



JENNIFER M. GRANHOLM  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF COMMUNITY HEALTH  
LANSING

JANET OLSZEWSKI  
DIRECTOR

## MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS MEETING OF MAY 18, 2010

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing Home Administrators met in regular session on May 18, 2010 at the Ottawa Building, 611 W. Ottawa, Conference Room 3, Upper Level Conference Center, Lansing, Michigan.

### **CALL TO ORDER**

Gail Clarkson, N.H.A., Chairperson, called the meeting to order at 10:05 a.m.

### **ROLL CALL**

Clarkson asked members and staff to introduce themselves to new member Breuker.

**Members Present:** Gail Clarkson, N.H.A., Chairperson  
Karen Messick, N.H.A., Vice-Chairperson  
Hermina Breuker, N.H.A.  
Todd Cook, Public Member  
Pam Ditri, N.H.A.  
Sara Fazio, Public Member  
Valaria Moon, Public Member (arrived 10:32 a.m.)  
Susan Pettis, N.H.A.

**Members Absent:** Thomas Ensign, N.H.A.

**Staff Present:** Bonnie Curtis, Board Secretary, Health Regulatory Division  
Rae Ramsdell, Director, Health Regulatory Division  
Amy Allen Shell, Manager, Health Regulatory Division  
Liz Arasim, Policy Analyst, Health Regulatory Division

## ***APPROVAL OF MINUTES***

***Motion*** by Messick, seconded by Cook, to approve the minutes of the December 7, 2009 meeting as presented.

*MOTION PREVAILED*

## ***APPROVAL OF AGENDA***

***Motion*** by Pettis, seconded by Messick, to approve the agenda with the following addition:

Under **NEW BUSINESS** add **A. Resolutions – Meyer and Shaheen**

*MOTION PREVAILED*

## ***REGULATORY CONSIDERATIONS***

None

## ***OLD BUSINESS***

### **DISCUSSION ON ADMINISTRATIVE RULES AS SUBMITTED**

Shell reported that at the last meeting the board approved the rules draft with some minor changes. The draft was then forwarded to SOAHR for their approval. SOAHR requested changes that were included in the draft presented to the board at today's meeting.

Members reviewed the draft and extensive discussion followed. The board approved additional changes and asked the department to move forward.

Shell explained the final steps in the promulgation process and stated that the public hearing is expected to be held in late summer.

## ***NEW BUSINESS***

### **RESOLUTIONS – MEYER AND SHAHEEN**

Clarkson read resolutions for former members Meyer and Shaheen honoring their years of service to the board. See addendums #1 and #2.

## ***PUBLIC COMMENT***

None

## ***ANNOUNCEMENTS***

The next regularly scheduled meeting will be held August 17, 2010 at 10:00 a.m. at the Ottawa Building, 611 W. Ottawa, Conference Room 3, Upper Level Conference Center, Lansing, Michigan.

Clarkson appointed Breuker to the disciplinary subcommittee.

## ***ADJOURNMENT***

***Motion*** by Pettis, seconded by Messick, to adjourn the meeting at 11:25 a.m.

*Gail Clarkson*  
Gail Clarkson, N.H.A., Chairperson

*03/15/2011*  
Date Minutes Approved

*for* *Starla Walter*  
Bonnie Curtis, Secretary

*March 15, 2011*  
Date Minutes Prepared

ADDENDUM #1

# STATE OF MICHIGAN

Lansing



Michigan

## Michigan Department of Community Health

### RESOLUTION HONORING THOMAS MEYER, N.H.A.

WHEREAS, Thomas Meyer, N.H.A. of Tawas City, Michigan was duly appointed by the Honorable John Engler, Governor of the Great State of Michigan and served as a professional member on the Michigan Board of Nursing Home Administrators from January 15, 2002 to December 15, 2009, and

WHEREAS, Thomas Meyer, N.H.A., did give untiringly of his time, vigor, zeal, enthusiasm, energy and knowledge, and

WHEREAS, in recognition of his loyal, conscientious, faithful and outstanding service in fulfillment of his public office, and, now therefore

BE IT RESOLVED that this Board gives a statement of gratitude to Thomas Meyer, N.H.A., for his contribution of time, energy, and unselfish service to the people of the State of Michigan in his capacity as a member of the Michigan Board of Nursing Home Administrators during his years of public service.

IN WITNESS THEREOF, THE SEAL OF THE MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS AND THE SIGNATURE OF THE CHAIRPERSON IS AFFIXED.

---

Gail Clarkson, N.H.A., Chairperson  
Signed this 18<sup>th</sup> day of May, 2010

ADDENDUM #2

# STATE OF MICHIGAN

Lansing



Michigan

## Michigan Department of Community Health

### RESOLUTION HONORING SAMUEL SHAHEEN, D.O.

WHEREAS, Samuel Shaheen, D.O. of Saginaw, Michigan was duly appointed by the Honorable Jennifer Granholm, Governor of the Great State of Michigan and served as a professional member on the Michigan Board of Nursing Home Administrators from January 3, 2006 to December 15, 2009, and

WHEREAS, Samuel Shaheen, D.O., did give untiringly of his time, vigor, zeal, enthusiasm, energy and knowledge, and

WHEREAS, in recognition of his loyal, conscientious, faithful and outstanding service in fulfillment of his public office, and, now therefore

BE IT RESOLVED that this Board gives a statement of gratitude to Samuel Shaheen, D.O., for his contribution of time, energy, and unselfish service to the people of the State of Michigan in his capacity as a member of the Michigan Board of Nursing Home Administrators during his years of public service.

IN WITNESS THEREOF, THE SEAL OF THE MICHIGAN BOARD OF NURSING HOME ADMINISTRATORS AND THE SIGNATURE OF THE CHAIRPERSON IS AFFIXED.

---

Gail Clarkson, N.H.A., Chairperson  
Signed this 18<sup>th</sup> day of May, 2010