



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD  
ACTING DIRECTOR

## **MICHIGAN TASK FORCE ON PHYSICIAN'S ASSISTANTS JANUARY 29, 2013 MEETING APPROVED MINUTES**

In accordance with the Open Meetings Act, 1976 PA 267, as amended, the Michigan Task Force on Physician's Assistants met in regular session on January 29, 2013 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 3, Lansing, Michigan.

### ***CALL TO ORDER***

John McGinnity, PA-C, Chairperson, called the meeting to order at 9:30 a.m.

### ***ROLL CALL***

#### ***Members Present:***

John McGinnity, PA-C, Chairperson  
Christopher Noth, PA-C, Vice-Chairperson  
William Palazzolo, PA-C  
Sara Basso, Public Member  
Pamela Gnodtke, Public Member  
Lisa Hadden, Public Member  
John Lopes, Jr., PA-C

#### ***Members Absent:***

April Adado, PA-C  
James D. Rogers, M.D.  
Steven Acker, DO  
Michael Claussen, PA-C  
Louis Geller, DPM  
Joel Kutz, PA-C

#### ***Staff Present:***

Shellayne Grimes, Secretary, Board Management and Rules  
Norene Lind, Manager, Board Management and Rules  
Desmond Mitchell, Policy Analyst, Board Management and Rules  
Carole Engle, Director, Bureau of Health Care Services  
Wanda Stokes, Assistant Attorney General

**Others Present:** Mike DeGrow, MAPA

## **APPROVAL OF MINUTES**

*MOTION* by McGinnity, seconded by Palazzolo, to approve the minutes of the July 10, 2012 meeting as presented.

*MOTION PREVAILED*

## **APPROVAL OF AGENDA**

*MOTION* by Lopes, seconded by Gnodtke, to approve the agenda as presented.

*MOTION PREVAILED*

## **REGULATORY CONSIDERATIONS**

None

## **OLD BUSINESS**

None

## **NEW BUSINESS**

### **Elections**

Lind led the election for Chairperson.

*MOTION* by Palazzolo, seconded by Lopes, to nominate Noth for Chairperson.

*MOTION PREVAILED*

Noth took over the duties of Chairperson and led the election for Vice-Chairperson.

*MOTION* by McGinnity, seconded by Basso, to nominate Palazzolo for Vice-Chairperson.

*MOTION PREVAILED*

### **Resolutions**

None

## **Committee Assignments**

Noth assigned new members of the Disciplinary Subcommittee. He replaced himself on the committee with John McGinnity and left the rest of the committee members in place.

Because the Rules Committee has completed its work on the draft rules, no members need to be assigned to the committee at this time.

## **Department Update**

Mitchell highlighted the main points of the draft rules and asked board members to review the rules, so that they could be voted on at the next meeting. McGinnity asked for clarification on portions of the rules, and Mitchell obliged.

Engle introduced herself as the Director of the newly formed Bureau of Health Care Services. She gave a brief history of her background, and she shared general thoughts about the mission and focus of the bureau. She also explained to board members that licensing fees would be increased within the next few months. She provided the rationale behind the fee increase and discussed other proposals for recovering the costs of enforcement.

Stokes introduced herself and provided a brief background of her role within the Assistant Attorney General's Office. That office will likely develop and deliver board member training in the near future.

Lind distributed revised Standards of Conduct and explained the importance of board members understanding their roles as Governor appointees when dealing with legislative matters.

Lind distributed a document summarizing the administrative rulemaking process, and she led board members through a brief training session on the topic.

## ***PUBLIC COMMENT***

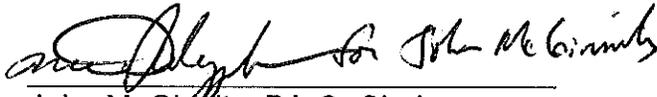
None

## ***ANNOUNCEMENTS***

The next meeting will be held on April 30, 2013 at 9:00 a.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center (UL), Conference Room 3, Lansing, Michigan.

## **ADJOURNMENT**

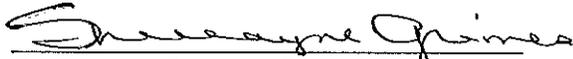
*MOTION* by McGinnity, seconded by Palazzolo, to adjourn the meeting at 10:25 a.m.



John McGinnity, PA-C, Chairperson

4/30/13

Date Minutes Signed



Shellayne Grimes, Board Secretary

1-29-13

Date Minutes Prepared