



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
LANSING

SHELLY EDGERTON
DIRECTOR

**HEALTH PROFESSIONAL RECOVERY COMMITTEE
DECEMBER 19, 2016 MEETING**

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Health Professional Recovery Committee (HPRC) met on December 16, 2016, at the Ottawa Building, Conference Room 3, 611 West Ottawa Street, Lansing, Michigan 48933.

CALL TO ORDER

Linda Taft, RN, Chairperson, called the meeting to order at 9:35 a.m.

ROLL CALL

Members Present: Linda Taft, RN, Chairperson
Laurie Bahlke, MA, CCC-SLP
Thomas Doyle, OD
Sandra Gray, RPh. MA, MBA
Deborah Lincoln, RN, MSN, RAC
Vita McCabe, MD, FACC, FACS (arrived 9:42 a.m.)
Timothy Monroe, LMSW, ACSW, DCSW
William R. Morrone, DO (arrived 9:58 a.m.)
Jay Pozner, Ph.D.
Paul Schmidt, MS, AT, ATC, PT
Ronald Stavale, PA-C
Susan Talley, PT, DPT, C/N
Richard Zahodnic, PhD., RRT-NPS, RPFT, AE-C (arrived 9:44a.m.)

Members Absent: Katherine Donahue, DVM
Scott Hughes, DPM, FASPS
Tiffany Lee-Parker, PhD, LPC, NCC, CAADC
Joan Lewis, DDS

Staff: Karen Carpenter, Policy Analyst, Boards and Committees Section
LeAnn Payne, Board Support, Boards and Committees Section
Andrew Hudson, Assistant Attorney General
Cheryl Pezon, Manager, Boards and Committees Section
Kim Gaedeke, Director, Bureau of Professional Licensing

APPROVAL OF AGENDA

MOTION by Doyle, seconded by Lincoln, to approve the Agenda as amended.

A voice vote followed.

MOTION PREVAILED

Approval of Minutes

MOTION by Lincoln, seconded by Talley, to approve the minutes from September 19, 2016, as presented.

A voice vote followed.

MOTION PREVAILED

Resolutions

Bureau Director Gaedeke presented resolutions expressing appreciation for the term-limited Committee members: Taft, Talley, and Zahodnic.

SUBCOMMITTEE REPORTS

Clinical & Policy

Committee has not met.

Audit Data & Statistics

Committee has not met. Carpenter indicated that she received the Contractor's annual report and will be arranging for a teleconference with subcommittee members in the near future.

Step 2 Review

Taft reported that we have had 9 Step 2 reviews have been submitted for consideration by the Reviews Subcommittee. Year to date, we have had 35 reviews. Carpenter has implemented the "Response due by" date in the subject line of review requests, as well as file numbering to help differentiate files and make file tracking easier. We continue to monitor the use of SOAP notes for detailed input from treatment professionals involved in the review process. Participation has been sporadic and minimal so far. The subcommittee members find great value in the organized format of the SOAP notes when properly utilized and Taft encouraged the use of SOAP notes.

OLD BUSINESS

None

NEW BUSINESS

Chairperson's Reports/Comments

Taft began her report by thanking the Committee for the opportunity to represent Nursing on the HPRC. She said this has been an enlightening experience and she is honored to have served as their Chair these past several years. She is happy to report the Board of Nursing appointed Lisbeth Votruba, RN to succeed her on the HPRC. Taft states it has been a challenge at times with many changes in leadership and liaisons within the departmental structure. There is still much work to be done. She encourages each of the Committee members to fully participate with the committee and subcommittee's structure to bring the most value, responsibility, transparency, and commitment to the respective healthcare boards, licensees, and public they represent. The HPRP is a vital and necessary program to help our impaired health professionals achieve and maintain safe, healthy, and productive careers as the original program founders intended.

HPRP CONTRACTOR REPORT

Carolyn Batchelor gave a verbal highlight of the HPRP Quarterly Report to the Committee. Discussion took place regarding the need for more detailed SOAP notes.

DEPARTMENT UPDATE

Carpenter informed the Committee that Ann Ward-Fuchs retired. She also informed the Committee that based on new legislation, there will be two new Boards formed; one for lay Midwives and one for Behavioral Analysts. This will add two new members to the Committee.

PUBLIC COMMENT

None

ANNOUNCEMENTS

The next regularly scheduled meeting will be held March 20, 2017 at 9:30 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center (UL), Conference Room 3, Lansing, Michigan.

ADJOURNMENT

MOTION by Zahodnic, seconded by Talley, to adjourn the meeting at 10:25 a.m.

A voice vote followed.

MOTION PREVAILED

Approved on March 20, 2017

Prepared by:
LeAnn Payne, Board Support

December 29, 2016