



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD  
ACTING DIRECTOR

## MICHIGAN BOARD OF NURSING MEETING OF JANUARY 3, 2013

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing met in regular session on January 3, 2013 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

### ***CALL TO ORDER***

Earl Auty, RN, CRNA, MS, Acting Chairperson, called the meeting to order at 9:05 a.m.

### ***ROLL CALL***

***Members Present:*** Earl Auty, RN, CRNA, MS, Acting Chairperson  
Reginald T. Armstrong, Public Member (arrived at 9:15 a.m.)  
Ronald Basso, Public Member  
Kathy Bouchard-Wyant, RN, BA  
Mary Brown, RN  
Mary Corrado, Public Member (arrived at 9:15 a.m.)  
James Childress, Public Member  
Michael Ferency, Public Member  
Paula Hopper, RN, MSN  
Elaine Leigh, DNP, RN, FNP-BC  
Brigid McMillan, LPN (arrived at 9:07 a.m.)  
Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC  
Lars Egede-Nissen, Public Member  
LaDonna Schultz, Public Member  
Elaine Stefanski, LPN  
Kristoffer Tobbe, Public Member

***Members Absent:*** Karen Bowman, RN  
Kathleen Lavery, RN, MS, CNM, Chairperson  
Roselyn Argyle, RN  
Nina Bugbee, RN  
Jill DeVries, LPN  
Mary VanderKolk, RN, MSN

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**Staff Present:** Amy Schneider, Secretary, Board Management & Rules  
Carole Engle, Director, Bureau of Health Care Services  
Rae Ramsdell, Director, Health Professions Division  
Norene Lind, Policy Manager, Board Management & Rules  
Kelly Hugh, Policy Analyst, Board Management & Rules  
Wendy Helmic, Enforcement Analyst, Enforcement Section  
Kelly Elizondo, Assistant Attorney General

**Others Present:** Steven Hogg, Kirtland Community College  
Bruce Dorsett, Kirtland Community College  
Janet Engel, Kirtland Community College  
Rebecca Jakabewiski, Kirtland Community College  
Miranda Johnson, Kirtland Community College  
Thomas LaFleche, Kirtland Community College  
Dean Guoan, Kirtland Community College  
Lisa Mueller, Kirtland Community College  
Amanda Higgine, Kirtland Community College  
Dennis Majeskin, Johnson & Johnson  
Tom Sparks, Attorney  
Thomas Rasmusson, Attorney  
Debra Nault, Michigan Nurses Association  
Katy Russell, National Council of State Boards of Nursing  
Maryann Alexander, National Council of State Boards of Nursing

*MOTION* by Tobbe, seconded by Basso, to elect Auty as Acting Chairperson.

*MOTION PREVAILED*

## **APPROVAL OF MINUTES**

*MOTION* by Basso, seconded by Stefanski, to approve the minutes of the November 8, 2012 meeting as with the following corrections:

- Others Present: "Amy Staley, Davenport College"
- Page 6: Nurse Scholarship Fund: Add: All of the scholarship funds should be disbursed to the schools that applied by the deadline.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Meringa, seconded by Stefanski, to approve the agenda with the following Correction: Move "Election of Vice-Chair" under New Business.

*MOTION PREVAILED*



**Rachel Anne Walker, LPN – Petition for Reinstatement**

*MOTION* by Meringa, seconded by Tobbe, to grant the Petition for Reinstatement under the following terms and conditions in the matter of Rachel Anne Walker, LPN.

Petitioner shall be placed on probation for a period of one (1) year and shall submit quarterly employer reports.

Discussion was held.

A roll call vote followed: Yeas – Auty, Armstrong, Basso, Bouchard-Wyant, Brown, Childress, Corrado, Ferency, Hopper, Leigh, McMillan, Meringa, Egede-Nissen, Schultz, Stefanski, Tobbe

*MOTION PREVAILED*

**Darlene Velma Woodard, RN – Petition for Reinstatement**

*MOTION* by McMillan, seconded by Tobbe, to grant the Petition for Reinstatement under the following terms and conditions in the matter of Darlene Velma Woodard, RN.

- 1) Petitioner shall be granted a limited license and shall not have access to controlled substances for a minimum period of three (3) years. Petitioner must apply for reclassification.

Petitioner shall be placed on probation for a period of three (3) years, shall submit quarterly employer reports, and comply with her HPRP monitoring agreement.

Discussion was held.

A roll call vote followed: Yeas – Auty, Armstrong, Basso, Bouchard-Wyant, Corrado, Hopper, McMillan, Meringa, Egede-Nissen, Stefanski, Tobbe  
Nays – Brown, Childress, Ferency, Schultz  
Abstain – Leigh

*MOTION PREVAILED*

**Julie Ann Geistel, LPN – Proposal for Decision/Reinstatement**

*MOTION* by Hopper, seconded by Corrado, to accept the Proposal for Decision and grant Reinstatement under the following terms and conditions in the matter Julie Ann Geistel, LPN.

