



RICK SNYDER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD
DIRECTOR

MICHIGAN BOARD OF NURSING MEETING OF NOVEMBER 7, 2013

APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Nursing met in regular session on November 7, 2013, at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

CALL TO ORDER

Joshua Meringa, Chairperson, called the meeting to order at 9:00 a.m.

ROLL CALL

Members Present:

Roselyn Argyle, RN
Reginald T. Armstrong, Public Member
Ronald Basso, Public Member, Vice Chairperson
Kelly Beranek, RN, BSN
Kathy Bouchard-Wyant, RN, BA
Mary Brown, RN
James Childress, Public Member (arrived at 9:04 a.m.)
Mary Corrado, Public Member
Jill DeVries, L.P.N.
Lars Egede-Nissen, Public Member
Cynthia Fenske, RN, DNP, CNE
Michael Ferency, Public Member
Paula Hopper, RN, MSN
Tiffany McDonald, RN
Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC, Chairperson
LaDonna Schultz, Public Member
Elaine Stefanski, LPN
Kristoffer Tobbe, Public Member
Mary VanderKolk, RN, MSN

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Members Absent: Denise Howard, LPN
Elaine Leigh, DNP, RN, FNP-BC
Glenn O'Connor, CRNA, MS
Sondra Velez, CNM

Staff Present: Shellayne Grimes, Secretary, Policy, Rules and Board Support Section
Norene Lind, Policy Manager, Policy, Rules and Board Support Section
Elaine Barr, Policy Analyst, Policy, Rules and Board Support Section
Wendy Helmic, Enforcement Analyst, Enforcement Division
Steve Rideout, Assistant Attorney General
Graham Filler, Assistant Attorney General
Ann Ward-Fuchs, Administrative Law Specialist, Enforcement Division
Margaret Jones, Analyst, Long Term Care Services Section (arrived at 9:16 a.m.;
left at 10:19 a.m.)

Others Present: Deborah Bach-Stante, Office of Nursing Policy
Judy McKenna, Alma College
Karen Ball, Alma College
Jessica Garamella, Wayne State University

APPROVAL OF MINUTES

MOTION by Armstrong, seconded by DeVries, to approve the minutes of the September 12, 2013 meeting, as presented.

MOTION PREVAILED

APPROVAL OF AGENDA

MOTION by Basso, seconded by Corrado, to approve the agenda with the following changes: Item 3. "INTRODUCTIONS" to be removed; addition of "7E. Chair/Vice Chair Report."

MOTION PREVAILED

REGULATORY CONSIDERATIONS

Elizabeth Rose Kaplan, RN – Proposal for Decision

MOTION by Egede-Nissen, seconded by Stefanski, to accept the Proposal for Decision and deny reinstatement in the matter of Elizabeth Rose Kaplan, RN.

A roll call vote was held: Yeas – Argyle, Armstrong, Beranek, Bouchard-Wyant, Brown, Childress, Corrado, DeVries, Egede-Nissen, Fenske, Ferency, Hopper, McDonald, Schultz, Stefanski, Tobbe,

VanderKolk, Basso, Meringa

MOTION PREVAILED

Raymond Peter Korstanje, Jr., RN – Proposal for Decision

MOTION by Brown, seconded by Stefanski, to accept the Proposal for Decision and deny reinstatement in the matter of Raymond Peter Korstanje, Jr., RN.

A roll call vote was held: Yeas – Argyle, Armstrong, Beranek, Bouchard-Wyant, Brown, Childress, Corrado, DeVries, Egede-Nissen, Fenske, Ferency, Hopper, McDonald, Schultz, Stefanski, Tobbe, VanderKolk, Basso, Meringa

MOTION PREVAILED

Towana Monique Nelson-Hall, RN – Proposal for Decision

MOTION by DeVries, seconded by Egede-Nissen, to accept the Proposal for Decision and deny reinstatement in the matter of Towana Monique Nelson-Hall, RN.

A roll call vote was held: Yeas – Argyle, Armstrong, Beranek, Bouchard-Wyant, Brown, Childress, Corrado, DeVries, Egede-Nissen, Fenske, Ferency, Hopper, McDonald, Schultz, Stefanski, Tobbe, VanderKolk, Basso, Meringa

MOTION PREVAILED

Laura Lynn Platt, LPN – Proposal for Decision

MOTION by Hopper, seconded by Armstrong, to accept the Proposal for Decision and grant Reinstatement under the following terms and conditions in the matter of matter of Laura Lynn Platt, LPN:

- 1) Petitioner shall be placed on probation for a period of one (1) year with the following terms:
 - a) shall submit quarterly employer reports.

