

CEPI Announcements: 11.2.2016



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- [Scheduled Down Time for CEPI Applications](#)
- [MSDS 2016 Fall General Collection Submission and Certification Deadlines](#)
- [MSDS Fall 2016 Early Childhood Collection Certification Deadline](#)
- [EEM Updates for the Current School Year](#)

CEPI Announcements are sent on the first and third Wednesday of the month. [Prior announcements are available on our website.](#)



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Scheduled Down Time for CEPI Applications

MiLogin is the State of Michigan secure access system used to log into the Michigan Student Data System (MSDS) and the Educational Entity Master (EEM) applications. MiLogin is scheduled to be offline every other Sunday between 7 a.m. and 1 p.m. for maintenance. The next scheduled maintenance date is Sunday, November 6.

MSDS 2016 Fall General Collection Submission and Certification Deadlines

As specified in the State School Aid Act, districts must report all student data no later than five weeks after the legislated count date. This year that deadline is November 9, 2016 at 11:59 p.m. EST. This submission deadline does not require your Fall 2016 General Collection to be in a certified status. However, all student records should be submitted in the Staging Area by this deadline. Users may correct reporting errors, including resolving full-time equivalency (FTE) conflicts, until the certification deadline.

The Fall 2016 General Collection will close at 11:59 p.m. EST on November 16, 2016. The certification status for your district's collection must be "Written to Queue – Available for Certification," "Processing Certification" or "Certified" by this deadline. Please remember that your staging area must be error-free and you must successfully complete the Quality Review process before the system will allow you to certify.

MSDS Fall 2016 Early Childhood Collection Certification Deadline

The Fall 2016 Early Childhood Collection will close at 11:59 p.m. EST on November 16, 2016. The certification status for your collection must be "Written to Queue – Available for Certification," "Processing Certification" or "Certified" by this deadline. Remember, your collection must be error-free and you must successfully complete the quality review process before the system will allow you to certify.

EEM Updates for the Current School Year

If there have been any changes in your district or school entities since the beginning of the 2016-17 school year, please update the EEM prior to December 1, 2016. This includes closing entities from the 2015-16 school year and adding new entities for the 2016-17 school year. Incorrect EEM information may cause problems in data submissions, impact funding and grant allocations, and interfere with shipping and receipt of testing materials.

Please refer to the [Updating EEM for the Current School Year](#) memo for further information.

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