

## Spring 2014 Early Childhood Collection Close Reminder



From: CEPI <CEPI@govsubscriptions.michigan.gov>

Subject: Spring 2014 Early Childhood Collection Close Reminder



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The Spring 2014 Early Childhood Collection will close at 11:59 p.m. EST, Wednesday, February 19, 2014. As you know, ISDs are responsible for ensuring that GRSP data are certified in the Spring Early Childhood collection. Please be sure to check with entities receiving GSRP funding through your ISD to ensure that their data are complete, submitted, and certified by the deadline. The Certification Status for your collection must be "Written to Queue – Available for Certification," "Processing Certification" or "Certified" by this deadline. Remember, your collection must be error-free and you must successfully complete the Quality Review process before the system will allow you to certify. If you have chosen to have your provider districts report their own data directly to MSDS, you should check their collection status by logging into MSDS and choosing Collection Reports - Collection Status Report. This report will allow you to ascertain if entities you have expected to report have done so.

You should report children who received services from November 1, 2013 through February 12, 2014. We encourage you to report all children, but you are only required to report children participating in the Great Start Readiness Program. Children receiving services in the Great Parents Great Start Program must be reported no later than the end-of-program collection.

For more information about the MSDS Early Childhood Collections, please go to [http://mi.gov/cepi/0,4546,7-113-986\\_50502\\_52382---,00.html](http://mi.gov/cepi/0,4546,7-113-986_50502_52382---,00.html).

If you have questions, please send an email message to [CEPI@michigan.gov](mailto:CEPI@michigan.gov) or call 517-335-0505 and select option 3. Please provide your name, district code and district name (if applicable), the CEPI application name, your telephone number (including area code and extension), your email address and your specific questions.

Thank you,

CEPI

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