Discussion was held.

A roll call vote followed: Yeas – Argyle, Armstrong, Beranek, Bouchard-Wyant, Brown, Childress, Corrado, DeVries, Egede-Nissen, Fenske, Ferency, Hopper, McDonald, Schultz, Stefanski, Tobbe, VanderKolk, Basso, Meringa

MOTION PREVAILED

Lynette Zvandasara, RN, LPN – Proposal for Decision

MOTION by Ferency, seconded by Armstrong, to remand the matter back to the Administrative Law Judge for further proceedings, in the matter of Lynette Zvandasara RN, LPN.

Discussion was held.

A roll call vote followed: Yeas – Argyle, Armstrong, Beranek, Bouchard-Wyant, Brown, Childress, Corrado, DeVries, Egede-Nissen, Fenske, Ferency, Hopper, McDonald, Schultz, Stefanski, Tobbe, VanderKolk, Basso, Meringa

MOTION PREVAILED

COMMITTEE REPORTS

Disciplinary Subcommittee

Schultz reported that the Disciplinary Subcommittee met two (2) times since the last meeting and will meet again after today's meeting. She reported that the DSC reviewed 168 regulatory cases.

Rules Committee

Basso said he was pleased that the Draft General Rules were being distributed to the Board members today. He thanked Hopper and Barr for their expertise and time spent assisting with the preparation of the draft. Basso requested that Barr email an electronic copy to Board members as well.

Meringa asked that the Board members review the Draft General Rules, so that they can be voted on at the January 16, 2014 meeting. Any questions/comments should be directed to Elaine Barr, Policy Analyst, at BarrE@michigan.gov, with a copy to Basso and Meringa.

Ferency noted the three (3) areas that were problematic in the Draft General Rules. Barr stated that the changes are highlighted in grey on the paper copy and will appear in yellow on the electronic copy.

Lind summarized the next steps in the rulemaking process.

Education Committee

Hopper directed the Board to the Education Committee LPN Report and provided a verbal highlight of same. See Addendum #1.

MOTION by Brown, seconded by Bouchard-Wyant to accept the following motion presented by the Education Committee:

Motion #1 by the committee to approve the LPN program decision for Alpena Community College, Detroit Business Institute, Gogebic Community College, Kalamazoo Valley Community College, Monroe County Community College, Mott Community College and Muskegon Community College.

A voice vote followed.

MOTION PREVAILED

Hopper directed the Board to the Education Committee RN Report and provided a verbal highlight of same. See Addendum #2.

MOTION by Argyle, seconded by Bouchard-Wyant, to accept the following motion presented by the Education Committee:

Motion #1 by the committee to accept the Annual Reports, self-studies, major program changes, site visits, and faculty exceptions submitted by Alma College, Alpena Community College, Finlandia University, Gogebic Community College, Jackson College, Kalamazoo Valley Community College, Monroe County Community College, Mott Community College, Muskegon Community College, North Central Michigan College, Saginaw Valley State University, University of Detroit Mercy, University of Michigan Flint, and Washtenaw Community College.

A voice vote followed.

MOTION PREVAILED

Education Committee

Meringa introduced Deborah Bach-Stante, Director of the Office of Nursing Policy.

Bach-Stante reported that she is in the process of completing a report that will need to be approved by LARA and DCH. It will be available at the January 16, 2014 meeting.

Bach-Stante reported on federal funds for education; inter-professional practice pilot projects with nursing and other professions; clinical placement issues; and collaboration with the Michigan Education Council regarding transition to practice for new nurses.

Vice Chairman's Report

Basso reported that he has been working on the Rules Committee since the last Board meeting.

Chairman's Report

Meringa reported that in September, 2013, he reviewed 35 allegation files; 24 were authorized for investigation, six (6) Summary Suspensions, one (1) CE Review/Approval and there were no meetings for NCSBN.

In October, 2013, Meringa reviewed 47 allegation files; 32 were approved for investigation, 12 Summary Suspensions, seven (7) CE Review/Approvals and there were no meetings for NCSBN.

Meringa further stated that he participated in two Rules Committee conference calls.

Meringa asked for a volunteer to attend the NCSBN Annual Institute of Regulatory Excellence (IRE) Conference in San Diego, California on January 28-30, 2014. November 15, 2013 is the deadline to register for this conference. Jill DeVries and Tiffany McDonald expressed their interest in attending. Candidates must contact Norene Lind as soon as possible.

