



RICK SNYDER  
GOVERNOR

STATE OF MICHIGAN  
DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS  
BUREAU OF HEALTH CARE SERVICES

STEVE ARWOOD  
DIRECTOR

## MICHIGAN BOARD OF VETERINARY MEDICINE MEETING OF JUNE 27, 2013

### APPROVED MINUTES

In accordance with the Open Meetings Act, 1976, PA 267, as amended, the Michigan Board of Veterinary Medicine met in regular session on June 27, 2013 at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 1, Lansing, Michigan.

### **CALL TO ORDER**

Lawrence Letsche, DVM, Chairperson, called the meeting to order at 1:33 p.m.

### **ROLL CALL**

**Members Present:**

Lawrence A. Letsche, DVM, Chairperson  
Christopher Rohwer, DVM, Vice-Chairperson  
Kimlee Beattie, Public Member  
Marianne Tear, MS, LVT  
Lynn Happel, DVM  
Renee Werth, Public Member

**Members Absent:**

Carlene Allen, Public Member  
Charlotte Kim, DVM  
Colleen Thorp-Stout, DVM  
James Averill, DVM, *Ex-Officio* Member

**Staff Present:**

Shellayne Grimes, Secretary, Policy, Rules and Board Support  
Norene Lind, Policy Manager, Policy, Rules and Board Support  
Joe Campbell, Enforcement Director (left at 1:49 p.m.)  
Pamela Millben, Analyst, Enforcement Division  
Ann Ward-Fuchs, ALS, Enforcement Division (left at 1:49 p.m.)  
Joe Yang, Health Care Information and Training Section  
Lucinda Clark, Manager, Licensing Section (left at 1:45 p.m.)  
Adryne Boynton, Licensing Section (left at 1:45 p.m.)  
Bridget Smith, Assistant Attorney General  
Bruce Johnson, Assistant Attorney General

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**Others Present:** Nancy Short, Governor Snyder's Appointments Division  
Morgan Bedan, Governor Snyder's Appointments Division

## ***APPROVAL OF MINUTES***

*MOTION* by Rohwer, seconded by Werth, to approve the April 25, 2013 meeting minutes as presented.

*MOTION PREVAILED*

## ***APPROVAL OF AGENDA***

*MOTION* by Werth, seconded by Beattie, to approve the agenda as presented.

*MOTION PREVAILED*

## **REGULATORY CONSIDERATIONS**

**Donna Huffman Simons, D.V.M. – Request for Reconsideration**

Rohwer recused himself from consideration of this matter.

*MOTION* by Happel, seconded by Tear, to deny the Request for Consideration in the matter of Donna Huffman Simons, D.V.M.

Discussion was held.

A roll call vote followed: Yeas: Beattie, Tear, Happel, Werth, Letsche

*MOTION PREVAILED.*

## **COMMITTEE REPORTS**

### **Veterinary Technician Exam Committee**

Boynton reported that the Veterinary Technician exam was administered to 287 people at Michigan State University on Friday, June 21, 2013. She will begin scoring the exams and reporting results as soon as possible.

Clark reported that she communicated with Nancy Grittmann, Program Manager for the Veterinary Technician National Examination (VTNE) from the American Association of Veterinary State Boards (AAVSB). The AAVSB will offer board members the opportunity to review only the "practice exam." Further details are forthcoming.

### **Allegation Review Report**

Letsche reported that seven (7) allegations have been received since the last Board meeting.

### **Disciplinary Subcommittee Report**

None. Item will be removed from future agendas.

## ***OLD BUSINESS***

None

## ***NEW BUSINESS***

### **Department Update**

Lind asked the Board to assist her in completing the 2013 Survey for the American Association of Veterinary State Boards (AAVSB). Survey results will be reported to the AAVSB for distribution with their annual meeting program materials.

Lind reported that the Bureau is exploring a variety of options for moving toward paperless distribution of Board meeting materials. Details will be shared as more is known.

Letsche reported that James Averill, DVM, has replaced Steve Halstead, DVM, as the Board's ex-officio member representing the Michigan Department of Agriculture and Rural Development.

## **PUBLIC COMMENT**

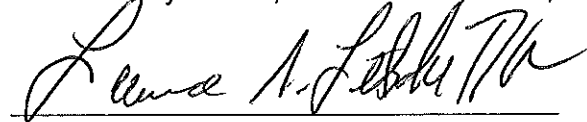
None

## ***ANNOUNCEMENTS***

The next regularly scheduled meeting will be held August 22, 2013 at 1:30 p.m. at the Ottawa Building, 611 West Ottawa Street, Upper Level Conference Center, Conference Room 4, Lansing, Michigan.

## **ADJOURNMENT**

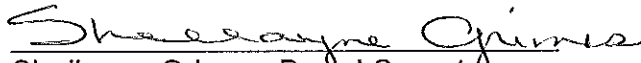
MOTION by Werth, seconded by Tear, to adjourn the meeting at 2:02 p.m.



Lawrence Letsche, DVM, Chairperson

10/24/13

Date Minutes Approved



Shellayne Grimes, Board Secretary

6/27/13

Date Minutes Prepared