Respondent shall be placed on probation for a period of two (2) years with the following terms and conditions:

- 1) Petitioner shall undergo a Health Professional Recovery Program (HPRP) evaluation within sixty (60) days from the effective date of the order and enter into a monitoring agreement, if recommended.
- 2) Respondent shall comply with her HPRP monitoring agreement, if recommended.
- 3) Respondent shall submit quarterly employer reports.

Discussion was held.

A roll call vote followed: Yeas – Auty, Armstrong, Basso, Bouchard-Wyant, Brown, Childress, Corrado, Ferency, Hopper, Leigh, McMillan, Meringa, Egede-Nissen, Schultz, Stefanski, Tobbe

*MOTION PREVAILED*

#### **Jenni Hartsuff, RN, CRNA – Proposal for Decision/Reinstatement**

*MOTION* by Tobbe, seconded by Armstrong, to accept the Proposal for Decision and deny Reinstatement in the matter of Jenni Hartsuff, RN, CRNA.

A roll call vote followed: Yeas – Auty, Armstrong, Basso, Corrado, Hopper, McMillan, Meringa, Egede-Nissen, Stefanski, Tobbe  
Nays – Brown, Childress, Ferency, Schultz  
Abstain – Leigh, Bouchard-Wyant

*MOTION PREVAILED*

## ***COMMITTEE REPORTS***

### **Education Committee**

Hopper directed the Board to the Program Review Committee Report and provided a verbal highlight of same. See Addendum #1.

*MOTION* by Hopper, seconded by Schultz, to accept the following motion presented by the Education Committee:

**MOTION** by the committee is to accept the PN program decisions related to Baker College Jackson, Bay de Noc Community College, Delta College, Everest Institute-Grand Rapids, Everest Institute-Southfield, Lansing Community College, Latoya's Health Education, Northern Michigan University, St. Clair County Community college, and faculty exceptions.

*MOTION* by Hopper, seconded by Ferency, to accept the following motion presented by the Education Committee:

**MOTION** by the committee is to accept the ADN and BSN program decisions related to Andrews University, Bay de Noc Community College, Delta College, ITT-Canton, Lansing Community College, Michigan State University, Monroe County Community College, Northern Michigan University, St. Clair county community college, and Wayne state University.

A voice vote followed.

*MOTIONS PREVAILED*

### **Disciplinary Subcommittee**

Schultz reported that the disciplinary subcommittee met twice and considered 25 regulatory cases in November 2012, and 28 regulatory cases in December, 2012. She also recognized the difficulty retirees are having in completing the required CE credits.

*MOTION* by Schultz, seconded by Basso, to support a resolution recommending the department pursue an inactive license category for retired licensees.

*MOTION PREVAILED*

### **Licensure Committee**

No report.

### **Rules Committee**

Basso reported that the Rules Committee will meet on January 17, 2013. Hugh reported that the Request for Rulemaking has been submitted for review and approval to the Office of Regulatory Reinvention.

### **NCSBN/Other Reports**

No report.

### **Chairperson's Report**

No report.

## **OLD BUSINESS**

No report.

## **NEW BUSINESS**

### **Resolution**

*MOTION* by Schultz, seconded by Childress, to provide departing Board Member, Teresa Thompson, with a Resolution recognizing her years of service.

*MOTION PREVAILED*

### **Election of Vice-Chair**

*MOTION* by Toby, seconded by Armstrong, to elect Basso as Vice Chairperson.

*MOTION PREVAILED*

### **Regulatory Action Pathway-National Council of State Boards of Nursing Presentation-Maryann Alexander, PhD, RN and Kathy Russell, RN.**

Maryann Alexander and Kathy Russell gave a PowerPoint presentation on the "NCSBN Regulatory Action Pathway" and provided a verbal overview of the same. This model pathway illustrates the process for identifying, reporting, and remediating errors caused by people and systems.

### **Department Update**

Carole Engle introduced herself as the new Bureau Director and explained the purpose of the new Bureau of Health Care Services.

Ramsdell informed the board that the role of the Director of the Health Professions Division may be changing in the future and will give the board updates as they occur.

Auty questioned the process and time frame for appointment/reappointment of Board Members. Ramsdell recommended board members contact the Governor's office at least three months prior to expiration of their terms if interested in Board Member reappointment.

Lind mentioned the Updated 2013 Board Travel Expense Forms for the January 3, 2013 meeting will be mailed to the Board Members.

## **PUBLIC COMMENT**

None

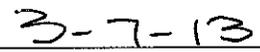
## **ANNOUNCEMENTS**

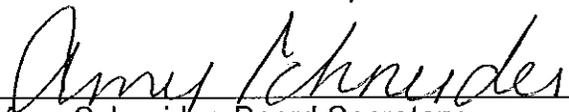
The next regularly scheduled meeting will be held March 7, 2013 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

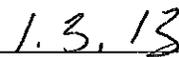
## **ADJOURNMENT**

*MOTION* by Brown, seconded by Corrado, to adjourn the meeting at 11:35 a.m.