OLD BUSINESS

None

NEW BUSINESS

Allegations Review Committee Assignments

Meringa stated that he was willing to handle the allegation reviews himself for now. Board members that are available to assist are Leigh, DeVries and Basso. Meringa will circulate an allegation review sign-up schedule up after a few months. Hopper thought it was beneficial for two (2) Committee members to be in attendance for the allegation reviews. Bouchard-Wyant inquired about the time commitment for the Allegation Review Committee, and Meringa noted that it typically takes three (3) to four (4) hours per month.

Lind reported that in accordance with a letter Board Chairs received regarding the statutory requirement to authorize allegations within 7 days, more allegation reviews will be handled electronically.

Lind distributed a flowchart showing how cases flow through Allegation, Investigations and Enforcement for informational purposes.

Additional DSC Assignments – 60 Case Cap

Lind informed that there is now a 60 case cap on regulatory considerations for any one board meeting. She recognized the time commitment required by board members and

encouraged board members to volunteer as DSC alternates as a way to share the burden. She stated that the Department has a duty to make sure that cases are scheduled in a way that allows DSC members to give careful consideration to each case. Finally, she noted that although caseloads exceeding 60 are rare, she hoped all would work together when this situation occurs.

Schultz commented that the Disciplinary Sub Committee (DSC) had no problem reviewing and handling 83 regulatory cases at the September 12, 2013 DSC meeting. Tobbe opined that the cap should be flexible since it is difficult for board members to allocate more time away from their employment.

Meringa asked for volunteers to sign up as DSC alternates, otherwise appointments will be made in the future. An additional professional and public member alternate would be appreciated. He noted that conferees can serve as alternate DSC members; however, they cannot vote on the cases for which they served as conferees.

Finish 2014 Conferee Assignments

Meringa circulated the 2014 Conferee Assignments schedule and asked for volunteers to sign up for monthly conferee assignments. Stefanski commented that it is a very interesting task. Conferees can ask for help from other board members with cases, should they need advice or mentoring in the process.

Resolution

MOTION by Bouchard-Wyant, seconded by Egede-Nissen, to honor out-going Board member Brigid McMillan, LPN, with a resolution recognizing her years of service.

A voice vote followed.

MOTION PREVAILED

Nurse Scholarship Funding

Margaret Jones presented an update on the Nurse Scholarship Fund. Jones stated that \$338,000.00 is available for distribution to 58 eligible schools. An annual report is provided to the Licensing Director and shared with the Board.

Jones reported that applications will be sent out to the schools in January, 2014 for distribution to students. The scholarship funds must be disbursed by August 1, 2014. Five thousand (\$5,000.00) dollars is the maximum amount that each school will receive. The Board must decide what levels or select a level that the funding should be offered.

MOTION by Armstrong, seconded by Tobbe, to support all levels as was done in the past, and let the schools decide on the disbursement of scholarship funding.

A voice vote followed.

MOTION PREVAILED

Department Update

Lind reported that the names of all Board Members were shared with the Department of Community Health (DCH), so that DCH can add the names to its "Public Health Code Revision Project" distribution list. Recently, DCH sent an email to distribution list members, asking for input.

Lind also announced that Senate Bills 568, 569 and 570 were recently introduced. A copy of the bill analyses was provided in each of the Board members files for today's meeting.

Basso asked if the Department was ready to share information with Board members regarding the costs associated with disciplinary cases, so that the DSC could assess appropriate fines. Lind reported that the Department is still working on providing this information, but it is not known as to when the information will be released.

Meringa reminded Conferees to specify the type of continuing education courses they desire during Compliance Conferences. Hopper questioned whether NCSBN courses can be specifically requested. Meringa answered positively. Meringa also announced that the American Nursing Association (ANA) offer good courses on their website.

PUBLIC COMMENT

Judy McKenna from Alma College thanked the Board for their work today.

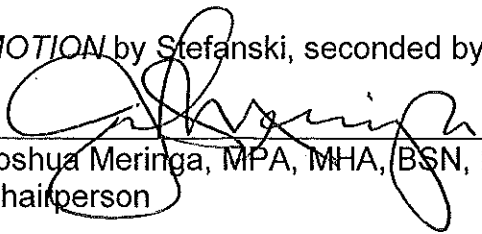
ANNOUNCEMENTS

The next regularly scheduled meeting will be held January 16, 2014 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

Meringa reminded the Board members to read the Draft General Rules over the holidays. He wished everyone in attendance Happy Holidays.

