTION PREVAILED

REGULATORY CONSIDERATIONS

None

OLD BUSINESS

None

NEW BUSINESS

Elections

Siracuse ran the election for Chairperson.

MOTION by Ver Beek, seconded by Looby, to re-elect Wozniak for Chairperson.

A voice vote was held.

MOTION PASSED.

Wozniak ran the election for Vice-Chairperson.

MOTION by Ackerman, seconded by Barber, to re-elect Ver Beek for Vice-Chairperson.

A voice vote was held.

MOTION PASSED.

Committee Assignments

The following assignments were made to the Disciplinary Subcommittee: Carl Ver Beek Chair, Ricky Ackerman, Paul Barber, Patricia Lyden, and Bridget Looby. Alternate: Margaret Chatti.

HPRC Appointment

Siracuse informed the Board that a representative is needed for the Health Professional Recovery Committee (HPRC) to represent the Board of NHA. Any interested and eligible individual may send their letter of interest and curriculum vitae to Michael Siracuse at SiracuseM@michigan.gov. Board members cannot serve on the HPRC.

Department Update

None

PUBLIC COMMENT

Susan Hurst, ACHCA, inquired about where current Nursing Home Administrators regulations are located in order to update Nursing Home Administrators preparation test.

ANNOUNCEMENTS

The next regularly scheduled meeting will be held December 8, 2015 at 10:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

ADJOURNMENT

MOTION by Ver Beek, seconded by Looby, to adjourn the meeting at 10:15 a.m.

MOTION PREVAILED

**Minutes approved by the Board on September 6, 2016.

Prepared by:
Amy Schneider, Board Secretary

September 1, 2015