  
\_\_\_\_\_  
Earl Auty, RN, CRNA, MS, Acting Chairperson

  
\_\_\_\_\_  
Date Minutes Approved

  
\_\_\_\_\_  
Amy Schneider, Board Secretary

  
\_\_\_\_\_  
Date Minutes Prepared

## PROGRAM REVIEW COMMITTEE REPORT

Conference Room A, 1:30-3:30

January 2, 2013

Chairperson: P. Hopper

Members: R. Argyle (absent), R. Armstrong (absent), M. VanderKolk (sent email of responses)

### Annual Report

Bay de Noc Community College (ADN/PN)

The reports were received and approved pending outcomes charts. Please resubmit program outcomes for each program. Goal 1 is missing and RN outcomes were submitted for both programs.

Delta College (ADN)

The report was received and approved pending submission of page 3 showing all clinical sites with the course number. The committee commends the program on the improving NCLEX results and the attrition plan.

Everest Institute – Grand Rapids (PN)

The report was received and approved pending resubmission of an explanation and plan for reducing credit hours. The number far exceeds the standard credits for a LPN program. Also, Marilyn Butler's exception expired January 2012. She should not be teaching unless an exception is submitted with all the appropriate documentation.

Everest Institute - Southfield (PN)

The report was received and approved pending submission of an explanation and plan for reducing credit hours. The number far exceeds the standard credits for a LPN program.

Lansing Community College (ADN/PN)

The report was received and approved pending submission of the entire systematic program evaluation: only standard 2 was submitted. The committee commends the program on excellent NCLEX results.

Latoya's Health Education (PN)

The report was received and approved pending submission of contact hours, since the credit hours are difficult to understand and do not fit in standard LPN credit hours. Emma Smith has not had an exception since January 2012. She should no longer be teaching unless an exception is submitted for her.

Northern Michigan University (BSN)

The report was received and approved pending the submission of a revised page 3 showing clinical locations for each course. The committee commends the school on NCLEX results.

**St. Clair County Community College (PN)**

The report was received and approved. The credits appear to add up to 44.5 not 43.5.

**Wayne State University (BSN)**

The report was received and approved. The committee commends the program for the NCLEX results and the level outcomes.

**Self Study**

**Baker College Jackson (PN)**

The additional material was received and approved. A site visit will be ordered.

**Delta College (PN)**

The self study was received and approved.

**Michigan State University (BSN)**

The self study was received and approved as an accredited school.

**Northern Michigan University (PN)**

The self study was received and approved. Kathryn Bothwell will need an exception or evidence of completion of BSN.

**St. Clair County Community College (ADN)**

The self study was received and approved as an accredited school.

**Major Program Change**

**ITT – Canton (ADN)**

The major program change was received and approved.

**Monroe County Community College (ADN)**

The major program change was received and approved. The committee would like to commend the process used and the leveling of outcomes. The program may wish to revisit outcome 5; managing patient care will not improve healthcare systems.

**Progress Report**

**Andrews University (BSN)**

The program report was received and approved.

**Faculty Exception**

|                           |                           |          |                |
|---------------------------|---------------------------|----------|----------------|
| Emily McKee               | 1 <sup>st</sup> exception | Clinical | expires 1/2014 |
| Kellogg Community College |                           |          |                |

|                      |                           |  |                |
|----------------------|---------------------------|--|----------------|
| Colleen LaLond       | 1 <sup>st</sup> exception |  | expires 1/2014 |
| Finlandia University |                           |  |                |

|             |                           |  |                |
|-------------|---------------------------|--|----------------|
| Lori Smarsh | 1 <sup>st</sup> exception |  | expires 1/2014 |
|-------------|---------------------------|--|----------------|

### Dorsey Schools

Louann Rinke      3<sup>rd</sup> exception      Clinical      expires 1/2014  
St. Clair County Community College

Michelle Romeo      1<sup>st</sup> exception      Clinical      expires 1/2014  
Glen Oaks Community College

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**MOTION** by the committee is to accept the ADN and BSN program decisions related to Andrews University, Bay de Noc Community College, Delta College, ITT-Canton, Lansing Community College, Michigan State University, Monroe County Community College, Northern Michigan University, St. Clair County Community College, and Wayne State University.

### Nursing Director Change

Michael Williams, MSN, RN is the Interim Director of Nursing at Eastern Michigan University effective November 16, 2012.

Janet Westhaff, MSN, RN is the Interim Director of Nursing at C.S. Mott Community College effective December 19, 2012.

### Minor Program Change

Monroe County Community College LPN program was granted a minor program change for the deletion of PNUR 120 (7 credits) Fundamental of Nursing for PN for CNA's, requiring PNUR 121 (9 credits) Fundamental of Practical Nursing, HLTSC 120 (3 credits from 2) Pharmacology including credit totals to 39, a change in admission selection criteria, and adding HLTSC 110 Medical Terminology as a prerequisite.