ADJOURNMENT

MOTION by Stefanski, seconded by Bouchard-Wyant, to adjourn the meeting at 10:35 a.m.


Joshua Meringa, MPA, MHA, BSN, RN-BC, ONC,
Chairperson

1/16/14
Date Minutes Approved

Shellayne Grimes
Shellayne Grimes, Board Secretary

11/7/2013
Date Minutes Prepared

ADDENDUM #1

EDUCATION COMMITTEE LPN REPORT

November 6, 2013

Conference Room A, 1:30-3:30

Chairperson: P. Hopper

Members: R. Argyle, R. Armstrong, C. Fenske, E. Leigh, M. VanderKolk

NOTE: All Board members may vote on this report, pursuant to MCL 333.16148.

INFORMATIONAL CHANGES – *The Bureau received the following nursing director changes.*

No motion is required.

Nursing Director Change

Chris Davis, RN, MSN will be the nursing school contact effective October 21, 2013 for Jackson College.

COMMITTEE ACTIONS: *The committee reviewed the following program-related requests:*

Annual Reports

Alpena Community College (PN)

The report was received and approved.

Detroit Business Institute (PN)

The report was received and approved. The credits (71) seem too high for a 15 week semester based program. There is insufficient full-time faculty (director is teaching all courses) for the program.

Gogebic Community College (PN)

The report was received and approved.

Kalamazoo Valley Community College (PN)

The report was received and approved.

Monroe County Community College (PN)

The report was received and approved.

Mott Community College (PN)

The report was received and approved. Resubmit page 3 to show clinical locations.

Muskegon Community College (PN)

The report was received and approved.

Major Program Change

Muskegon Community College (PN)

The major program change was received and approved.

Motion #1 by the committee to approve the LPN program decision for Alpena Community College, Detroit Business Institute, Gogebic Community College, Kalamazoo Valley Community College, Monroe County Community College, Mott Community College, and Muskegon Community College.

ADDENDUM #2

EDUCATION COMMITTEE RN REPORT

November 6, 2013

Conference Room A, 1:30-3:30

Chairperson: P. Hopper

Members: R. Argyle, R. Armstrong, C. Fenske, E. Leigh, M. VanderKolk

PLEASE NOTE: Pursuant to MCL 333.16148(5), a Board member who is a LPN cannot vote on RN program actions.

INFORMATIONAL CHANGES – *The Bureau received the following minor program and nursing director changes.*

No motion is required.

Nursing Director Change

Chris Davis, RN, MSN will be the nursing school contact effective October 21, 2013 for Jackson College.

COMMITTEE ACTIONS: *The committee reviewed the following program-related requests:*

Annual Report

Alpena Community College (ADN)

The report was received and approved. The committee commends the use of ATI data to inform the curriculum.

Gogebic Community College (ADN)

The report was received and approved.

Kalamazoo Valley Community College (ADN)

The report was received and approved.

Monroe County Community College (ADN)

The report was received and approved.

Mott Community College (ADN)

The report was received and approved. The committee appreciates the status evaluation column on the Systematic Evaluation form.

Muskegon Community College (ADN)

The report was received and approved. Resubmit page 3 for clinical locations.

North Central Michigan College (ADN)

The report was received and approved.

Saginaw Valley State University (BSN)

The report was received and approved. The committee commends the NCLEX results.

University of Detroit Mercy (BSN)

The report was received and approved.

University of Michigan Flint (BSN)

The report was received and approved.

Washtenaw Community College (ADN)

The report was received and approved. The committee appreciates the results column on the Systematic Evaluation form

Self-Study

Alma College (BSN)

The self-study was reviewed and approved. The site visit is ordered.

Major Program Change

Muskegon Community College (ADN)

The major program change was received and approved.

Faculty Exception

Colleen LaLonde	2 nd	expires 1/2015
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Finlandia University		
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Anthony Pratt	3 rd	expires 11/2014
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Alpena Community College		
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Anne McKillop	1 st	Clinical	expires 11/2014
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Jackson College			
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Motion #1 by the committee to accept the Annual Reports, self-studies, major program changes, site visits, and faculty exceptions submitted by Alma College, Alpena Community College, Finlandia University, Gogebic Community College, Jackson College, Kalamazoo Valley Community College, Monroe County Community College, Mott Community College, Muskegon Community College, North Central Michigan College, Saginaw Valley State University, University of Detroit Mercy, University of Michigan Flint, and Washtenaw Community College.