

CEPI Announcements: 7.20.2016



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CEPI Announcements are sent on the first and third Wednesday of the month. [Prior announcements are available on our website.](#)



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CEPI is Transitioning to a New Telephone System

Starting Friday, July 22, CEPI is transitioning to a new telephone system. The transition is expected to take approximately one month to complete. The CEPI customer support phone number will not be changing. However, during the transition period, callers may be forwarded directly to voicemail. Customer support staff will be monitoring the line regularly and promptly returning calls. For faster response time, we recommend you email CEPI customer support at [CEPI@michigan.gov](mailto:CEPI@michigan.gov). Please do not leave a voicemail message and send an email, as this causes duplication of work for our staff. We will send another message when the transition has been completed.

MSDS: Graduation Rate Appeals Window Open

The Graduation Rate Appeals Window is now open in the MSDS through Wednesday, September 14, 2016.

**This appeals window is your final opportunity to review and correct the data used to calculate your graduation rate in advance of rate publications.**

For more information, please see the [Graduation Rate Appeals Window is Now Open](#) memo on the [Graduation and Dropout web page](#), under Help and Training.

MSDS: SRM Collection Open

The [Student Record Maintenance \(SRM\) Collection](#) is now open for the submission of Section 23a claims, LEP Exits, and exit status updates for the Graduation Rate Appeals Window. Please note the following:

- The SRM Collection is still a 2015-16 collection. Do not submit records effective for the 2016-17 school year in this collection. Use the Early Roster Collection to submit your projected enrollment for the 2016-17 school year; these data will be used to populate the Direct Certification report beginning in August.
- Section 23a records containing a "month claimed" between July 2015 and June 2016 must be submitted no later than August 31, 2016.
- To accurately exit a LEP-eligible student as proficient, the LEP exit date and As of Date must be on or prior to June 30, 2016.
- Submitting data for any purpose other than Section 23a, LEP Exits or Graduation Rate Appeals is not recommended, as these data will not be used in any state or federal reports. Use the Request for UIC or Early Roster Collections to make updates to student demographic information.

FID SE-4096: Invitation to Participate in Pilot Submission

The Special Education Actual Cost Report (Form SE-4096), collected by the Michigan Department of Education Office of Special Education (MDE-OSE), is due by September 30 of each year. The SE-4096 is currently submitted by mailing a hard copy or emailing an Excel spreadsheet to the department.

For the 2015-16 reporting cycle, districts may participate in a pilot that allows the submission to be completed electronically in the Financial Information Database (FID). Each participating district will be required to submit the SE-4096 via hard copy to MDE-OSE as well as submitting electronically. If your district is interested in participating in the pilot, please email Dianne Easterling ([EasterlingD@michigan.gov](mailto:EasterlingD@michigan.gov)) in MDE-OSE by Friday July 22, 2016. Include the following information in your email: